

## **\*\*Draft\*\* NPA Board Meeting Minutes 12/13/22**

Location: NPA High School

Members present: Jim Hilton, Dr. Bob Ziemer, Becca Hall, Danise Tomlin

Guests: Janice Lourenzo Board Liaison from HCOE, Letty Podesta Board Secretary

NPA Board Resource: Dr. Michael Bazemore

The Meeting was called to order at 4:02

### Public Comments

No public comments were offered.

### Reports and Discussion

The board discussed Janice Lourenzo's and Letty Podesta's official titles being incorporated into the past and future board meeting minutes for the sake of clarity.

Michael Bazemore reported that the Fall Semester has gone extremely well and that students have now returned to something closely approximating normalcy after years of Covid, noting the social challenges many students faced, especially in lower grade levels, when returning to in person learning immediately after Covid.

Michael Bazemore reported the college application process is going extremely well. All seniors turned in applications and essays on time. Two students have committed to colleges.

Athletics update: the girls' high school basketball team played in a tournament at Fortuna High. Although they didn't win, they had a wonderful time. The boys' and girls' basketball seasons are both off to a great start. Rugby was discussed as a sport of interest at the middle school, and Patti Mackay has expertise in this area.

Michael Bazemore reported that All-School Play projects are underway with much excitement from the Seniors and Juniors. The production's performance is scheduled for the end of January and will be held in Gist Theater at Cal Poly.

Michael Bazemore reported students and parents are excited to resume the All-School Holiday Gathering this Thursday night. The Secret Snowflake Celebration and Winter Celebration will be held on Friday, for high school and middle school respectively.

The board discussed the fact that the purchase of a new van is a pressing need. Michael proposed the authorizing purchase of an additional van as soon as possible for the spring semester. Becca Hall offered a very generous \$10,000 donation towards the purchase.

The board discussed the fact that NPA no longer qualifies for the Title I funds. This is due to NPAs inability to document all low income families. This situation has impacted the budget and future budgets if NPA does not requalify. However, NPA has been allocated funds from Prop 28, which will offset the Title I funds for this year.

The board discussed the 1st interim budget, with special focus on the cash flow balance as presented in the 1st Interim documents. The balance is projected to take a slight dip in out year 2, but is projected to recover in further out years.

The Board discussed the purchase of property for the middle school. Bob Ziemer noted Redwood Capital Bank is considering providing the loan. Bob is waiting to hear back from Coast Central Credit Union and Umpqua Bank. It was brought to Bob's attention that Compass Credit Union may also be a suitable lender. Due to the possibility of the lending institution providing its own appraisal/ property title search, no funds will be allocated to obtain an appraisal/ title search at this time.

#### Information/ Action Items

The board approved the amended minutes.

The board approved the Investment Policy and Capitalization Policy.

The board approved the Annual Audit Schedule Change noting the 6 week extension.

The board approved, pending the absence of any conflict of interest, Katrina Bindel as the realtor to represent NPA in property purchase.

The board approved the purchase of an additional van.

The board approved the 1st Interim Budget.

The meeting was adjourned at 5:06.