

****Draft**** NPA Board Meeting Minutes 12/12/23

Location: NPA High School

Members present: Dr. Bob Ziemer, Jim Hilton, Becca Hall, Danise Tomlin

NPA Board resource: Michael Bazemore

HCOE Liaison: August Deshais

Board Secretary: Letty Podesta

The meeting was called to order at 4:11 pm.

Public Comments

No public comment was made.

Reports and Discussion

The board reviewed the previous meeting minutes.

Michael Bazemore reported that fall semester is wrapping up. Faculty are excited to bring back NPA traditions. The freshman and sophomore classes are giving research presentations this week. Presentations consist of a 10 page research paper, oral presentation and Q&A at the end. Academic level of engagement has returned to the level it was pre-Covid.

The board discussed the fact that seniors are starting to hear back from colleges. One senior has been offered the presidential scholarship at Westmont. However, the college application process is still ongoing.

The board discussed the fall sports season. Michael Bazemore reiterated that the high school volleyball team was recognised for their sportsmanship and the tennis team finished second in the league. He also noted that the high school basketball and the middle school's boys basketball has started.

The board discussed the plan for the first school play, which is underway. Students are excited to be putting on an adaptation of *Into the Woods*. Students will receive their roles and parts this Friday. The performance will take place at Gist Hall from January 17-19th, 2024. The second school play is scheduled for March.

Michael Bazemore reported that the middle schools' Winter Celebration will take place this Friday. Students will participate in the yule log tradition, enjoy cocoa, reading, and making cards. High school students will participate in NPA's annual caroling at some of the care facilities and senior residence homes in Eureka this Friday. This will be followed by the high school Secret Snowflake tradition. Seniors lead the Secret Snowflake gift exchange, which is accompanied by a special lunch and holiday treats and festivities.

Michael Bazemore reported that the Annex property appraisal has been completed. Dr. Jean Heard will donate the property after the end of the tax year, per the Foundation's request. The preliminary paperwork is ready and Young Minney, &Corr is preparing the lease agreement between the Foundation and NPA.

The board carefully reviewed the first interim budget. Michael Bazemore reiterated that a couple of factors for the decrease in the budget include the drying up of one time fund received during covid and the reduction of cost of living allowance from the state. He also reminded the board that the budget is projected to stabilize in multi- years. The board endorsed the idea of increasing the enrollment size at the middle school, which would have a positive impact in future years.

Michael Bazemore reported BakerTilly has requested a 30 day extension for the current audit. This extension has been approved by HCOE and forwarded to the state, as required.

Information/Action Items

Jim Hilton moved to approve the previous meeting minutes. Danise Tomlin seconded the motion. The board unanimously approved the motion.

Danise Tomlin moved to approve the First Interim Budget. Becca Hall seconded the motion. The board unanimously approved the motion.

Jim Hilton moved to accept the amended extension for the audit schedule. Danise Tomlin seconded the motion. The board unanimously approved the motion.

The meeting was adjourned at 5:37 pm.