

****Draft**** NPA Board Meeting Minutes 2/13/24

Location: NPA High School

Members present: Dr. Bob Ziemer, Jim Hilton Danise Tomlin, Becca Hall

NPA Board resource: Dr. Michael Bazemore and Adam Hess

HCOE Liaison: August Deshais

Board Secretary: Letty Podesta

The meeting was called to order at 4:10pm.

Public Comments

No public comments were made.

Reports and Discussions

The board reviewed and discussed the consent warrants from prior months at length. Bob Ziemer inquired on Baker Tilly. Michael Bazemore informed the board that the audit deadline is March 1st and is getting closer to wrapping up. HCOE has been in contact with a team in India that Baker Tilly has outsourced a portion of the audit to.

The board reviewed the Chartersafe expenses. It was explained to the board that Chartersafe was concluded as the most suitable for liability insurance. Chartersafe implements a co-op type of plan that reduces claims by pooling. The cost is based on everyone's environment in the pool.

Jim Hilton inquired after international travel funding. Michael Bazemore shared with the board that in the past international travel has been funded by school fundraisers and that this topic would be discussed at the next Parent Council meeting on February 28th.

Michael Bazemore reported that students entered in the countywide MathCounts competition. NPA tied for 1st place in the team division and won 1st place in the individual competition.

Michael Bazemore reported that an NPA student won the chapter competition for Lion's Club and is moving forward to the next level of the competition.

Michael Bazemore reported that the Poetry Out Loud Contest school competition was held two weeks ago. One senior and two alternatives were selected to participate in the county competition. The NPA senior won the county competition and is moving onto the state portion of the competition, which will be held at the capital in Sacramento.

Adam Hess shared with the board that NPA will host its sister school from India at the end of March. The exchange students will spend a couple of days in the bay area and then finish their trip in Humboldt. He also reported that a Thailand trip was being planned and there weren't enough students interested in the Sweden trip to warrant going to Sweden this year. A pretty big

group went to Sweden last year and a lot of students wanting to travel went on the Japan trip. The Sweden trip has been pushed back until the following year.

Michael Bazemore reported that NPA seniors are in the middle of the college acceptance cycle. Seniors have been accepted into at least one other choice school. Some of the colleges that seniors have been accepted to are the University of Southern California, CSU San Jose, and the Embry Riddle Aeronautical Institute.

Michael Bazemore reiterated that the transfer process for the Annex property is underway. The Northcoast Education Foundation is taking the final steps to receive the property. A final date has not been set, but the transfer is anticipated to take place this spring.

Michael Bazemore shared that the loss of Title 1, Lunch program funding, school enrollment, and cost of living are factors that affect the budget. Action will need to be taken to balance out the budget in the multi-year. A goal for the 2nd interim budget is to plan for employee retention. A special meeting was proposed for budget analysis on March 5th at 4pm.

The board reviewed and discussed the Comprehensive Site Safety Plan. Adam Hess informed the board that the plan has been updated and in compliance as far as he has been able to determine..

The board briefly reviewed the 23-24 LCAP mid-year report. Michael Bazemore reiterated that some standardized test scores are missing, but it is basically the same as previously seen.

Information and Action Items

Danise Tomlin moved to approve the previous meeting minutes, with minimal changes. Bob Ziemer seconded the motion. The board unanimously approved the motion.

Bob Ziemer moved to approve the consent warrants from prior months. Jim Hilton seconded the motion. The board unanimously approved the motion.

Danise moved to approve the updates to the Comprehensive Site Safety Plan. Becca Hall seconded the motion. The board unanimously approved the motion.

Bob Ziemer moved to approve a special meeting date of March 5th for discussion of the second interim budget. Becca Hall seconded the motion. The board unanimously approved the motion.

Jim Hilton moved to approve the signers for warrants and payroll certification. Danise seconded the motion. The board unanimously approved the motion.

The board entered into closed session at 5:49pm. The board came out of closed session at 6:12pm and reported that no action was taken. The meeting was adjourned at 6:13pm.