Scheduled 11/06/2024

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		CRYSTAL SPRINGS WATER CO (000165/1) PO BOX 3786 EUREKA, CA 95502								
2024/25	10/03/24	R25-00058	WATER DELIVERY - HS - Acct 276	10030537 (1150694)	11/06/24	Submitted		70.00		70.00
	2025	(001975)	62-0000-0-1110-8210-5531-000-0000							
				BatchId		Check Date		PO# BPO25-00030	Register #	
2024/25	10/17/24	R25-00058	WATER DELIVERY - HS - Acct 276	1017538 (1150694)	11/06/24	Submitted		60.00		60.00
	2025	(001975)	62-0000-0-1110-8210-5531-000-0000							
				BatchId		Check Date		PO# BPO25-00030	Register #	
2024/25	10/01/24	R25-00058	WATER DELIVERY - HS - Acct 276	EQUIPRENT 101 (1150694)	11/06/24	Submitted		10.00		10.00
	2025	(001975)	62-0000-0-1110-8210-5531-000-0000							
				BatchId		Check Date		PO# BPO25-00030	Register #	
						Total Invoice Amount		**140.00**	**Check**	
AP Employee		Illman, Elizabeth Y (000043) 865 Bayview St. Arcata, CA 95521								
* 2024/25	10/29/24	R25-00022	SNACKS - MS CORE DAY	12584581 (1150694)	11/06/24	Submitted		48.85		48.85
	2025	(002397)	62-1400-0-1110-1000-4391-678-0000							
* 2024/25	10/22/24	R25-00022	SNACKS - MS CORE DAY	12585381 (1150694)	11/06/24	Submitted		9.99		9.99
	2025	(002397)	62-1400-0-1110-1000-4391-678-0000							
						Total Invoice Amount		**58.84**	**Check**	
AP Vendor		Maverick J. Cuba (030121/1) 1134 Forson Road McKinleyville, CA 95519								
2024/25	11/02/24	R25-00076	JANITORIAL SERVICES - HS	975647 HS (1150694)	11/06/24	Submitted		661.50		661.50
	2025	(000191)	62-0000-0-1193-8100-5500-000-0000			661.50				
	2025	(002401)	62-2600-0-1193-8100-5500-000-0000							
				BatchId		Check Date		PO# BPO25-00048	Register #	
2024/25	11/02/24	R25-00077	JANITORIAL SERVICES - MS	975647 MS (1150694)	11/06/24	Submitted		493.50		493.50
	2025	(000192)	62-0000-0-1193-8100-5500-678-0000			370.12				

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011314, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 11/06/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		Maverick J. Cuba (030121/1) (continued)								
2024/25	11/02/24	R25-00077	JANITORIAL SERVICES - MS	975647 MS (1150694) (continued)	11/06/24	Submitted		(continued)		(continued)
	2025	(002402)	62-2600-0-1193-8100-5500-678-0000			123.38				
				BatchId		Check Date		PO# BPO25-00049	Register #	
						Total Invoice Amount		1,155.00	Check	
AP Vendor		POST-HASTE MAIL CENTER INC (000184/1) 600 F STREET SUITE 3 ARCATA, CA 95521								
* 2024/25	10/30/24	R25-00017	OFFICE SUPPLIES - HS	442231 (1150694)	11/06/24	Submitted		43.40		43.40
	2025	(002394)	62-1100-0-1110-2700-4351-000-0000							
						Total Invoice Amount		43.40	Check	
AP Vendor		SHRED AWARE (000082/1) PO BOX 2911 MCKINLEYVILLE, CA 95519								
2024/25	10/30/24	R25-00095	PAPER SHREDDING - HS	61950 (1150694)	11/06/24	Submitted		87.42		87.42
	2025	(000195)	62-0000-0-1193-8100-5560-000-0000							
				BatchId		Check Date		PO# BPO25-00067	Register #	
						Total Invoice Amount		87.42	Check	
AP Vendor		TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797								
2024/25	11/04/24	R25-00102	LUNCH / BREAKFAST - HS	1650 NOV (1150694)	11/06/24	Submitted		44.37		44.37
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000							
				BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/04/24	R25-00102	LUNCH / BREAKFAST - HS	1651 NOV HS (1150694)	11/06/24	Submitted		940.00		940.00
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000							
				BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/04/24	R25-00103	LUNCH / BREAKFAST - MS	1651 NOV MS (1150694)	11/06/24	Submitted		1,110.00		1,110.00
	2025	(000081)	62-0000-0-0000-3700-5800-678-0000							
				BatchId		Check Date		PO# BPO25-00075	Register #	

Selection: Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011314, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 11/06/2024

Bank Account COUNTY - County Bank Account AP Checks

	Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
					& Employee Also		Total Invoice Amount		2,094.37	Check	
AP Employee			Vite-Podesta, Leticia (000017) 2807 J Street Eureka, CA 95501-4534								
*	2024/25	11/06/24	R25-00029	TEXTBOOKS /BOOKS - HS	110524 (1150694)	11/06/24	Submitted		74.23		74.23
		2025 (000554) 62- 6300- 0- 1110- 1000- 4110- 000- 0000									
							Total Invoice Amount		74.23	Check	

EXPENSES BY FUND - Bank Account COUNTY

Fund	Expense	Cash Balance	Difference
62	3,653.26	435,395.71	431,742.45

Scheduled 11/06/2024 | Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	13	
Number of Checks	**7**	**$3,653.26**
Number of ACH Advice	**0**	
Number of vCard Advice	**0**	
Total Check/Advice Amount	**$3,653.26**	
Total Unpaid Sales Tax	$.00	
Total Expense Amount	$3,653.26	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

$0 - $99	4
$100 - $499	1
$500 - $999	
$1,000 - $4,999	2
$5,000 - $9,999	
$10,000 - $14,999	
$15,000 - $99,999	
$100,000 - $199,999	
$200,000 - $499,999	
$500,000 - $999,999	
$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor	4
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	1

? denotes check name different than payment name

F denotes Final Payment

Report Totals - Payment Count **13** Check Count **7** **$3,653.26** ACH Count **0** vCard Count **0** Total Check/Advice Amount **$3,653.26**

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011314, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 11/14/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521								
2024/25	11/16/24	R25-00041	MENDES SUPPLIES - HS	1046 MENDES (1157068)	11/14/24	Submitted		347.54		347.54
	2025	(000189)	62-0000-0-1193-8100-4310-000-0000							
				BatchId		Check Date		PO# BPO25-00015	Register #	
2024/25	11/16/24	R25-00040	UTILITIES / CLEANING - HS	1046 UTILITIES (1157068)	11/14/24	Submitted		860.20		860.20
	2025	(000191)	62-0000-0-1193-8100-5500-000-0000			645.15				
	2025	(002401)	62-2600-0-1193-8100-5500-000-0000			215.05				
				BatchId		Check Date		PO# BPO25-00014	Register #	
						Total Invoice Amount		1,207.74	Check	
AP Vendor		FED EX (000071/1) PO BOX 7221 PASADENA, CA 91109-7321								
2024/25	11/01/24	R25-00061	POSTAGE - HS	8-668-86522 (1157068)	11/14/24	Submitted		101.90		101.90
	2025	(002517)	62-1100-0-1110-2700-5950-000-0000							
				BatchId		Check Date		PO# BPO25-00033	Register #	
						Total Invoice Amount		101.90	Check	
AP Employee		Hess, Adam J (000010) 1499 Central Ave. McKinleyville, CA 95519								
* 2024/25	11/06/24	R25-00017	OFFICE SUPPLIES - HS	12544164 HS (1157068)	11/14/24	Submitted		80.82		80.82
	2025	(002394)	62-1100-0-1110-2700-4351-000-0000							
* 2024/25	11/06/24	R25-00018	OFFICE SUPPLIES - MS	12544164 MS (1157068)	11/14/24	Submitted		40.41		40.41
	2025	(002395)	62-1100-0-1110-2700-4351-678-0000							
			Hold: Final Payment?	BatchId		Check Date		PO#	Register #	
* 2024/25	11/06/24	R25-00026	SPORTS SNACKS - HS	12544164 SPORT SNACK (1157068)	11/14/24	Submitted		28.97		28.97
	2025	(000212)	62-0000-0-1300-4200-4310-000-0000							
						Total Invoice Amount		150.20	Check	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011374, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 11/14/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		RECOLOGY ARCATA (000005/1) P.O. BOX 188 555 VANCE AVE. SAMOA, CA 95564								
2024/25	10/31/24	R25-00093	GARBAGE - MS - ACCT 060826321	33081134 (1157068)	11/14/24	Submitted		138.75		138.75
	2025	(000196)	62-0000-0-1193-8100-5560-678-0000	BatchId		Check Date		PO# BPO25-00065	Register #	
2024/25	10/31/24	R25-00092	GARBAGE - HS - ACCT 060835769	33083353 (1157068)	11/14/24	Submitted		180.18		180.18
	2025	(000195)	62-0000-0-1193-8100-5560-000-0000	BatchId		Check Date		PO# BPO25-00064	Register #	
						Total Invoice Amount		**318.93**	**Check**	
AP Vendor		TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797								
2024/25	11/12/24	R25-00103	LUNCH / BREAKFAST - MS	1656 NOV (1157068)	11/14/24	Submitted		141.76		141.76
	2025	(000081)	62-0000-0-0000-3700-5800-678-0000	BatchId		Check Date		PO# BPO25-00075	Register #	
2024/25	11/12/24	R25-00102	LUNCH / BREAKFAST - HS	1657 NOV HS (1157068)	11/14/24	Submitted		1,065.00		1,065.00
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000	BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/12/24	R25-00103	LUNCH / BREAKFAST - MS	1657 NOV MS (1157068)	11/14/24	Submitted		1,185.00		1,185.00
	2025	(000081)	62-0000-0-0000-3700-5800-678-0000	BatchId		Check Date		PO# BPO25-00075	Register #	
				& Employee Also		**Total Invoice Amount**		**2,391.76**	**Check**	
AP Vendor		Young Minney & Corr, LLP (030125/1) 655 University Ave., Suite 150 Sacramento, CA 95825								
2024/25	11/06/24	R25-00108	LEGAL FEES	13205 (1157068)	11/14/24	Submitted		257.50		257.50
	2025	(001932)	62-0000-0-0000-7200-5823-000-0000	BatchId		Check Date		PO# BPO25-00080	Register #	
						Total Invoice Amount		**257.50**	**Check**	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011374, Page Break by Check/Advice? = N, Zero? = Y)

EXPENSES BY FUND - Bank Account COUNTY

Fund	Expense	Cash Balance	Difference
62	4,428.03	435,395.71	430,967.68

Number of Payments	12	
Number of Checks	**6**	**$4,428.03**
Number of ACH Advice	**0**	
Number of vCard Advice	**0**	
Total Check/Advice Amount	**$4,428.03**	
Total Unpaid Sales Tax	$.00	
Total Expense Amount	$4,428.03	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

$0 - $99	
$100 - $499	4
$500 - $999	
$1,000 - $4,999	2
$5,000 - $9,999	
$10,000 - $14,999	
$15,000 - $99,999	
$100,000 - $199,999	
$200,000 - $499,999	
$500,000 - $999,999	
$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor	3
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	1

? denotes check name different than payment name

F denotes Final Payment

Report Totals - Payment Count **12** Check Count **6** ACH Count **0** vCard Count **0** Total Check/Advice Amount **$4,428.03**

$4,428.03

Scheduled 11/20/2024 - 11/21/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		AT&T (000013/1) PO BOX 5025 CAROL STREAM, IL 60197-5025								
2024/25	11/07/24	R25-00042	PHONE (HS) 707-822-0861 / Acct# 831-001-4152 762	110724 (1166014)	11/20/24	Submitted		689.12		689.12
	2025	(000187)	62-0000-0-1193-2700-5909-000-0000							
				BatchId		Check Date		PO# BPO25-00016	Register #	
						Total Invoice Amount		689.12	Check	
AP Vendor		Maverick J. Cuba (030121/1) 1134 Forson Road McKinleyville, CA 95519								
2024/25	11/15/24	R25-00076	JANITORIAL SERVICES - HS	975648 HS (1166014)	11/20/24	Submitted		693.00		693.00
	2025	(000191)	62-0000-0-1193-8100-5500-000-0000			693.00				
	2025	(002401)	62-2600-0-1193-8100-5500-000-0000							
				BatchId		Check Date		PO# BPO25-00048	Register #	
2024/25	11/15/24	R25-00077	JANITORIAL SERVICES - MS	975648 MS (1166014)	11/20/24	Submitted		546.00		546.00
	2025	(000192)	62-0000-0-1193-8100-5500-678-0000			409.50				
	2025	(002402)	62-2600-0-1193-8100-5500-678-0000			136.50				
				BatchId		Check Date		PO# BPO25-00049	Register #	
						Total Invoice Amount		1,239.00	Check	
AP Vendor		Pacific Paper Co. (030147/1) 2825 F ST Eureka, CA 95501								
2024/25	11/14/24	R25-00086	OFFICE SUPPLIES - MS	224878	11/21/24	Submitted		51.34		51.34
	2025	(002395)	62-1100-0-1110-2700-4351-678-0000							
				BatchId		Check Date		PO# BPO25-00058	Register #	
						Total Invoice Amount		51.34	Check	
AP Vendor		TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797								
2024/25	11/14/24	R25-00102	LUNCH / BREAKFAST - HS	1658 NOV (1166014)	11/20/24	Submitted		160.00		160.00
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000							

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011438, 011441, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 11/20/2024 - 11/21/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	TAYLOR, MIKE (030081/1)		(continued)							
				BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/18/24	R25-00102	LUNCH / BREAKFAST - HS	1659 NOV (1166014)	11/20/24	Submitted		28.38		28.38
	2025	(000080)	62- 0000- 0- 0000- 3700- 5800- 000- 0000							
				BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/18/24	R25-00102	LUNCH / BREAKFAST - HS	1660 NOV HS (1166014)	11/20/24	Submitted		755.00		755.00
	2025	(000080)	62- 0000- 0- 0000- 3700- 5800- 000- 0000							
				BatchId		Check Date		PO# BPO25-00074	Register #	
2024/25	11/18/24	R25-00103	LUNCH / BREAKFAST - MS	1660 NOV MS (1166014)	11/20/24	Submitted		850.00		850.00
	2025	(000081)	62- 0000- 0- 0000- 3700- 5800- 678- 0000							
				BatchId		Check Date		PO# BPO25-00075	Register #	
				& Employee Also		Total Invoice Amount		1,793.38	Check	
AP Vendor	UBEO Business Services (030140/1) 3131 Esplanade Chico, CA 95973									
2024/25	11/04/24	R25-00106	COPIER CONTRACT - MS - #CN30946-01	4689500 (1166014)	11/20/24	Submitted		95.93		95.93
	2025	(002515)	62- 1100- 0- 1110- 2700- 5637- 678- 0000							
				BatchId		Check Date		PO# BPO25-00078	Register #	
						Total Invoice Amount		95.93	Check	

EXPENSES BY FUND - Bank Account COUNTY

Fund	Expense	Cash Balance	Difference
62	3,868.77	478,349.42	474,480.65

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011438, 011441, Page Break by Check/Advice? = N, Zero? = Y)

Number of Payments	9	
Number of Checks	**5**	**$3,868.77**
Number of ACH Advice	**0**	
Number of vCard Advice	**0**	
Total Check/Advice Amount	**$3,868.77**	
Total Unpaid Sales Tax	$.00	
Total Expense Amount	$3,868.77	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

$0 - $99	2
$100 - $499	
$500 - $999	1
$1,000 - $4,999	2
$5,000 - $9,999	
$10,000 - $14,999	
$15,000 - $99,999	
$100,000 - $199,999	
$200,000 - $499,999	
$500,000 - $999,999	
$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor	
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	1

? denotes check name different than payment name

F denotes Final Payment

Report Totals - Payment Count **9** Check Count **5** ACH Count **0** vCard Count **0** Total Check/Advice Amount **$3,868.77**

$3,868.77

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011438, 011441, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a **Payment Register**

Scheduled 11/22/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		Northcoast Educational Foundat (030143/1) PO BOX 276 Arcata, CA 95570								
2024/25	11/22/24	R25-00110	RENT - MS (NOV-JUNE)	DECEMBER 2024 (1167856)	11/22/24	Submitted		4,500.00		4,500.00
	2025	(000164)	62- 0000- 0- 1110- 2700- 5612- 678- 0000							
				BatchId		Check Date		PO# BPO25-00083	Register #	
						Total Invoice Amount		**4,500.00**	**Check**	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	**Expense**	**Cash Balance**	**Difference**
62	4,500.00	413,774.76	409,274.76

Scheduled 11/22/2024 — **Bank Account COUNTY - County Bank Account AP Checks**

Number of Payments	1	
Number of Checks	**1**	**$4,500.00**
Number of ACH Advice	**0**	
Number of vCard Advice	**0**	
Total Check/Advice Amount	**$4,500.00**	
Total Unpaid Sales Tax	$.00	
Total Expense Amount	$4,500.00	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

$0 - $99	
$100 - $499	
$500 - $999	
$1,000 - $4,999	1
$5,000 - $9,999	
$10,000 - $14,999	
$15,000 - $99,999	
$100,000 - $199,999	
$200,000 - $499,999	
$500,000 - $999,999	
$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor
! Number of Prepaid payments
@ Number of Liability payments
& Number of Employee Also Vendors
? denotes check name different than payment name
F denotes Final Payment

Report Totals -	Payment Count	1	Check Count	1	ACH Count	0	vCard Count	0	Total Check/Advice Amount	**$4,500.00**
			$4,500.00							

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011469, Page Break by Check/Advice? = N, Zero? = Y)