

NPA Board Meeting

February 11, 2025 4:15 pm

Agenda Item 1:

CALL TO ORDER/AGENDA

Subject:

1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 2:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.1 Consideration of Approval of Warrants for NPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NPA - \$30,136.68

Contact Person/s:

Adam Hess, Letty Podesta

ReqPay05a

Payment Register

Scheduled 01/10/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			ADVANCED SECURITY SYSTEMS (000081/1)							
			1336 FOURTH STREET EUREKA, CA 95501							
2024/25	01/01/25	R25-00033	ALARM SERVICE - MS	718623 (1188433)	01/10/25	Submitted		99.00		99.00
			2025 (000200) 62-0000-0-1193-8100-5804-678-0000				PO# BPO25-00007			
							Check Date	Total Invoice Amount	99.00	Check
Employee	Bazemore, Michael L (000003)									
	Po Box 879 Bayside, CA 95524									
2024/25	12/09/24	R25-00010	CELEBRATION	009481012575	01/10/25	Submitted		92.26		92.26
			SUPPLIES - MS	(1188433)						
			2025 (002397) 62-1400-0-1110-1000-4391-678-0000							
2024/25	07/03/24	R25-00018	POSTAGE - HS	013138	01/10/25	Submitted		5.79		5.79
			2025 (002617) 62-1100-0-1110-2700-5950-000-0000	(1188433)						
2024/25	07/16/24	R25-00019	POSTAGE - HS	015450	01/10/25	Submitted		19.05		19.05
			2025 (002517) 62-1100-0-1110-2700-5950-000-0000	(1188433)						
2024/25	12/09/24	R25-00009	CELEBRATION	114-6500496-3681007	01/10/25	Submitted		168.48		168.48
			SUPPLIES - HS	(1188433)						
			2025 (002396) 62-1400-0-1110-1000-4391-000-0000							
2024/25	10/29/24	R25-00009	CELEBRATION	322	01/10/25	Submitted		152.16		152.16
			SUPPLIES - HS	(1188433)						
			2025 (002396) 62-1400-0-1110-1000-4391-000-0000							
2024/25	10/30/24	R25-00009	CELEBRATION	820201	01/10/25	Submitted		27.78		27.78
			SUPPLIES - HS	(1188433)						
			2025 (002396) 62-1400-0-1110-1000-4391-000-0000							
2024/25	10/29/24	R25-00010	CELEBRATION	822144	01/10/25	Submitted		69.95		69.95
			SUPPLIES - MS	(1188433)						
			2025 (002397) 62-1400-0-1110-1000-4391-678-0000							
2024/25	10/29/24	R25-00010	CELEBRATION	866804	01/10/25	Submitted		23.00		23.00
			SUPPLIES - MS	(1188433)						
			2025 (002397) 62-1400-0-1110-1000-4391-678-0000							
							Total Invoice Amount	558.47	Check	

ReqPay05a

Payment Register

Bank Account COUNTRY - County Bank Account AP Checks

eduled 01/10/2025

Fiscal Year	Invoice Date	Req #	Comment	Payment id (Trans Batch id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Vendor: CRYSTAL SPRINGS WATER CO (000165/1) PO BOX 3786 EUREKA, CA 95502										
2024/25	12/12/24	R25-00058	WATER DELIVERY -	12120538	01/10/25	Submitted		70.00		70.00
			HS - Acct 276	(1188433)						
	2025 (001975)	62-0000-0-1110-8210-5531-000-0000			Batchid	Check Date		PO# BPO25-00030		10.00
2024/25	12/01/24	R25-00058	WATER DELIVERY - EQUIPMENT DECEMBER	(1188433)	01/10/25	Submitted		10.00		10.00
			HS - Acct 276	(1188433)						
	2025 (001975)	62-0000-0-1110-8210-5531-000-0000			Batchid	Check Date		PO# BPO25-00030		2.00
2024/25	10/01/24	R25-00058	WATER DELIVERY - EQUIPMENT OCT	(1188433)	01/10/25	Submitted		2.00		2.00
			HS - Acct 276	(1188433)						
	2025 (001975)	62-0000-0-1110-8210-5531-000-0000			Batchid	Check Date		PO# BPO25-00030		2.00
2024/25	12/01/24	R25-00058	WATER DELIVERY - EQUIPMENT RM DEC	(1188433)	01/10/25	Submitted		2.00		2.00
			HS - Acct 276	(1188433)						
	2025 (001975)	62-0000-0-1110-8210-5531-000-0000			Batchid	Check Date		PO# BPO25-00030		84.00
Vendor: EMPLOYMENT DEVELOPMENT DEPT. (000025/1) P.O. BOX 2482 SACRAMENTO, CA 95812-2482										
2024/25	01/01/25	R25-00059	QUARTERLY SUJ	QTR4 2024	01/10/25	Submitted		131.39		131.39
			TAX	(1188433)						
	2025 (001440)	62-0000-0-1110-8210-5531-000-0000			Batchid	Check Date		PO# BPO25-00031		131.39
			Hold: Final Payment?							
Vendor: HENSEL'S ACE HARDWARE (000103/1) 884 9TH STREET ARCAT, CA 95621										
2024/25	10/05/24	R25-00014	INSTRUCTIONAL	290771	01/10/25	Submitted		48.25		48.25
			SUPPLIES - MS	(1188433)						
	2025 (002323)	62-6900-0-1110-1000-4910-678-0000			Batchid	Check Date		PO#		35.76
			Hold: Final Payment?							
2024/25	10/08/24	R25-00066	MAINTENANCE	291055	01/10/25	Submitted		35.76		35.76
			SUPPLIES - MS	(1188433)						

ReqPay05a

Payment Register

Updated 01/10/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch id)	Sched	Paym Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	10/09/24	R25-00066	HENSEL'S ACE HARDWARE (0001937)	291055	01/10/25	Submitted				(continued)
			MAINTENANCE	(1188433) (continued)						
	2025 (000190)	62-0000-0-1193-8100-4310-678-0000		Batchid		Check Date		PO# BPO25-00088	Register #	21.66
2024/25	10/09/24	R25-00066	MAINTENANCE	291079	01/10/25	Submitted		21.66		21.66
			SUPPLIES - MS	(1188433)						
	2025 (000190)	62-0000-0-1193-8100-4310-678-0000		Batchid		Check Date		PO# BPO25-00088	Register #	7.58
2024/25	12/19/24	R25-00014	INSTRUCTIONAL	296344	01/10/25	Submitted		7.58		7.58
			SUPPLIES - MS	(1188433)						
	2025 (002323)	62-6300-0-1110-1000-4310-678-0000	Hold: Final Payment?	Batchid		Check Date		PO#	Register #	12.13
2024/25	12/19/24	R25-00014	INSTRUCTIONAL	296349	01/10/25	Submitted		12.13		12.13
			SUPPLIES - MS	(1188433)						
	2025 (002323)	62-6300-0-1110-1000-4310-678-0000	Hold: Final Payment?	Batchid		Check Date		PO#	Register #	125.38
Total Invoice Amount										
								125.38	Check	
Employee: Ilman, Elizabeth Y (000043) 865 Bayview St. Arcata, CA 95521										
2024/25	12/17/24	R25-00022	SNACKS - MS CORE	125738164	01/10/25	Submitted		9.99		9.99
			DAY	(1188433)						
	2025 (002397)	62-1400-0-1110-1000-4391-678-0000		Batchid		Check Date		PO#	Register #	9.99
Total Invoice Amount										
								9.99	Check	
Vendor: Pacific Paper Co. (080147/1) 2825 F ST Eureka, CA 95501										
2024/25	12/10/24	R25-00086	OFFICE SUPPLIES - MS	2225958	01/10/25	Submitted		171.49		171.49
			OFFICE SUPPLIES - MS	(1188433)						
	2025 (002395)	62-1100-0-1110-2700-4351-678-0000		Batchid		Check Date		PO# BPO25-00058	Register #	29.49
2024/25	12/05/24	R25-00086	OFFICE SUPPLIES - MS	225698	01/10/25	Submitted		29.49		29.49
			OFFICE SUPPLIES - MS	(1188433)						
	2025 (002395)	62-1100-0-1110-2700-4351-678-0000		Batchid		Check Date		PO# BPO25-00058	Register #	29.49

ReqPay05a

Payment Register

Bank Account COUNTY - County Bank Account/AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
<p>Vendor: Pacific Paper Co. (0301471) (continued)</p>										
2024/25	12/19/24	R25-00086	OFFICE SUPPLIES - MS	226405 (1188433)	01/10/25	Submitted		18.43		18.43
	2025	(002395)	62-1100-0-1110-2700-4351-678-0000	BatchId		Check Date	PO# BPO25-00058			
2024/25	12/18/24	R25-00086	OFFICE SUPPLIES - MS	226407 (1188433)	01/10/25	Submitted		18.56		18.56
	2025	(002395)	62-1100-0-1110-2700-4351-678-0000	BatchId		Check Date	PO# BPO25-00058			
2024/25	12/27/24	R25-00086	OFFICE SUPPLIES - MS	226621 (1188433)	01/10/25	Submitted		8.39		8.39
	2025	(002395)	62-1100-0-1110-2700-4351-678-0000	BatchId		Check Date	PO# BPO25-00058			
<p>Employee: Quarles, Heather M (006022) 500 Bayside Road Arcata, CA 95521-5743</p>										
2024/25	11/25/24		MS Office Computer Diagnostics	15742 (1188433)	01/10/25	Submitted		60.00		60.00
	2025	(002516)	62-1100-0-1110-2700-5600-000-0000	BatchId		Check Date	PO# BPO25-00058			
<p>Total Invoice Amount 246.36 Check</p>										
<p>Vendor: RECOLOGY ARCATA (00000571) P.O. BOX 188 555 VANCE AVE. SAMOIA, CA 95564</p>										
2024/25	12/01/24	R25-00093	GARBAGE - MS - ACCT 060826321	33287586 (1188433)	01/10/25	Submitted		138.75		138.75
	2025	(000196)	62-0000-0-1193-8100-5560-678-0000	BatchId		Check Date	PO# BPO25-00065			
2024/25	01/01/25	R25-00092	GARBAGE - HS - ACCT 060835769	33287798 (1189355)	01/10/25	Submitted		180.18		180.18
	2025	(000195)	62-0000-0-1193-8100-5560-000-0000	BatchId		Check Date	PO# BPO25-00064			
<p>Total Invoice Amount 318.93 Check</p>										
<p>Vendor: Young Mimney & Conn, LLP (030125/1) 655 University Ave., Suite 150 Sacramento, CA 95825</p>										
<p>Sort by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011842, 011845, Page Break by Check/Advice? = N, Zero? = Y)</p>										

Printed 01/10/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	01/09/25	R25-00108	LEGAL FEES	14194	Submitted		1,960.00		1,960.00
Vendor	Young Minney & Corr, LLP (030125/1)								
	2025 (001932) 62-0000-0-0000-7200-5823-000-0000								
	BatchId						PO# BPO25-00080		Register #
							Total Invoice Amount		1,960.00
									Check

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	3,593.52	470,227.64
		466,634.12

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	3,593.52	470,227.64
		466,634.12

Number of Payments	29
Number of Checks	10
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$3,593.52
Total Unpaid Sales Tax	\$.00
Total Expense Amount	\$3,593.52

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	4	
\$100 - \$499	4	
\$500 - \$999	1	
\$1,000 - \$4,999	1	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****

- * Number of payments to a different vendor 12
- ! Number of Prepaid payments
- @ Number of Liability payments
- & Number of Employee Also Vendors

? denotes check name different than payment name
F denotes Final Payment

Scheduled 01/10/2025

Bank Account COUNTY - County Bank Account AP Checks

Payment Count	Check Count	ACH Count	vCard Count	Total Check/Advice Amount
29	10	0	0	\$3,593.52
				\$3,593.52



Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011842, 011848, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 01/17/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Vendor: ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521										
2024/25	01/11/25	R25-00040	UTILITIES / CLEANING - HS	1050 (1193124)	01/17/25	Submitted		1,806.87		1,806.87
		2025 (000191)	62-0000-0-1193-8100-5500-000-0000			1,355.15				
		2025 (002401)	62-2800-0-1193-8100-5500-000-0000			451.72				
BatchId Total Invoice Amount: 1,806.87 Check: 1,806.87 PO# BPO25-00014 Register #										
Vendor: AT&T (000013/1) PO BOX 5025 CAROL STREAM, IL 60197-5025										
2024/25	01/07/25	R25-00043	PHONE (MS)	287347137825X (1193124)	01/17/25	Submitted		147.19		147.19
			707-825-1186 / ACCT 333570270							
BatchId Total Invoice Amount: 147.19 Check: 147.19 PO# BPO25-00017 Register #										
Vendor: Stairfield Dentist, Gaia R (000047) 3473 Middlefield Ln Eureka, CA 95501										
024/25	01/14/25	R25-00029	TEXTBOOKS	743929819 (1193124)	01/17/25	Submitted		42.72		42.72
		2025 (000554)	62-6300-0-1110-1000-4110-000-0000							
BatchId Total Invoice Amount: 42.72 Check: 42.72										
Vendor: Trinity Valley Elementary (030164/1) 730 North Highway 96 Willow Creek, CA 95573										
024/25	01/17/25		MS Tournament Fees	2725 (1193124)	01/17/25	Submitted		200.00		200.00
		2025 (001930)	62-0000-0-1300-4200-5300-678-0000							
BatchId Total Invoice Amount: 200.00 Check: 200.00										
Vendor: Wendy Bade, MS, CCC-SLP (030129/1) 3040 17th St. Eureka, CA 95501										

Scheduled 01/17/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	01/14/25	R25-00107	Wendy Bade, MS, CCC-SLP (030129/f)	(1193124) (continued)	01/17/25	Submitted		880.00		880.00
			SPEECH THERAPY - 11425							
			MS							
			2025 (000590) 62-6500-0-5780-3150-5800-673-0000							
			BatchId							
			Check Date							
			PO# BPO25-00079							
			Register #							

Total Invoices Amount 880.00 Check

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	3,076.78	471,472.30	486,395.52

Number of Payments	5	\$3,076.78
Number of Checks	5	
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$3,076.78
Total Unpaid Sales Tax		\$0.00
Total Expense Amount		\$3,076.78

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499	2	
\$500 - \$999	1	
\$1,000 - \$4,999	1	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor: 1

! Number of Prepaid payments

@ Number of Liability payments

& Number of Employee Also Vendors

? denotes check name different than payment name

F denotes Final Payment

Payment Count	Check Count	ACH Count	vCard Count	Total Check/Advice Amount
5	5	0	0	\$3,076.78

Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011909, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Vendor CharterSAFE (0301171) P.O. Box 968 Weimar, CA 95736											
2024/25	12/01/24	R25-00048	MONTHLY INSURANCE - HS	47752 (1201137)	01/29/25	Submitted		2,500.00		2,500.00	
2024/25	01/01/25	R25-00048	MONTHLY INSURANCE - HS	48018 (1201137)	01/29/25	Submitted		2,500.00		2,500.00	
2024/25	02/01/25	R25-00048	MONTHLY INSURANCE - HS	48265 (1201137)	01/29/25	Submitted		2,500.00		2,500.00	
Vendor CRYSTAL SPRINGS WATER CO (090165/1) PO BOX 3786 EUREKA, CA 95502									Total Invoice Amount	7,500.00	Check
2024/25	01/23/25	R25-00098	WATER DELIVERY - HS - Acct 276	1230138 (1201137)	01/29/25	Submitted		70.00		70.00	
2024/25	01/01/25	R25-00098	WATER DELIVERY - EQUIPMENTFEB25	HS - Acct 276 (1201137)	01/29/25	Submitted		2.00		2.00	
2024/25	01/01/25	R25-00098	WATER DELIVERY - EQUIPMENTFEBRUARY2	HS - Acct 276 5 (1201137)	01/29/25	Submitted		10.00		10.00	
Vendor TAYLOR, MIKE (030081/1) 2615 CLOVER WAY ARCATA, CA 95521-5797									Total Invoice Amount	82.00	Check
2024/25	01/27/25	R25-00102	LUNCH / BREAKFAST - HS	1672 JAN HS (1201137)	01/29/25	Submitted		55.94		55.94	

ReqPay05a

Payment Register

reduled 01/29/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	PaymentId (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			TAYLOR, MIKE (030081/1)	(continued)						
2024/25	01/27/25	R25-00102	LUNCH / BREAKFAST - HS	1672 JAN HS (1201137) (continued)	01/29/25	Submitted		(continued)		
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000	Batchid		Check Date	PO# BPO25-00074	67.74		67.74
2024/25	01/27/25	R25-00103	LUNCH / BREAKFAST - MS	1673 JAN MS (1201137)	01/29/25	Submitted				
	2025	(000081)	62-0000-0-0000-3700-5800-678-0000	Batchid		Check Date	PO# BPO25-00075	680.00		680.00
2024/25	01/27/25	R25-00102	LUNCH / BREAKFAST - HS	1673 JAN HS (1201137)	01/29/25	Submitted				
	2025	(000080)	62-0000-0-0000-3700-5800-000-0000	Batchid		Check Date	PO# BPO25-00074	840.00		840.00
2024/25	01/27/25	R25-00103	LUNCH / BREAKFAST - MS	1673 JAN MS (1201137)	01/29/25	Submitted				
	2025	(000081)	62-0000-0-0000-3700-5800-678-0000	Batchid		Check Date	PO# BPO25-00075	1,843.68		1,843.68

Total Invoice Amount 1,843.68 Check

& Employee Also

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Difference
62	9,425.88	446,994.77
		437,569.09

Number of Payments	10	\$9,425.68
Number of Checks	3	
Number of ACH Advices	0	
Number of vCard Advices	0	
Total Check/Advice Amount	\$9,425.68	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$9,425.68	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499		
\$500 - \$999		
\$1,000 - \$4,999	1	
\$5,000 - \$9,999	1	
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****

- * Number of payments to a different vendor
- i Number of Prepaid payments
- @ Number of Liability payments
- & Number of Employee Also Vendors

? denotes check name different than payment name
F denotes Final Payment

Totals -	Payment Count	10	Check Count	3	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$9,425.68
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ReqPay05a

Payment Register

Bank Account COUNTY - County Bank Account AP Checks											
Year	Invoice Date	Invoice	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	Register #
edited 01/24/2025 Vendor: ARCATI MINI STORAGE (000249/1) 1450 M STREET ARCATI, CA 95521											
2024/25	01/24/25	R25-00004	HS - STORAGE RENTAL	FEBRUARY 2025 (1197672)	01/24/25	Submitted		100.00		100.00	
	2025 (000167)	62-0000-0-1110-2700-5628-000-0000		Batchid		Check Date	PO# BPO25-00003				Register #
								Total Invoice Amount		100.00	Check
Vendor: ARCATI UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATI, CA 95521											
2024/25	09/24/24	R25-00041	MENDES SUPPLIES - HS	1042 (1197672)	01/24/25	Submitted		614.62		614.62	
	2025 (000189)	62-0000-0-1193-8100-4310-000-0000		Batchid		Check Date	PO# BPO25-00015				Register #
2024/25	10/10/24	R25-00041	MENDES SUPPLIES - HS	1043 (1197672)	01/24/25	Submitted		103.76		103.76	
	2025 (000189)	62-0000-0-1193-8100-4310-000-0000		Batchid		Check Date	PO# BPO25-00015				Register #
2024/25	01/10/24	R25-00040	UTILITIES / CLEANING - HS	1043 (1198034)	01/24/25	Submitted		419.56		419.56	
	2025 (000191)	62-0000-0-1193-8100-5500-000-0000		Batchid		Check Date	PO# BPO25-00014				Register #
	2025 (002401)	62-2600-0-1193-8100-5500-000-0000		Batchid		Check Date	PO# BPO25-00014				Register #
2024/25	12/11/24	R25-00040	UTILITIES / CLEANING - HS	1049 (1197672)	01/24/25	Submitted		1,380.48		1,380.48	
	2025 (000191)	62-0000-0-1193-8100-5500-000-0000		Batchid		Check Date	PO# BPO25-00015				Register #
	2025 (002401)	62-2600-0-1193-8100-5500-000-0000		Batchid		Check Date	PO# BPO25-00014				Register #
2024/25	12/11/24	R25-00041	MENDES SUPPLIES - HS	1049 (1197672)	01/24/25	Submitted		278.85		278.85	
	2025 (000189)	62-0000-0-1193-8100-4310-000-0000		Batchid		Check Date	PO# BPO25-00015				Register #
2024/25	01/24/25	R25-00001	HS - RENT	FEBRUARY 25 (1197672)	01/24/25	Submitted		3,000.00		3,000.00	
	2025 (000163)	62-0000-0-1110-2700-5612-000-0000		Batchid		Check Date	PO# BPO25-00001				Register #

ReqPay05a

Payment Register

Bank Account COUNTY - County Bank Account AP Checks											
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expenses Amount	Check
Total Invoice Amount											5,797.27
Vendor											Check
AT&T (0001341)											
PO BOX 5025											
CAROL STREAM, IL 60197-5025											
2024/25	01/07/25	R25-00042	PHONE (HS)	7120938905	01/24/25	Submitted		689.89		689.89	
			707-822-0861 / Acc# (1197672)								
			831-001-4152 762								
2025	(000187)	62-0000-0-1193-2700-5909-000-0000									
Batchid											PO# BPO25-00016
Total Invoice Amount											689.89
Employee											Check
Illman, Elizabeth Y (000043)											
865 Bayview St.											
Arcata, CA 95521											
2024/25	01/17/25	R25-00022	SNACKS - MS CORE DAY	06785D (1197672)	01/24/25	Submitted		11.98		11.98	
2025	(002397)	62-1400-0-1110-1000-4391-678-0000									
Batchid											PO#
Total Invoice Amount											62.80
Employee											Check
Office Supplies - 125 6 37 68 OFFICE HS (1197672)											
2024/25	01/14/25	R25-00017	OFFICE SUPPLIES - HS	125 6 37 68 OFFICE (1197672)	01/24/25	Submitted		62.80		62.80	
2025	(002394)	62-1100-0-1110-2790-4351-000-0000									
Batchid											PO#
Total Invoice Amount											35.36
Employee											Check
Northcoast Educational Foundat (0301431)											
PO BOX 276											
Arcata, CA 95570											
2024/25	01/24/25	R25-00110	RENT - MS (NOV-JUNE)	FEB 2025 (1197672)	01/24/25	Submitted		4,500.00		4,500.00	
2025	(000164)	62-0000-0-1110-2700-5612-678-0000									
Batchid											PO# BPO25-00083
Total Invoice Amount											4,500.00
Employee											Check
Steinfeld Dental, Gaia R (000047)											
3473 Middlefield Ln											
Eureka, CA 95501											

ReqPay05a

Payment Register

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	01/15/25	R25-00029	TEXTBOOKS	03-12592-79153	01/24/25	Submitted		104.60		104.60
			/BOOKS - HS	(1197672)						
2025	(000554)	62-6300-0-1110-1000-4110-000-0000								

Total Invoice Amount 104.60 Check

endor TAYLOR, MIKE (030681/1)
2815 CLOVER WAY
ARCATA, CA 95521-5797

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	01/21/25	R25-00102	LUNCH /	1670-JAN	01/24/25	Submitted		52.12		52.12
			BREAKFAST - HS	(1197672)						
2025	(000080)	62-0000-0-0000-3700-5800-000-0000								
2024/25	01/21/25	R25-00103	LUNCH /	1671 JAN	01/24/25	Submitted		1,170.00		1,170.00
			BREAKFAST - MS	(1197672)						
2025	(000081)	62-0000-0-0000-3700-5800-678-0000								
2024/25	01/21/25	R25-00102	LUNCH /	1671 JAN HS	01/24/25	Submitted		1,095.00		1,095.00
			BREAKFAST - HS	(1197672)						
2025	(000080)	62-0000-0-0000-3700-5800-000-0000								

Total Invoice Amount 2,317.12 Check

& Employee Also

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2024/25	01/31/25	R25-00105	SPEECH THERAPY -	25478	01/24/25	Submitted		421.68		421.68
			MS	(1197672)						
2025	(000590)	62-6500-0-5760-3150-5800-678-0000								

Total Invoice Amount 421.68 Check

EXPENSES BY FUND - Bank Account COUNTY	
Fund	Cash Balance
62	14,040.70
	468,395.52
	454,354.82



Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 011966, 011967, Page Break by Check/Advice? = N, Zero? = Y)

Number of Payments	17	
Number of Checks	8	\$14,040.70
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$14,040.70	
Total Unpaid Sales Tax	\$0.00	
Total Expense Amount	\$14,040.70	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99		
\$100 - \$499	4	
\$500 - \$999	1	
\$1,000 - \$4,999	2	
\$5,000 - \$9,999	1	
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****

- * Number of payments to a different vendor 4
- ! Number of Prepaid payments
- @ Number of Liability payments
- & Number of Employee Also Vendors 1

? denotes check name different than payment name
 F denotes Final Payment

Totals -	Payment Count	17	Check Count	8	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$14,040.70
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Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch id(s) = 011966, 011967, Page Break by Check/Advice? = N, Zero? = Y)

Agenda Item 2:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.2 Consideration of approval of minutes from the December 10th Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the December 10, 2024 board meeting are attached.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 3:

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

3.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 4:

ACTION ITEMS TO BE CONSIDERED

Subject:

4.1 Approval of NPA's Comprehensive School Safety Plan.

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year, the Board is required to approve and post the Comprehensive School Safety Plan (CSSP). The Director, with input from staff, our school community, and emergency response partners, has reviewed and amended our plan. By July 1, 2025 the CSSP must be updated to include a Learning Continuity Plan, which will happen at a future meeting prior to July 1.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, January 14, 2025
NPA HS, Rm2
1761 11th Street Arcata, CA 95521

Minutes
3:03pm

1. Call to Order/Agenda

Board Members present: Bob Ziemer, Jim Hilton, Danise Tomlin, Becca Hall
Absent: Kathy O'Shea

Others present: Michael Davies-Hughes, Humboldt County Superintendent of Schools;
August Deshais, HCOE Liaison; Adam Hess, Charter Director; Letty Podesta, Board
Secretary

1.1 Adopt the Agenda

Adam Hess gave an update on the updated Agenda.

It was moved by Jim Hilton and seconded by Becca Hall to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Bob Ziemer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		

Motioned carried, 4-0-1

2. Board Governance Training

2.1 NPA Board Governance Best Practices

The Board received governance training from Michael Davies-Hughes.

3. Consent Agenda

The board discussed the consent agenda and the appropriate procedures for the consent agenda in length.

Notice to the Public

5.2 Approval of NPA's Financial Statement with Independent Auditor's Report for the Fiscal Year 2023-2024

The Board reviewed and discussed NPA's Financial Statements. Charter Director Adam Hess explained the material findings in the Auditor's Report to the board.

It was moved by Danise Tomlin and seconded by Becca Hall to approve NPA's Financial Statements with independent Auditor's Report for Fiscal Year 2023-2024.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Bob Zeimer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		

Motioned carried, 4-0-1

5.3 Approval of Actions in Response to the HCOE Letter of Notice.

Charter Director Adam Hess the explained to the Board the key components of the HCOE Letter of Notice and informed the Board of a drafted response letter.

It was moved by Danise Tomlin and seconded by Becca Hall to approve the actions in response to the HCOE Letter of Notice.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Bob Zeimer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		

Motioned carried, 4-0-1

6. Discussion Items

6.1 Brown Act and Conflict of Interest Training.

The Board briefly discussed the Brown Act and Conflict of Interest Training they received last Tuesday, January 7th.

6.2 Calendar for the 2025-2026 School year.

The Board briefly discussed aligning NPA's school calendar with the district of residence's school calendar. Adam Hess, Charter Director recommended obtaining stakeholder input before taking action.

9. Adjournment at 6:26pm

Agenda Item 4:

ACTION ITEMS TO BE CONSIDERED

Subject:

4.2 Approval of Salary Schedule for the 2025-26 school year.

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board will review the salary schedule and vote on its approval. The Director suggests that the salary schedule is accepted contingent upon ongoing budget meetings leading to the budget adoption in June.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Michael Bazemore

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.1 Calendar for the 2025-2026 school year.

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board would like to discuss the current calendar and if it best suits our community. The Director will provide updates on the questions to be sent to the school community. The results will be shared at the March meeting prior to the calendar adoption.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 6:
DISCUSSION ITEMS

Subject:
5.2 Fiscal Training in March

Action Requested:
Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board has requested fiscal training with Corey Weber of HCOE. The Director has discussed this with Corey and would like to set a date. The training will be approximately 2 hours. This could be prior to the March board meeting, or on a separate date. The Director suggests choosing a couple of dates that may work so he may coordinate with Corey.

Fiscal Implications:
None

Contact Person/s:
Adam Hess

Agenda Item 6:
REPORTS

Subject:
6.1 Director's Report

Action Requested:
Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools.

Fiscal Implications:
None

Contact Person/s:
Adam Hess

Agenda Item 6:

REPORTS

Subject:

6.2 NPA Middle School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on middle school programs and events.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Michael Bazemore

Agenda Item 6:

REPORTS

Subject:

6.3 NPA High School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on high school programs and events.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Michael Bazemore

Agenda Item 6:

REPORTS

Subject:

6.4 LCAP Mid-year Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the school must provide a mid-year update on our school's Local Control and Accountability Plan.

Fiscal Implications:

None

Contact Person/s:

Michael Bazemore

Monitoring Goals, Actions, and Resources for the 2024-25 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2024-25 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Northcoast Preparatory and Performing Arts Academy	Adam Hess Charter Director	ahess@northcoastprep.org 707-822-0861

Goal 1

Goal Description
Maintain academic achievement in all areas

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	Standardized test scores, SAT and IB exam scores: CAASPP ELA (2022), CAASPP Math (2022), SAT Test Scores (2023), IB Scores (2022), Seal of Biliteracy Exam (2024)	CAASPP ELA (2022): 33.8 pts above standard (Source: Dashboard); CAASPP Math (2022): 27.0 pts			CAASPP ELA (2024) 46.5 pts above standard and 14.7 points above baseline (Source: Dashboard); CAASPP Math (2024)	Meet or exceed baseline expectations in ELA, humanities, social sciences, experimental sciences, and acquired

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		below standard (Source: Dashboard) SAT Test Scores (2022): 1280 average for students tested (Source: College Board student test results) IB Scores (2022): 83% passed at Level 3 or above (Source: International Baccalaureate) Seal of Biliteracy (2024): 100% passed (Source: CalPoly Language Department)			6.8 pts below standard and 18.2 points above baseline (Source: Dashboard) SAT Test Scores (2024): 1290 average for students tested and 10 points above baseline (Source: College Board student test results) IB Scores (2024): 85% passed at Level 3 or above, 2% above baseline (Source: International Baccalaureate) Seal of Biliteracy (2024): maintained a 100% pass rate (Source: CalPoly Language Department)	languages; increase CAASPP math scores to within 10pts or less of standard.
1.2	Teacher mis-assignments (2022)	Teacher mis-assignments (2022): 8% out of field (which is aligned with county average); 61% clear credential (which is below state and county average) (Source: CDE Dashboard)			Teacher mis-assignments (2024): 2.1% out of field (which is below county average); 80.2% clear credential (which is aligned with state and county averages) (Source: CDE Dashboard)	Maintain baseline for out-of-field teacher assignments at 8% or lower, increase % clear credentials 80% or greater to align with county and state averages.
1.3	Standards aligned instructional materials within a broad course of study and academic content and performance standards adopted by the state board, including diverse opportunities in the arts in all grade levels	Standards aligned instructional materials: All students have sufficient access to standards-aligned instructional materials; a broad course of			Standards aligned instructional materials: All students have full access to standards-aligned instructional materials; a broad course of study is	Maintain baseline

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.4	College preparedness data: Graduation Rates (2023), UC/CSU readiness (2023), IB/AP EE%	<p>study is present by requirement in the school's IB curriculum (Source: IB Authorization Report, CDE Dashboard)</p> <p>Academic content and performance standards: all content and performance standards are met or exceeded by the school's adopted IB curriculum, though as noted specific adjustment is needed in several areas in math to ensure that emphasis is placed on all state content standards in comparison to the emphasis placed by the IB.</p>			<p>present by requirement in the school's IB curriculum (Source: IB Authorization Report, CDE Dashboard)</p> <p>Academic content and performance standards: all content and performance standards continue to be met or exceeded by the school's adopted IB curriculum.</p>	Meet or exceed baseline
		<p>Graduation Rates (2023): 87% graduation rate (decrease from prior year due to transfer students who did not graduate at their new school—all enrolled seniors in 2023 graduated) (Source: CDE Dashboard)</p> <p>UC/CSU readiness (2023): 100% of graduates completed a-g requirements (Source: graduating class transcripts)</p>			<p>Graduation Rates (2024): 84% graduation rate (decrease from prior year due to transfer students who did not graduate at their new school—all enrolled seniors in 2024 graduated) (Source: CDE Dashboard, school graduation records)</p> <p>UC/CSU readiness (2024): 100% of graduates completed a-g requirements</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.5	Support for English Learners and Unduplicated Students.: % of EL pupils progressing toward English proficiency, EL reclassification rate, access of EL students to CCSS and ELD standards, Programs and services provided to unduplicated students, Programs and services provided to students with exceptional needs	<p>IB/AP EE% (2023): 95% of graduates fulfilled the AP/IB Excellence in Equity standard (Source: AP/IB score reports)</p> <p>% of EL pupils progressing toward English proficiency (2023): n/a (no eligible students)</p> <p>EL reclassification rate (2023): n/a (no eligible students)</p> <p>Access of EL students to CCSS and ELD standards (2019-20): 100% (Source: though there were no EL students in 2023, whenever the school has an EL student the standards are reviewed by the resource specialist to ensure compliance/access for that student)</p> <p>Programs and services provided to unduplicated students: 100% of students have access to personalized academic support and enhanced college counseling (Source: school records of support plans for</p>			<p>(Source: graduating class transcripts)</p> <p>IB/AP EE% (2024): 93% of graduates fulfilled the AP/IB Excellence in Equity standard (Source: AP/IB score reports)</p> <p>% of EL pupils progressing toward English proficiency (2024): n/a (no eligible students)</p> <p>EL reclassification rate (2024): n/a (no eligible students)</p> <p>Access of EL students to CCSS and ELD standards: 100% (Source: though there were no EL students in 2024, whenever the school has an EL student the standards are reviewed by the resource specialist to ensure compliance/access for that student)</p> <p>Programs and services provided to unduplicated students: 100% of students have access to personalized academic support and enhanced college counseling (Source: school records of support plans for</p>	<p>Maintain baseline for programs and services for unduplicated students. Fully support any new EL students in progress toward English proficiency.</p>

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		unduplicated students). See Goal 1, Actions 2 and 5. Programs and services provided to students with exceptional needs: 100% of students have access to support programs designed by the resource specialist in consultation with the student and family (Source: resource specialist records). See Goal 1, Action 7.			unduplicated students) Programs and services provided to students with exceptional needs: 100% of students have access to support programs designed by the resource specialist in consultation with the student and family (Source: resource specialist records)	
1.6	CTE Pathway Data	As an IB world school, the school does not offer a CTE pathway			n/a	n/a
1.7	Information technology resources in order to ensure continued success in the school's challenging curriculum and to prepare students for success in post-secondary education and future careers	One-to-one Chromebooks, and adequate broadband connection for all sites, and home support for families needing assistance with connectivity.			The school continues to provide one-to-one Chromebooks, and adequate broadband connection for all sites, and home support for families needing assistance with connectivity.	Maintain 100% delivery of Chromebooks and connectivity.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
1.1	Teacher Assignments and Instructional Priorities Ensure all teachers are appropriately assigned and administrative duties are designated effectively.	No		\$1,029,914.00	\$337,473.55

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
1.2	Support for Unduplicated Students Maintain effectiveness of support classes for all unduplicated students through intervention instruction and targeted support.	Yes		\$147,534.00	\$62,065.91
1.3	Formal Examinations and Examination Preparation Review the exam preparation classes offered by faculty to determine if any adjustments are needed, and administer IB and AP tests. Provide specialized training sessions for the IB Extended Essay through an outside vendor.	No		\$62,557.00	\$27,265.00
1.4	Academic Counseling Continue to provide comprehensive academic counseling and support in the college application process.	No		\$10,638.00	\$45,495.95
1.5	Additional Academic Support for Unduplicated Students Identify the need for additional academic counseling and support among English learners, low-income, and foster students and provide that support when and as needed. Continue to provide additional support in the college application process to all English learners, low-income, and foster students. Identification of academic need will be conducted by the Diploma Program coordinator and support will be provided by the school's academic counselors and faculty tutors.	Yes		\$3,120.00	\$847.06

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
1.6	Maintenance of Library and Instructional Materials Review and update library and instructional materials as needed.	No		\$17,160.00	\$4,818.68
1.7	Supporting Special Needs Students Maintain effectiveness of special educational needs services for all eligible students. Services to be provided by the school's resource specialist in partnership with other specialists based on determined needs.	No		\$53,000.00	\$26,286.94
1.8	Mental and Social Wellbeing Provide a personal counselor to address student mental and social well being on an as-needed basis.	No		\$15,441.00	\$0.00
1.9	Technology Resources Maintain one-to-one Chromebooks, broadband connectivity, and home support as needed; maintain technology agreement with HCOE and copier agreements for office needs.	No		\$19,636.00	\$12,779.44

Goal 2

Goal Description

Maintain high levels of student and parent engagement

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Number of volunteer projects initiated and hours spent for 6th through 10th grade students and completeness of CAS journals and quality of reflective statements for 11th and 12th grade students.	90+% of 6th through 10th grade students initiate projects involving 20+ hours of service work and 90+% of 12th grade students complete an exemplary CAS portfolio.			96% of 6th through 10th grade students initiated projects involving 20+ hours of service work and 94% of 12th grade students completed an exemplary CAS portfolio.	Maintain baseline
2.2	For parents: maintaining the current rate of participation in Parent Council and other supplementary programs, participation in school and LEA decision-making, participation in programs for unduplicated students, participation in programs for students with exceptional needs.	Parental participation and volunteer rates (2023): 80+% (Source: school survey results) Parental participation in school decision-making (2023): 80+% (Source: school survey participation rate; parent council participation, meeting attendance rates) Parent participation in programs for unduplicated students: 100% (Source: manual count of participating families) Parent participation in programs for students with exceptional needs: 100% (Source: manual count of participating families)			Parental participation and volunteer rates (2024): 86% (Source: school survey results) Parental participation in school decision-making (2024): 86% (Source: school survey participation rate; parent council participation, meeting attendance rates) Parent participation in programs for unduplicated students: 100% (Source: manual count of participating families) Parent participation in programs for students with exceptional needs: 100% (Source: manual count of participating families)	Maintain baseline
2.3	For students: Attendance (2023), Suspension (2023), Expulsion (2023), Chronic Absenteeism (2023), GPA (2023)	Maintain attendance rates of 95% or higher, statistically insignificant suspension/expulsion and dropout rates, school-wide			Attendance (2024): 96% (Source: P1, P2 data) Suspension (2024): 0% (Source: DataQuest/Dashboard)	Maintain baseline

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		<p>average GPA of 3.4 or higher, and student engagement of 90+% in meaningful extracurricular pursuits.</p> <p>Attendance (2023): 96% (Source: P1, P2 data) Suspension (2023): 0% (Source: DataQuest/ Dashboard).</p> <p>Expulsion (2023): 0% (Source: DataQuest) Chronic Absenteeism (2023): 0% (CDE Dashboard)</p> <p>Average GPA (2023): 3.80 (weighted) (Source: Jupiter Ed Information System)</p>			<p>Expulsion (2024): 0% (Source: DataQuest) Chronic Absenteeism (2024): 0% (CDE Dashboard)</p> <p>Average GPA (2024): 3.83 (weighted) (Source: Jupiter Ed Information System)</p>	
2.4	Student extracurricular pursuits (2023), School climate/community (2023).	<p>Student extracurricular pursuits (2023): 95% (Source: IB community project, personal project, and CAS)</p> <p>School climate/community (2023): no student/family reports feeling unsafe or disconnected (Source: School climate survey, SARC, CDE Dashboard)</p> <p>Suspension Rate, individual communications with families)</p>			<p>Student extracurricular pursuits (2024): 98% (Source: IB community project, personal project, and CAS)</p> <p>School climate/community (2024): no student/family reports feeling unsafe or disconnected (Source: School climate survey, SARC, CDE Dashboard)</p> <p>Suspension Rate, individual communications with families)</p>	Maintain baseline

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
2.1	Implementing Service Learning Programs Implementation of CAS (Creativity, Activity, Service) curriculum for grades 11-12 and school-based service learning program for grades 6-10. Expenditures included in Goal 1, Action 6.	No		\$0.00	\$0.00
2.2	Parent Meetings and All-School Meetings Continue to hold semesterly meetings for parents by grade level as well as for the entire school community.	No		\$28,430.00	\$11,938.66
2.3	Engagement of Unduplicated Students and Families Support each unduplicated student fully in their educational path and engagement in school community and work actively with parents of unduplicated students to provide all needed services and accommodations. Expense included in Goal 1, Action 2.	Yes		\$0.00	\$0.00
2.4	Athletics Opportunities Offer athletics opportunities for all students, with an emphasis on life sports.	No		\$43,844.00	\$20,430.01

Goal 3

Goal Description

Maintain and improve NPA's physical plant and resources to sustain and improve functionality of instructional spaces as well as provide safe transportation for students

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	All facilities are rated in good condition (Source: Facilities Inspection Tool). Van fleet maintenance current at all times.	All facilities are maintained in good condition (Source: Facilities Inspection Tool). All vans in good condition with all maintenance fully up-to-date (Van maintenance records).			All facilities continue to be maintained in good condition (Source: Facilities Inspection Tool). All vans are in good condition with all maintenance fully up-to-date (Van maintenance records).	Maintain baseline

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
3.1	Action #1 Facilities Upkeep and Van Fleet and Maintenance Operate and maintain all facilities and vans in good condition	No		\$73,884.00	\$20,383.78

Goal 4

Goal Description

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures

Goal 5

Goal Description	
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Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
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Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Total Funds Budgeted	Mid-Year Expenditures
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Agenda Item 7:
NEXT BOARD MEETING

Subject:
7.1 Possible Agenda Items

Action Requested:
None

Previous Staff/Board Action, Background Information and/or Statement of Need:
Discussion of topics to cover at the next meeting.

Fiscal Implications:
None

Contact Person/s:
Adam Hess

Agenda Item 7:
NEXT BOARD MEETING

Subject:
7.2 Next Board Meeting Date; March 11th

Action Requested:
None

Previous Staff/Board Action, Background Information and/or Statement of Need:
The next board meeting is based on the board adopted meeting schedule.

Fiscal Implications:
None

Contact Person/s:
Adam Hess

Agenda Item 8:
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