

NPA Board Meeting

March 11, 2025 3:00 pm

Agenda Item 1:

CALL TO ORDER/AGENDA

Subject:

1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 2:

2.1 NPA Board Training in Fiscal Best Practices

Action Requested:

2.1 Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

This training was requested by the Board of Directors. Corey Weber, Assistant Superintendent, Business Services, will provide the training from 3-4:15 pm.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 3:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Consideration of Approval of Warrants for NPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: -\$53,769.31

Contact Person/s:

Adam.Hess, Letty Podesta

ReqPay05a

Payment Register

Scheduled 02/24/2025 Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--|-----------|-----------------------------------|-----------------------------|----------|--------------|--------------|----------------|------------------|----------------|
| AP Vendor | Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124 | | | | | | | | | |
| 2024/25 | 02/11/25 | R25-00017 | OFFICE SUPPLIES - HS | 1LX-V3XN-D34L (1216599) | 02/24/25 | Submitted | | 201.75 | | 201.75 |
| | 2025 | (002394) | 62-1100-0-1110-2700-4351-000-0000 | Batchid | | Check Date | | | Register # | |
| | | | Hold: Final Payment? | | | | | | | |
| 2024/25 | 01/26/25 | R25-00018 | OFFICE SUPPLIES - MS | 1YV9-66RX-1LYT (1216599) | 02/24/25 | Submitted | | 174.75 | | 174.75 |
| | 2025 | (002395) | 62-1100-0-1110-2700-4351-678-0000 | Batchid | | Check Date | | | Register # | |
| | | | Hold: Final Payment? | | | | | | | |

Total Invoice Amount 376.50 Check

| | | | | | | | | | | |
|-----------|---|-----------|-----------------------------------|----------------------|----------|------------|--|--------|------------|--------|
| AP Vendor | ARCATA MINI STORAGE (000249/1) 1450 M STREET ARCATA, CA 95521 | | | | | | | | | |
| 2024/25 | 02/19/25 | R25-00004 | HS - STORAGE RENTAL | MARCH 2025 (1216599) | 02/24/25 | Submitted | | 100.00 | | 100.00 |
| | 2025 | (000167) | 62-0000-0-1110-2700-5628-000-0000 | Batchid | | Check Date | | | Register # | |
| | | | PO# BPO25-00003 | | | | | | | |

Total Invoice Amount 100.00 Check

| | | | | | | | | | | |
|-----------|---|-----------|-----------------------------------|------------------------------|----------|------------|--|----------|------------|----------|
| AP Vendor | ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521 | | | | | | | | | |
| 2024/25 | 02/21/25 | R25-00001 | HS - RENT | MS RENT MARCH 2025 (1216599) | 02/24/25 | Submitted | | 3,000.00 | | 3,000.00 |
| | 2025 | (000163) | 62-0000-0-1110-2700-5612-000-0000 | Batchid | | Check Date | | | Register # | |
| | | | PO# BPO25-00001 | | | | | | | |

Total Invoice Amount 3,000.00 Check

| | | | | | | | | | | |
|-----------|--|-----------|-----------------------------------|-----------------------|----------|------------|--|--------|------------|--------|
| AP Vendor | CAROLINA BIOLOGICAL SUPPLY CO (000023/1) PO BOX 60232 CHARLOTTE, NC 28260-0232 | | | | | | | | | |
| 2024/25 | 02/05/25 | R25-00047 | SCIENCE - MS | 52854166 RI (1216599) | 02/24/25 | Submitted | | 131.18 | | 131.18 |
| | 2025 | (002323) | 62-6300-0-1110-1000-4310-678-0000 | Batchid | | Check Date | | | Register # | |
| | | | PO# BPO25-00081 | | | | | | | |

Total Invoice Amount 131.18 Check

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012249, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 02/24/2025 Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|---------------|-----------------------------------|---|-----------------------------|----------|--------------|--------------|-----------------|------------------|----------------|
| AP Vendor | | | CITY OF ARCATA (000016/1) 736 F STREET ARCATA, CA 95521 | | | | | | | |
| 2024/25 | 02/14/25 | R25-00051 | WATER AND SEWER - MS - ACCT 005859-003 | 21425 (1216599) | 02/24/25 | Submitted | | 294.85 | | 294.85 |
| | 2025 (000194) | 62-0000-0-1193-8100-5530-678-0000 | | | | | Check Date | PO# BPO25-00023 | Register # | |

| Total Invoice Amount | | | | | | | | | | |
|----------------------|---------------|-----------------------------------|---|------------------|----------|-----------|------------|-----------------|------------|-------|
| AP Vendor | | | COLLEGE BOARD (000108/1) PO BOX 30171 NEW YORK, NY 10087-0171 | | | | | | | |
| 2024/25 | 11/14/24 | R25-00057 | TESTS - HS | 111425 (1216599) | 02/24/25 | Submitted | | 20.88 | | 20.88 |
| | 2025 (000303) | 62-0016-0-1110-1000-4314-000-0000 | | | | | Check Date | PO# BPO25-00029 | Register # | |
| Total Invoice Amount | | | | | | | | | | |
| | | | | | | | | 20.88 | Check | |

| Total Invoice Amount | | | | | | | | | | |
|----------------------|---------------|-----------------------------------|---|-------------------|----------|-----------|------------|-----------------|------------|--------|
| AP Vendor | | | Fit Nor Cal LLC (030146/1) 1049 Samoa BLVD Ste A Arcata, CA 95521 | | | | | | | |
| 2024/25 | 02/18/25 | R25-00063 | PE / GYM - HS - BILL FOUNDATION | 2182025 (1216599) | 02/24/25 | Submitted | | 340.00 | | 340.00 |
| | 2025 (002470) | 62-9012-0-1110-1000-5801-000-0000 | | | | | Check Date | PO# BPO25-00035 | Register # | |
| Total Invoice Amount | | | | | | | | | | |
| | | | | | | | | 340.00 | Check | |

| Total Invoice Amount | | | | | | | | | | |
|----------------------|---------------|-----------------------------------|---|----------------------|----------|-----------|------------|-----------------|------------|----------|
| AP Vendor | | | Northcoast Educational Foundat (030143/1) PO BOX 276 Arcata, CA 95570 | | | | | | | |
| 2024/25 | 02/21/25 | R25-00110 | RENT - MS (NOV-JUNE) | MARCH 2025 (1216599) | 02/24/25 | Submitted | | 4,500.00 | | 4,500.00 |
| | 2025 (000164) | 62-0000-0-1110-2700-5612-578-0000 | | | | | Check Date | PO# BPO25-00083 | Register # | |
| Total Invoice Amount | | | | | | | | | | |
| | | | | | | | | 4,500.00 | Check | |

| Total Invoice Amount | | | | | | | | | | |
|----------------------|--|--|--|--|--|--|--|--|--|--|
| AP Vendor | | | NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 | | | | | | | |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012249, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 02/24/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|----------------|-----------|-----------------------------------|-----------------------------|----------|--------------|--------------|----------------|------------------|----------------|
| 2024/25 | 02/11/25 | R25-00082 | NORTHTOWN BOOKS (000097/1) | (continued) BOOKS - HS | 02/24/25 | Submitted | | 203.00 | | 203.00 |
| | | | | 503781 (1216599) | | | | | | |
| | 2025 (0000554) | | 62-6300-0-1110-1000-4110-000-0000 | Batchid | | | | 203.00 | PO# BPO25-00054 | Register # |

Total Invoice Amount 203.00 Check

| | | | | | | | | | | |
|-----------|-------------------------|-----------|-----------------------------------|-------------|----------|-----------|--|----------|-----------------|------------|
| AP Vendor | TAYLOR, MIKE (030081/1) | | | | | | | | | |
| | 2815 CLOVER WAY | | | | | | | | | |
| | ARCATA, CA 95521-5797 | | | | | | | | | |
| 2024/25 | 02/18/28 | R25-00103 | LUNCH / | 1677 FEB | 02/24/25 | Submitted | | 71.34 | | 71.34 |
| | | | BREAKFAST - MS | (1216599) | | | | | | |
| | 2025 (0000081) | | 62-0000-0-0000-3700-5800-678-0000 | Batchid | | | | | PO# BPO25-00075 | Register # |
| 2024/25 | 02/18/25 | R25-00102 | LUNCH / | 1678 FEB HS | 02/24/25 | Submitted | | 950.00 | | 950.00 |
| | | | BREAKFAST - HS | (1216599) | | | | | | |
| | 2025 (0000080) | | 62-0000-0-0000-3700-5800-000-0000 | Batchid | | | | | PO# BPO25-00074 | Register # |
| 2024/25 | 02/18/25 | R25-00103 | LUNCH / | 1678 FEB MS | 02/24/25 | Submitted | | 1,005.00 | | 1,005.00 |
| | | | BREAKFAST - MS | (1216599) | | | | | | |
| | 2025 (0000081) | | 62-0000-0-0000-3700-5800-678-0000 | Batchid | | | | | PO# BPO25-00075 | Register # |

Total Invoice Amount 2,026.34 Check

& Employee Also

| | | | | | | | | | | |
|---------------|-------------------------|--|--------------|---------------|----------|-----------|--|--------|--|--------|
| Direct Vendor | The Hartford (030162/1) | | | | | | | | | |
| | One Hartford Plaza | | | | | | | | | |
| | Hartford, CT 06155 | | | | | | | | | |
| 2024/25 | 02/20/25 | | Workers Comp | FEB 2025 | 02/24/25 | Submitted | | 238.80 | | 238.80 |
| | | | | (1216599) | | | | | | |
| | 2025 (001441) | | 62- | - - - - 9542- | | | | | | |

Total Invoice Amount 238.80 Check

| EXPENSES BY FUND - Bank Account COUNTY | | |
|--|-----------|--------------|
| Fund | Expense | Cash Balance |
| 62 | 11,231.55 | 481,634.18 |
| | | 470,402.63 |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012249,

Page Break by Check/Advice? = N, Zero? = Y)

| | | |
|---------------------------|----|-------------|
| Number of Payments | 14 | |
| Number of Checks | 11 | \$11,231.55 |
| Number of ACH Advice | 0 | |
| Number of vCard Advice | 0 | |
| Total Check/Advice Amount | | \$11,231.55 |
| Total Unpaid Sales Tax | | \$.00 |
| Total Expense Amount | | \$11,231.55 |

| CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS | | |
|---|---|--|
| \$0 - \$99 | 1 | |
| \$100 - \$499 | 7 | |
| \$500 - \$999 | | |
| \$1,000 - \$4,999 | 3 | |
| \$5,000 - \$9,999 | | |
| \$10,000 - \$14,999 | | |
| \$15,000 - \$99,999 | | |
| \$100,000 - \$199,999 | | |
| \$200,000 - \$499,999 | | |
| \$500,000 - \$999,999 | | |
| \$1,000,000 - | | |

***** ITEMS OF INTEREST *****

| | |
|--|---|
| * Number of payments to a different vendor | 2 |
| ! Number of Prepaid payments | |
| @ Number of Liability payments | |
| & Number of Employee Also Vendors | 1 |

? denotes check name different than payment name
F denotes Final Payment

ReqPay05a

Payment Register

Scheduled 02/12/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|-----------------------------|-----------------------------------|--|--------------------------------|----------|--------------|-----------------------------|-----------------|------------------|----------------|
| AP Vendor | AT&T (000013/1) | | | | | | | | | |
| | PO BOX 5025 | | | | | | | | | |
| | CAROL STREAM, IL 60197-5025 | | | | | | | | | |
| 2024/25 | 01/07/25 | R25-00043 | PHONE (MS) 707-825-1186 / ACCT 333570270 | 287347137825X0115 (1210452) | 02/12/25 | Submitted | | 147.19 | | 147.19 |
| | 2025 (000188) | 62-0000-0-1193-2700-5909-678-0000 | | | | | | | | |
| | | | | BatchId | | Check Date | | PO# BPO25-00017 | | Register # |
| | | | | | | | Total Invoice Amount | 147.19 | | Check |

| | | | | | | | | | | |
|-----------|--|-----------------------------------|--------------|---------------------|----------|------------|-----------------------------|-----------------|--|--------------|
| AP Vendor | CAROLINA BIOLOGICAL SUPPLY CO (000023/1) | | | | | | | | | |
| | PO BOX 60232 | | | | | | | | | |
| | CHARLOTTE, NC 28260-0232 | | | | | | | | | |
| 2024/25 | 02/04/25 | R25-00047 | SCIENCE - MS | 020425 (1210452) | 02/12/25 | Submitted | | 38.42 | | 38.42 |
| | 2025 (002323) | 62-6300-0-1110-1000-4310-678-0000 | | | | | | | | |
| | | | | BatchId | | Check Date | | PO# BPO25-00081 | | Register # |
| | | | | | | | Total Invoice Amount | 38.42 | | Check |

| | | | | | | | | | | |
|-----------|---------------------------|-----------------------------------|-----------------|--------------------|----------|------------|-----------------------------|-----------------|--|--------------|
| AP Vendor | CITY OF ARCATA (000016/1) | | | | | | | | | |
| | 736 F STREET | | | | | | | | | |
| | ARCATA, CA 95521 | | | | | | | | | |
| 2024/25 | 01/14/25 | R25-00051 | WATER AND SEWER | 11425 (1210452) | 02/12/25 | Submitted | | 172.97 | | 172.97 |
| | 2025 (000194) | 62-0000-0-1193-8100-5530-678-0000 | | | | | | | | |
| | | | | BatchId | | Check Date | | PO# BPO25-00023 | | Register # |
| | | | | | | | Total Invoice Amount | 172.97 | | Check |

| | | | | | | | | | | |
|-----------|----------------------------------|-----------------------------------|-------------|---------------------|----------|------------|-----------------------------|-----------------|--|--------------|
| AP Vendor | HENSEL'S ACE HARDWARE (000103/1) | | | | | | | | | |
| | 884 9TH STREET | | | | | | | | | |
| | ARCATA, CA 95521 | | | | | | | | | |
| 2024/25 | 01/16/25 | R25-00065 | MAINTENANCE | 298086 (1210452) | 02/12/25 | Submitted | | 7.58 | | 7.58 |
| | 2025 (000189) | 62-0000-0-1193-8100-4310-000-0000 | | | | | | | | |
| | | | | BatchId | | Check Date | | PO# BPO25-00037 | | Register # |
| | | | | | | | Total Invoice Amount | 172.97 | | Check |

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|-------------|---------------------|----------|------------|-----------------------------|-----------------|--|--------------|
| 2024/25 | 01/17/25 | R25-00065 | MAINTENANCE | 298206 (1210452) | 02/12/25 | Submitted | | 4.98 | | 4.98 |
| | 2025 (000189) | 62-0000-0-1193-8100-4310-000-0000 | | | | | | | | |
| | | | | BatchId | | Check Date | | PO# BPO25-00037 | | Register # |
| | | | | | | | Total Invoice Amount | 172.97 | | Check |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012193, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 02/12/2025 Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--|-------|---------|-----------------------------|-------|--------------|-----------------------------|----------------|------------------|----------------|
| AP Vendor | HENSEL'S ACE HARDWARE (000103/1) (continued) | | | | | | | | | |
| | | | Batchid | | | Check Date | PO# BPO25-00037 | Register # | | |
| | | | | | | | Total Invoice Amount | 12.56 | Check | |

| | | | | | | | | | | |
|-----------|---|-----------|-----------------------------------|-----------|----------|-----------|-----------------------------|-----------------|--------------|--------|
| AP Vendor | Maverick J. Cuba (03012/1/1) 1134 Forson Road McKinleyville, CA 95519 | | | | | | | | | |
| 2024/25 | 12/06/24 | R25-00076 | JANITORIAL | 975649 HS | 02/12/25 | Submitted | | 777.00 | | 777.00 |
| | | | SERVICES - HS | (1210452) | | | | | | |
| | 2025 | (000191) | 62-0000-0-1193-8100-5500-000-0000 | | | 777.00 | | | | |
| | 2025 | (002401) | 62-2600-0-1193-8100-5500-000-0000 | Batchid | | | | | | |
| | | | | | | | Check Date | PO# BPO25-00048 | Register # | |
| 2024/25 | 12/06/24 | R25-00077 | JANITORIAL | 975649 MS | 02/12/25 | Submitted | | 672.00 | | 672.00 |
| | | | SERVICES - MS | (1210452) | | | | | | |
| | 2025 | (000192) | 62-0000-0-1193-8100-5500-678-0000 | | | 504.00 | | | | |
| | 2025 | (002402) | 62-2600-0-1193-8100-5500-678-0000 | Batchid | | 168.00 | | | | |
| | | | | | | | Check Date | PO# BPO25-00049 | Register # | |
| 2024/25 | 12/20/24 | R25-00076 | JANITORIAL | 975650 HS | 02/12/25 | Submitted | | 756.00 | | 756.00 |
| | | | SERVICES - HS | (1210452) | | | | | | |
| | 2025 | (000191) | 62-0000-0-1193-8100-5500-000-0000 | | | 756.00 | | | | |
| | 2025 | (002401) | 62-2600-0-1193-8100-5500-000-0000 | Batchid | | | | | | |
| | | | | | | | Check Date | PO# BPO25-00048 | Register # | |
| 2024/25 | 12/20/24 | R25-00077 | JANITORIAL | 975650 MS | 02/12/25 | Submitted | | 672.00 | | 672.00 |
| | | | SERVICES - MS | (1210452) | | | | | | |
| | 2025 | (000192) | 62-0000-0-1193-8100-5500-678-0000 | | | 504.00 | | | | |
| | 2025 | (002402) | 62-2600-0-1193-8100-5500-678-0000 | Batchid | | 168.00 | | | | |
| | | | | | | | Check Date | PO# BPO25-00049 | Register # | |
| | | | | | | | Total Invoice Amount | 2,877.00 | Check | |

| | | | | | | | | | | |
|-----------|--|-----------|-----------------------------------|-----------|----------|-----------|-----------------------------|-----------------|--------------|--------|
| AP Vendor | P G & E (000007/1) PO BOX 997300 SACRAMENTO, CA 95899-7300 | | | | | | | | | |
| 2024/25 | 01/17/25 | R25-00084 | MS - ELECTRIC - | 11725 | 02/12/25 | Submitted | | 626.48 | | 626.48 |
| | | | 5252397099-5 | (1210452) | | | | | | |
| | 2025 | (000193) | 62-0000-0-1193-8100-5520-678-0000 | Batchid | | | | | | |
| | | | | | | | Check Date | PO# BPO25-00056 | Register # | |
| | | | | | | | Total Invoice Amount | 626.48 | Check | |

ReqPay05a

Payment Register

Scheduled 02/12/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|--|---------------|-----------------------------------|-------------------------------|-----------------------------|----------|--------------|--------------|-----------------|------------------|----------------|
| AP Vendor RECOLOGY ARCATA (000005/1) P.O. BOX 188 555 VANCE AVE. SAMOA, CA 95564 | | | | | | | | | | |
| 2024/25 | 02/28/25 | R25-00093 | GARBAGE - MS - ACCT 060826321 | 33529033 (1210452) | 02/12/25 | Submitted | | 138.75 | | 138.75 |
| | 2025 (000196) | 62-0000-0-1193-8100-5560-678-0000 | | Batchid | | Check Date | | PO# BPO25-00065 | Register # | |
| 2024/25 | 01/31/25 | R25-00092 | GARBAGE - HS - ACCT 060835769 | 33531237 (1210452) | 02/12/25 | Submitted | | 180.18 | | 180.18 |
| | 2025 (000195) | 62-0000-0-1193-8100-5560-000-0000 | | Batchid | | Check Date | | PO# BPO25-00064 | Register # | |
| Total Invoice Amount | | | | | | | | 318.93 | Check | |

| | | | | | | | | | | |
|---|---------------|-----------------------------------|------------------------|-----------------------|----------|------------|--|-----------------|--------------|----------|
| AP Vendor TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797 | | | | | | | | | | |
| 2024/25 | 02/10/25 | R25-00102 | LUNCH / BREAKFAST - HS | 1676 FEB HS (1210452) | 02/12/25 | Submitted | | 750.00 | | 750.00 |
| | 2025 (000080) | 62-0000-0-0000-3700-5800-000-0000 | | Batchid | | Check Date | | PO# BPO25-00074 | Register # | |
| 2024/25 | 02/10/25 | R25-00103 | LUNCH / BREAKFAST - MS | 1676 FEB MS (1210452) | 02/12/25 | Submitted | | 1,100.00 | | 1,100.00 |
| | 2025 (000081) | 62-0000-0-0000-3700-5800-678-0000 | | Batchid | | Check Date | | PO# BPO25-00075 | Register # | |
| Total Invoice Amount | | | | | | | | 1,850.00 | Check | |

& Employee Also

| | | | | | | | | | | |
|--|---------------|-----------------------------------|------------------------------------|-------------------|----------|------------|--|-----------------|--------------|-------|
| AP Vendor UBEO Business Services (030140/1) 3131 Esplanade Chico, CA 95973 | | | | | | | | | | |
| 2024/25 | 01/03/25 | R25-00106 | COPIER CONTRACT - MS - #CN30946-01 | 4750381 (1210452) | 02/12/25 | Submitted | | 95.93 | | 95.93 |
| | 2025 (002515) | 62-1100-0-1110-2700-5637-678-0000 | | Batchid | | Check Date | | PO# BPO25-00078 | Register # | |
| 2024/25 | 02/04/25 | R25-00106 | COPIER CONTRACT - MS - #CN30946-01 | 4783676 (1210452) | 02/12/25 | Submitted | | 95.93 | | 95.93 |
| | 2025 (002515) | 62-1100-0-1110-2700-5637-678-0000 | | Batchid | | Check Date | | PO# BPO25-00078 | Register # | |
| Total Invoice Amount | | | | | | | | 191.86 | Check | |

| EXPENSES BY FUND - Bank Account COUNTY | | |
|--|----------|-----------------------|
| Fund | Expense | Cash Balance |
| 62 | 6,235.41 | 436,834.59 |
| | | Difference 430,599.18 |

| Number of Payments | 16 |
|---------------------------|------------|
| Number of Checks | 9 |
| Number of ACH Advice | 0 |
| Number of vCard Advice | 0 |
| Total Check/Advice Amount | \$6,235.41 |
| Total Unpaid Sales Tax | \$0.00 |
| Total Expense Amount | \$6,235.41 |

| CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS | |
|---|---|
| \$0 - \$99 | 2 |
| \$100 - \$499 | 4 |
| \$500 - \$999 | 1 |
| \$1,000 - \$4,999 | 2 |
| \$5,000 - \$9,999 | |
| \$10,000 - \$14,999 | |
| \$15,000 - \$99,999 | |
| \$100,000 - \$199,999 | |
| \$200,000 - \$499,999 | |
| \$500,000 - \$999,999 | |
| \$1,000,000 - | |

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor
 ! Number of Prepaid payments
 @ Number of Liability payments
 & Number of Employee Also Vendors 1

? denotes check name different than payment name
 F denotes Final Payment

Report Totals - Payment Count 16 Check Count 9 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$6,235.41

ReqPay05a

Payment Register

Scheduled 02/06/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--|----------|-----------|-----------------------------------|----------|--------------|--------------|-----------------------------|------------------|----------------|
| AP Vendor | Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124 | | | | | | | | | |
| * | 2024/25 | 01/27/25 | R25-00017 | OFFICE SUPPLIES - HS (1206919) | 02/06/25 | Submitted | | 105.72 | | 105.72 |
| | | 2025 | (002394) | 62-1100-0-1110-2700-4351-000-0000 | | | PO# | | Register # | |
| | | | | Hold: Final Payment? | | Check Date | | | | |
| | | | | Batchid | | | | | | |
| | | | | | | | | Total Invoice Amount | 105.72 | Check |

| | | | | | | | | | | |
|-----------|---|----------|-----------|-----------------------------------|----------|------------|-----|-----------------------------|---------------|--------------|
| AP Vendor | Art of Problem Solving (030165/1) 15330 Avenue of Science San Diego, CA 92128 | | | | | | | | | |
| * | 2024/25 | 01/30/25 | R25-00029 | TEXTBOOKS /BOOKS - HS (1206919) | 02/06/25 | Submitted | | 159.50 | | 159.50 |
| | | 2025 | (000554) | 62-6300-0-1110-1000-4110-000-0000 | | | PO# | | Register # | |
| | | | | Hold: Final Payment? | | Check Date | | | | |
| | | | | Batchid | | | | | | |
| | | | | | | | | Total Invoice Amount | 159.50 | Check |

| | | | | | | | | | | |
|-----------|---|----------|-----------|-----------------------------------|----------|------------|-----------------|-----------------------------|------------------|--------------|
| AP Vendor | Baker Tilly US, LLP (030100/1) P.O. Box 7398 Madison, WI 53707-7398 | | | | | | | | | |
| | 2024/25 | 11/26/24 | R25-00044 | AUDIT FEES (1207035) | 02/06/25 | Submitted | | 9,450.00 | | 9,450.00 |
| | | 2025 | (000171) | 62-0000-0-1110-2700-5822-000-0000 | | | PO# BPO25-00018 | | Register # | |
| | | | | Hold: Final Payment? | | Check Date | | | | |
| | | | | Batchid | | | | | | |
| | | | | | | | | Total Invoice Amount | 15,487.50 | Check |
| | 2024/25 | 12/24/24 | R25-00044 | AUDIT FEES (1207035) | 02/06/25 | Submitted | | 15,487.50 | | 15,487.50 |
| | | 2025 | (000171) | 62-0000-0-1110-2700-5822-000-0000 | | | PO# BPO25-00018 | | Register # | |
| | | | | Hold: Final Payment? | | Check Date | | | | |
| | | | | Batchid | | | | | | |
| | | | | | | | | Total Invoice Amount | 24,937.50 | Check |

| | | | | | | | | | | |
|-------------|---|----------|-----------|-------------------------------------|----------|-----------|--|-----------------------------|--------------|--------------|
| AP Employee | Iltman, Elizabeth Y (000043) 865 Bayview St. Arcata, CA 95521 | | | | | | | | | |
| * | 2024/25 | 12/17/24 | R25-00010 | CELEBRATION SUPPLIES - MS (1206919) | 02/06/25 | Submitted | | 98.31 | | 98.31 |
| | | 2025 | (002397) | 62-1400-0-1110-1000-4391-678-0000 | | | | | | |
| | | | | CELEBRATION SUPPLIES - MS (1206919) | | | | | | |
| | | | | Batchid | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | Total Invoice Amount | 14.23 | Check |
| | 2024/25 | 12/17/24 | R25-00010 | CELEBRATION SUPPLIES - MS (1206919) | 02/06/25 | Submitted | | 14.23 | | 14.23 |
| | | | | Batchid | | | | | | |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 0121119,
Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 02/06/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-----------------------------|------------------|-----------------------------------|------------------------------|-----------------------------|----------|--------------|--------------|----------------|------------------|----------------|
| AP Employee | 2024/25 12/17/24 | R25-00010 | Illman, Elizabeth Y (000043) | (continued) | 02/06/25 | Submitted | | (continued) | | (continued) |
| | | | CELEBRATION | 090940 | | | | | | |
| | | | SUPPLIES - MS | (1206919) (continued) | | | | | | |
| | 2025 (002397) | 62-1400-0-1110-1000-4391-678-0000 | | | | | | | | |
| Total Invoice Amount | | | | | | | | | | 112.54 |

112.54 Check

| | | | | | | | | | | |
|-----------------------------|------------------|-----------------------------------|--|---------------------|----------|------------|--|-----------------|------------|---------------|
| AP Vendor | 2024/25 01/24/25 | R25-00076 | Maverick J. Cuba (030121/1) 1134 Forson Road McKinleyville, CA 95519 | JANITORIAL | 02/06/25 | Submitted | | 661.50 | | 661.50 |
| | | | SERVICES - HS | 975851 HS (1206919) | | | | | | |
| | 2025 (000191) | 62-0000-0-1193-8100-5500-000-0000 | | | | | | 661.50 | | |
| | 2025 (002401) | 62-2600-0-1193-8100-5500-000-0000 | | Batchid | | Check Date | | PO# BPO25-00048 | Register # | |
| Total Invoice Amount | | | | | | | | | | 577.50 |

577.50 Check

| | | | | | | | | | | |
|-----------------------------|------------------|-----------------------------------|--|------------------|----------|------------|--|-----------------|------------|-----------------|
| AP Vendor | 2024/25 09/07/24 | R25-00083 | NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 | BOOKS - MS | 02/06/25 | Submitted | | 47.81 | | 47.81 |
| | | | SERVICES - MS | 491374 (1206919) | | | | | | |
| | 2025 (000555) | 62-6300-0-1110-1000-4110-678-0000 | | Batchid | | Check Date | | PO# BPO25-00055 | Register # | |
| Total Invoice Amount | | | | | | | | | | 1,239.00 |

1,239.00 Check

| | | | | | | | | | | |
|-----------------------------|------------------|-----------------------------------|---|------------------|----------|------------|--|-----------------|------------|---------------|
| AP Vendor | 2024/25 02/03/25 | R25-00083 | Pacific Paper Co. (030147/1) 2825 F ST Eureka, CA 95501 | BOOKS - MS | 02/06/25 | Submitted | | 117.18 | | 117.18 |
| | | | SERVICES - MS | 503282 (1206919) | | | | | | |
| | 2025 (000555) | 62-6300-0-1110-1000-4110-678-0000 | | Batchid | | Check Date | | PO# BPO25-00055 | Register # | |
| Total Invoice Amount | | | | | | | | | | 164.99 |

164.99 Check

ReqPay05a

Payment Register

Scheduled 02/06/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|------------------------------|-----------|----------------------|------------------------------|----------|--------------|--------------|-----------------------------|------------------|----------------|
| 2024/25 | 01/29/25 | R25-00085 | OFFICE SUPPLIES - HS | 228427 (1206919) (continued) | 02/06/25 | Submitted | | (continued) | | |
| AP Vendor | Pacific Paper Co. (030147/1) | | HS | | | Check Date | | PO# BPO25-00057 | Register # | |
| | | | | | | | | Total Invoice Amount | 50.98 | Check |

| | | | | | | | | | | |
|-----------|---|-----------|-----------------------------------|------------------|----------|-----------|------------|-----------------------------|--------------|--------------|
| AP Vendor | POST-HASTE MAIL CENTER INC (000184/1) 600 F STREET SUITE 3 ARCATA, CA 95521 | | | | | | | | | |
| 2024/25 | 01/16/25 | R25-00087 | POSTAGE - HS | 446870 (1206919) | 02/06/25 | Submitted | | 8.76 | | 8.76 |
| | 2025 | (000172) | 62-0000-0-1110-2700-5950-000-0000 | | | 8.76 | Check Date | PO# BPO25-00059 | Register # | |
| | 2025 | (002517) | 62-1100-0-1110-2700-5950-000-0000 | BatchId | | | | | | |
| 2024/25 | 01/16/25 | R25-00089 | COPIES - HS | 446884 (1206919) | 02/06/25 | Submitted | | 50.99 | | 50.99 |
| | 2025 | (002512) | 62-6300-0-1110-1000-5805-000-0000 | BatchId | | | Check Date | PO# BPO25-00061 | Register # | |
| | | | | | | | | Total Invoice Amount | 59.75 | Check |

| | | | | | | | | | | |
|-----------|--|-----------|-----------------------------------|-----------------|----------|-----------|------------|-----------------------------|--------------|--------------|
| AP Vendor | SHRED AWARE (000082/1) PO BOX 2911 MCKINLEYVILLE, CA 95519 | | | | | | | | | |
| 2024/25 | 01/29/25 | R25-00095 | PAPER SHREDDING - HS | 63951 (1206919) | 02/06/25 | Submitted | | 90.04 | | 90.04 |
| | 2025 | (000195) | 62-0000-0-1193-8100-5560-000-0000 | BatchId | | | Check Date | PO# BPO25-00067 | Register # | |
| | | | | | | | | Total Invoice Amount | 90.04 | Check |

| | | | | | | | | | | |
|-----------|---|-----------|-----------------------------------|-----------------------|----------|-----------|------------|-----------------|------------|--------|
| AP Vendor | TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797 | | | | | | | | | |
| 2024/25 | 02/03/25 | R25-00102 | LUNCH / BREAKFAST - HS | 1674 JAN (1206919) | 02/06/25 | Submitted | | 66.66 | | 66.66 |
| | 2025 | (000080) | 62-0000-0-0000-3700-5800-000-0000 | BatchId | | | Check Date | PO# BPO25-00074 | Register # | |
| 2024/25 | 02/03/25 | R25-00102 | LUNCH / BREAKFAST - HS | 1675 JAN HS (1206919) | 02/06/25 | Submitted | | 570.00 | | 570.00 |
| | 2025 | (000080) | 62-0000-0-0000-3700-5800-000-0000 | BatchId | | | | | | |

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012119, Page Break by Check/Advice? = N, Zero? = Y) | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|

Scheduled 02/06/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|-------------------------|-----------------------------------|----------------|-----------------------------|------------|--------------|--------------|-----------------|------------------|----------------|
| (continued) | | | | | | | | | | |
| AP Vendor | TAYLOR, MIKE (030081/1) | | | | | | | | | |
| | | | | BatchId | Check Date | | | PO# BPO25-00074 | Register # | |
| 2024/25 | 02/03/25 | R25-00103 | LUNCH / | 1675 JAN MS | 02/06/25 | Submitted | | 930.00 | | 930.00 |
| | | | BREAKFAST - MS | (1206919) | | | | | | |
| | 2025 (000081) | 62-0000-0-0000-3700-5800-678-0000 | | BatchId | Check Date | | | PO# BPO25-00075 | Register # | |

Total Invoice Amount 1,566.66 Check

& Employee Also

| EXPENSES BY FUND - Bank Account COUNTY | | |
|--|-----------|-----------------------|
| Fund | Expense | Cash Balance |
| 62 | 28,486.68 | 468,138.55 |
| | | Difference 439,651.87 |

| | | |
|---------------------------|-------------|-------------|
| Number of Payments | 17 | |
| Number of Checks | 10 | \$28,486.68 |
| Number of ACH Advice | 0 | |
| Number of vCard Advice | 0 | |
| Total Check/Advice Amount | \$28,486.68 | |
| Total Unpaid Sales Tax | \$.00 | |
| Total Expense Amount | \$28,486.68 | |

| CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS | | |
|---|---|--|
| \$0 - \$99 | 3 | |
| \$100 - \$499 | 4 | |
| \$500 - \$999 | | |
| \$1,000 - \$4,999 | 2 | |
| \$5,000 - \$9,999 | | |
| \$10,000 - \$14,999 | | |
| \$15,000 - \$99,999 | 1 | |
| \$100,000 - \$199,999 | | |
| \$200,000 - \$499,999 | | |
| \$500,000 - \$999,999 | | |
| \$1,000,000 - | | |

***** ITEMS OF INTEREST *****

- * Number of payments to a different vendor 4
- ! Number of Prepaid payments
- @ Number of Liability payments
- & Number of Employee Also Vendors 1

? denotes check name different than payment name
 F denotes Final Payment

Report Totals - Payment Count 17 Check Count 10 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$28,486.68

ReqPay05a

Payment Register

Scheduled 03/04/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--------------|----------|--|---|----------|--------------|--------------|----------------|------------------|----------------|
| AP Vendor | | | Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124 | | | | | | | |
| * | 2024/25 | 02/24/25 | R25-00018 | OFFICE SUPPLIES - 1616-1JT3-76MY MS (1220878) | 03/04/25 | Submitted | | 31.24 | | 31.24 |
| * | 2024/25 | 02/23/25 | R25-00018 | OFFICE SUPPLIES - 62-1100-0-1110-2700-4351-678-0000 MS (1220878) | 03/04/25 | Submitted | | 95.81 | | 95.81 |
| | | | | OFFICE SUPPLIES - 1YK9-GYX1-3HKP MS (1220878) | | | | | | |
| | | | | Hold: Final Payment? | | | | | | |
| | | | | Batchld | | Check Date | PO# | | Register # | |
| | | | | | | | | 127.05 | Check | |

| AP Vendor | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|---|--------------|----------|-----------|---|----------|--------------|--------------|-----------------|------------------|----------------|
| ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521 | | | | | | | | | | |
| | 2024/25 | 02/26/25 | R25-00040 | UTILITIES / 1053 (1220878) CLEANING - HS | 03/04/25 | Submitted | | 1,309.89 | | 1,309.89 |
| | | | | 62-0000-0-1193-8100-5500-000-0000 | | 982.42 | | | | |
| | | | | 62-2600-0-1193-8100-5500-000-0000 | | 327.47 | | | | |
| | | | | Batchld | | Check Date | PO# | | Register # | |
| | | | | | | | | 1,309.89 | Check | |

| AP Vendor | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|---|--------------|----------|-----------|---|----------|--------------|--------------|----------------|------------------|----------------|
| AT&T (008013/1) PO BOX 5025 CAROL STREAM, IL 60197-5025 | | | | | | | | | | |
| | 2024/25 | 02/07/25 | R25-00043 | PHONE (MS) 02152025 (1220878) 707-825-1186 / ACCT 333570270 | 03/04/25 | Submitted | | 44.66 | | 44.66 |
| | | | | 62-0000-0-1193-2700-5909-678-0000 | | | | | | |
| | | | | Batchld | | Check Date | PO# | | Register # | |
| | | | | | | | | 44.66 | Check | |

| AP Vendor | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|--|--------------|----------|-----------|---|----------|--------------|--------------|----------------|------------------|----------------|
| CRYSTAL SPRINGS WATER CO (000165/1) PO BOX 3786 EUREKA, CA 95502 | | | | | | | | | | |
| | 2024/25 | 02/20/25 | R25-00058 | WATER DELIVERY - 2200138 (1220878) HS - Acct 276 | 03/04/25 | Submitted | | 60.00 | | 60.00 |
| | | | | 62-0000-0-1110-8210-5531-000-0000 | | | | | | |
| | | | | Batchld | | Check Date | PO# | | Register # | |
| | | | | | | | | 60.00 | Check | |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012321, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/04/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|---|--------------------------------------|-----------------------------------|-------------------------------------|-----------------------------|----------|--------------|--------------|-----------------|------------------|----------------|
| 2024/25 | 02/01/25 | R25-00058 | CRYSTAL SPRINGS WATER CO (000165/1) | (continued) | 03/04/25 | Submitted | | 10.00 | | 10.00 |
| | | | WATER DELIVERY - EQUIPRENTFEB | | | | | | | (continued) |
| | | | HS - Acct 276 (1220878) | | | | | | | |
| | 2025 (001975) | 62-0000-0-1110-8210-5531-000-0000 | | BatchId | | Check Date | | PO# BPO25-00030 | Register # | |
| 2024/25 | 02/01/25 | R25-00068 | WATER DELIVERY - EQUIPRENTFEB | | 03/04/25 | Submitted | | 2.00 | | 2.00 |
| | | | HS - Acct 276 (1220878) | | | | | | | |
| | 2025 (001975) | 62-0000-0-1110-8210-5531-000-0000 | | BatchId | | Check Date | | PO# BPO25-00030 | Register # | |
| Total Invoice Amount 72.00 Check | | | | | | | | | | |
| Direct Vendor | DBA Eureka Times Standard (000058/2) | | | | | | | | | |
| | PO Box 8005 | | | | | | | | | |
| | Willoughby, OH 44096 | | | | | | | | | |
| 2024/25 | 01/31/25 | | Advertising | 0001436146 (1220878) | 03/04/25 | Submitted | | 22.50 | | 22.50 |
| | 2025 (002326) | 62-1100-0-1110-2700-5831-000-0000 | | | | | | | | |
| Total Invoice Amount 22.50 Check | | | | | | | | | | |
| AP Employee | Ilman, Elizabeth Y (000043) | | | | | | | | | |
| | 965 Bayview St. | | | | | | | | | |
| | Arcata, CA 95521 | | | | | | | | | |
| * 2024/25 | 02/25/26 | R25-00022 | SNACKS - MS CORE DAY | 12566690 (1220878) | 03/04/25 | Submitted | | 40.96 | | 40.96 |
| | 2025 (002397) | 62-1400-0-1110-1000-4391-678-0000 | | | | | | | | |
| * 2024/25 | 02/25/25 | R25-00017 | OFFICE SUPPLIES - HS | 12566690 OFFICE (1220878) | 03/04/25 | Submitted | | 80.82 | | 80.82 |
| | 2025 (002394) | 62-1100-0-1110-2700-4351-000-0000 | | BatchId | | Check Date | | PO# | Register # | |
| | | | Held: Final Payment? | | | Submitted | | | | |
| * 2024/25 | 01/28/26 | R25-00022 | SNACKS - MS CORE DAY | 12581681 (1220878) | 03/04/25 | Submitted | | 11.79 | | 11.79 |
| | 2025 (002397) | 62-1400-0-1110-1000-4391-678-0000 | | | | | | | | |
| * 2024/25 | 02/11/25 | R25-00022 | SNACKS - MS CORE DAY | 12586381 (1220878) | 03/04/25 | Submitted | | 8.79 | | 8.79 |
| | 2025 (002397) | 62-1400-0-1110-1000-4391-678-0000 | | | | | | | | |
| * 2024/25 | 02/11/25 | R25-00018 | OFFICE SUPPLIES - MS | 12586381 OFFICE (1220878) | 03/04/25 | Submitted | | 20.75 | | 20.75 |
| | 2025 (002395) | 62-1100-0-1110-2700-4351-678-0000 | | | | | | | | |

ReqPay05a

Payment Register

Scheduled 03/04/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--------------|-------|---------|-----------------------------|-------|--------------|--------------|----------------|------------------|----------------|
|-------------|--------------|-------|---------|-----------------------------|-------|--------------|--------------|----------------|------------------|----------------|

Total Invoice Amount 163.11 Check

| | | | | | | | | | | |
|-----------|--|--|--|--|--|--|--|--|--|--|
| AP Vendor | Jacob Ziggie artas (030166/1) 5326 Pine St. Eureka, CA 95503 | | | | | | | | | |
|-----------|--|--|--|--|--|--|--|--|--|--|

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|--------------------------|------------------|----------|-----------|--|--------|--|--------|
| 2024/25 | 02/07/25 | R25-00111 | JANITORIAL SERVICES - HS | 128-27 (1220878) | 03/04/25 | Submitted | | 724.50 | | 724.50 |
| | 2025 (000191) | 62-0000-0-1193-8100-5500-000-0000 | | | | 724.50 | | | | |
| | 2025 (002401) | 62-2600-0-1193-8100-5500-000-0000 | | | | | | | | |

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|--------------------------|---------------------|----------|-----------|--|--------|--|--------|
| 2024/25 | 02/07/25 | R25-00112 | JANITORIAL SERVICES - MS | 128-27 MS (1220878) | 03/04/25 | Submitted | | 651.00 | | 651.00 |
| | 2025 (000192) | 62-0000-0-1193-8100-5500-678-0000 | | | | 488.25 | | | | |
| | 2025 (002402) | 62-2600-0-1193-8100-5500-678-0000 | Hold: Duplicate invoice | | | 162.75 | | | | |

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|--------------------------|-------------------|----------|-----------|--|--------|--|--------|
| 2024/25 | 02/21/25 | R25-00112 | JANITORIAL SERVICES - MS | 210-221 (1220878) | 03/04/25 | Submitted | | 525.00 | | 525.00 |
| | 2025 (000192) | 62-0000-0-1193-8100-5500-678-0000 | | | | 393.75 | | | | |
| | 2025 (002402) | 62-2600-0-1193-8100-5500-678-0000 | | | | 131.25 | | | | |

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|--------------------------|----------------------|----------|-----------|--|--------|--|--------|
| 2024/25 | 02/21/25 | R25-00111 | JANITORIAL SERVICES - HS | 210-221 HS (1220878) | 03/04/25 | Submitted | | 735.00 | | 735.00 |
| | 2025 (000191) | 62-0000-0-1193-8100-5500-000-0000 | | | | 735.00 | | | | |
| | 2025 (002401) | 62-2600-0-1193-8100-5500-000-0000 | | | | | | | | |

Total Invoice Amount 2,635.50 Check

| | | | | | | | | | | |
|-----------|---|--|--|--|--|--|--|--|--|--|
| AP Vendor | Pacific Paper Co. (030147/1) 2825 F ST Eureka, CA 95501 | | | | | | | | | |
|-----------|---|--|--|--|--|--|--|--|--|--|

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|----------------------|------------------|----------|-----------|--|-------|--|-------|
| 2024/25 | 02/10/25 | R25-00086 | OFFICE SUPPLIES - MS | 229037 (1220878) | 03/04/25 | Submitted | | 54.60 | | 54.60 |
| | 2025 (002395) | 62-1100-0-1110-2700-4351-678-0000 | | | | | | | | |

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|----------------------|------------------|----------|-----------|--|-------|--|-------|
| 2024/25 | 02/14/25 | R25-00085 | OFFICE SUPPLIES - HS | 229299 (1220878) | 03/04/25 | Submitted | | 51.34 | | 51.34 |
| | 2025 (002394) | 62-1100-0-1110-2700-4351-000-0000 | | | | | | | | |

Total Invoice Amount 2,635.50 Check

| | | | | | | | | | | |
|-----------|---|--|--|--|--|--|--|--|--|--|
| AP Vendor | Pacific Paper Co. (030147/1) 2825 F ST Eureka, CA 95501 | | | | | | | | | |
|-----------|---|--|--|--|--|--|--|--|--|--|

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|----------------------|------------------|----------|-----------|--|-------|--|-------|
| 2024/25 | 02/10/25 | R25-00086 | OFFICE SUPPLIES - MS | 229037 (1220878) | 03/04/25 | Submitted | | 54.60 | | 54.60 |
| | 2025 (002395) | 62-1100-0-1110-2700-4351-678-0000 | | | | | | | | |

Total Invoice Amount 2,635.50 Check

| | | | | | | | | | | |
|---------|---------------|-----------------------------------|----------------------|------------------|----------|-----------|--|-------|--|-------|
| 2024/25 | 02/14/25 | R25-00085 | OFFICE SUPPLIES - HS | 229299 (1220878) | 03/04/25 | Submitted | | 51.34 | | 51.34 |
| | 2025 (002394) | 62-1100-0-1110-2700-4351-000-0000 | | | | | | | | |

Total Invoice Amount 2,635.50 Check

ReqPay05a

Payment Register

Scheduled 03/04/2025

Bank Account COUNTY - County Bank Account AP Checks

| Fiscal Year | Invoice Date | Req # | Comment | Payment Id (Trans Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
|-------------|--------------|-------|---------|-----------------------------|-------|--------------|--------------|----------------|------------------|----------------|
|-------------|--------------|-------|---------|-----------------------------|-------|--------------|--------------|----------------|------------------|----------------|

Total Invoice Amount 105.94 Check

| | | | | | | | | | | |
|-----------|-------------------------|-----------|-----------------------------------|-----------|----------|------------|--|-----------------|--|-------------|
| AP Vendor | SHRED AWARE (000082/1) | | | | | | | | | |
| | PO BOX 2911 | | | | | | | | | |
| | MCKINLEYVILLE, CA 95519 | | | | | | | | | |
| 2024/25 | 02/26/25 | R25-00096 | PAPER SHREDDING | 64600 | 03/04/25 | Submitted | | 45.02 | | 45.02 |
| | | | -MS | (1220878) | | | | | | |
| | 2025 | (000196) | 62-0000-0-1193-8100-5560-678-0000 | | | | | | | |
| | | | | BatchId | | | | | | |
| | | | | | | Check Date | | | | Register # |
| | | | | | | | | PO# BPO25-00068 | | |
| | | | | | | | | | | 45.02 Check |

Total Invoice Amount

| | | | | | | | | | | |
|-----------|-------------------------|-----------|-----------------------------------|-------------|----------|------------|--|-----------------|--|------------|
| AP Vendor | TAYLOR, MIKE (030081/1) | | | | | | | | | |
| | 2815 CLOVER WAY | | | | | | | | | |
| | ARCATA, CA 95521-5797 | | | | | | | | | |
| 2024/25 | 02/24/25 | R25-00102 | LUNCH / | 1679 FEB HS | 03/04/25 | Submitted | | 820.00 | | 820.00 |
| | | | BREAKFAST - HS | (1220878) | | | | | | |
| | 2025 | (000080) | 62-0000-0-0000-3700-5800-000-0000 | | | | | | | |
| | | | | BatchId | | | | | | |
| | | | | | | Check Date | | | | Register # |
| | | | | | | | | PO# BPO25-00074 | | |

| | | | | | | | | | | |
|---------|----------|-----------|-----------------------------------|-------------|----------|------------|--|-----------------|--|------------|
| 2024/25 | 02/24/25 | R25-00103 | LUNCH / | 1679 FEB MS | 03/04/25 | Submitted | | 815.00 | | 815.00 |
| | | | BREAKFAST - MS | (1220878) | | | | | | |
| | 2025 | (000081) | 62-0000-0-0000-3700-5800-678-0000 | | | | | | | |
| | | | | BatchId | | | | | | |
| | | | | | | Check Date | | | | Register # |
| | | | | | | | | PO# BPO25-00075 | | |

| | | | | | | | | | | |
|---------|----------|-----------|-----------------------------------|-------------|----------|------------|--|-----------------|--|------------|
| 2024/25 | 02/28/25 | R25-00102 | LUNCH / | 1680 FEB HS | 03/04/25 | Submitted | | 765.00 | | 765.00 |
| | | | BREAKFAST - HS | (1220878) | | | | | | |
| | 2025 | (000080) | 62-0000-0-0000-3700-5800-000-0000 | | | | | | | |
| | | | | BatchId | | | | | | |
| | | | | | | Check Date | | | | Register # |
| | | | | | | | | PO# BPO25-00074 | | |

| | | | | | | | | | | |
|---------|----------|-----------|-----------------------------------|-------------|----------|------------|--|-----------------|--|------------|
| 2024/25 | 02/28/25 | R25-00103 | LUNCH / | 1680 FEB MS | 03/04/25 | Submitted | | 890.00 | | 890.00 |
| | | | BREAKFAST - MS | (1220878) | | | | | | |
| | 2025 | (000081) | 62-0000-0-0000-3700-5800-678-0000 | | | | | | | |
| | | | | BatchId | | | | | | |
| | | | | | | Check Date | | | | Register # |
| | | | | | | | | PO# BPO25-00075 | | |

Total Invoice Amount 3,290.00 Check

& Employee Also

| EXPENSES BY FUND - Bank Account COUNTY | | |
|--|----------|--------------|
| Fund | Expense | Cash Balance |
| 62 | 7,815.67 | 372,565.52 |
| | | 364,749.85 |

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012321,

Page Break by Check/Advice? = N, Zero? = Y)

| | | |
|---------------------------|----|------------|
| Number of Payments | 24 | |
| Number of Checks | 10 | \$7,815.67 |
| Number of ACH Advice | 0 | |
| Number of vCard Advice | 0 | |
| Total Check/Advice Amount | | \$7,815.67 |
| Total Unpaid Sales Tax | | \$0.00 |
| Total Expense Amount | | \$7,815.67 |

| CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS | | |
|---|---|--|
| \$0 - \$99 | 4 | |
| \$100 - \$499 | 3 | |
| \$500 - \$999 | | |
| \$1,000 - \$4,999 | 3 | |
| \$5,000 - \$9,999 | | |
| \$10,000 - \$14,999 | | |
| \$15,000 - \$99,999 | | |
| \$100,000 - \$199,999 | | |
| \$200,000 - \$499,999 | | |
| \$500,000 - \$999,999 | | |
| \$1,000,000 - | | |

***** ITEMS OF INTEREST *****

| | |
|--|---|
| * Number of payments to a different vendor | 7 |
| ! Number of Prepaid payments | |
| @ Number of Liability payments | |
| & Number of Employee Also Vendors | 1 |

? denotes check name different than payment name
F denotes Final Payment

Report Totals - Payment Count 24 Check Count 10 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$7,815.67

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012321, Page Break by Check/Advice? = N, Zero? = Y)

Agenda Item 3:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.2 Consideration of approval of minutes from the February 11th Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the February 11, 2025 board meeting are attached.

Fiscal Implications:

None

Contact Person/s:

Adam Hess, Letty Podesta

**Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, January 14, 2025
NPA HS, Rm2
1761 11th Street Arcata, CA 95521**

Minutes
4:17pm

1. Call to Order/Agenda

Board Members present: Bob Ziemer, Jim Hilton, Danise Tomlin
Absent: Becca Hall, Kathy O'Shea

Others present: Adam Hess, Charter Director; Michael Bazemore; Letty Podesta, Board Secretary

1.1 Adopt the Agenda

It was moved by Jim Hilton and seconded by Danise Tomlin to adopt the agenda.

| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
|---------------|-------------|---------------|
| Bob Ziemer | | Becca Hall |
| Jim Hilton | | Kathy O'Shea |
| Danise Tomlin | | |

Motioned carried, 3-0-2

2. Consent Agenda

Notice to the Public

All matters listed under this category are considered to be routine by the Governing Board and will be enacted by one motion on a roll call vote. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Agenda and considered separately.

2.1 Consideration of Approval of Warrants for the Northcoast Preparatory and Performing Arts Academy (NPA).

2.2 Consideration of Approval of Minutes for the December 11th Board Meeting.

Danise Tomlin requested to discuss Item 2.1. The board reviewed and discussed the warrants.

Jim Hilton requested to discuss item 2.2. The board briefly discussed the previous meeting minutes.

It was moved by Bob Ziemer and seconded by Jim Hilton to approve the Consent Agenda with minor corrections to the January meeting minutes.

| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
|---------------|-------------|---------------|
| Bob Ziemer | | Becca Hall |
| Jim Hilton | | Kathy O'Shea |
| Danise Tomlin | | |

Motioned carried, 3-0-2

3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public:
No comments.

4. Action Items to Be Considered

4.1 Approval of NPA's Comprehensive School Safety Plan.

The board reviewed NPA's comprehensive School Safety Plain. Charter Director Adam Hess informed the board of the school's evacuation zone update to the plan.

It was moved by Danise Tomlin and seconded by Jim Hilton to approve the NPA's Comprehensive School Safety Plan.

| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
|---------------|-------------|---------------|
| Bob Zeimer | | Becca Hall |
| Jim Hilton | | Kathy O'Shea |
| Danise Tomlin | | |

Motioned carried, 3-0-2

4.2 Approval of Salary Schedule for the 2025-2026 school year.

The Board reviewed and discussed the Salary Schedule for the 2025-2026 school year. Michael Bazemore, Charter Directory Adam Hess, and Young Minney & Corr worked together to provide a salary schedule for the upcoming school year.

It was moved by Danise Tomlin and seconded by Jim Hilton to approve the Salary Schedule for the 2025-2026 school year.

| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
|---------------|-------------|---------------|
| Bob Zeimer | | Becca Hall |
| Jim Hilton | | Kathy O'Shea |
| Danise Tomlin | | |

Motioned carried, 3-0-2

5. Discussion Items

5.1 Calendar questions update.

Charter Director Adam Hess informed the board of organizing a questionnaire for parents to fill out regarding NPA's calendar. Michael Bazemore provided context on NPA existing calendar. The board discussed possible changes.

5.2 Fiscal Training in March.

The Board discussed possible dates for an upcoming fiscal training.

6. Reports

6.1 Charter Director's Report

Charter Director Adam Hess gave an update on the Corrective Action Plan, Charter Petition, and Special Education Services.

6.2 NPA Middle School Report

Charter Director Adam Hess gave an update on the middle school. The upcoming 8th year Washington D.C. trip, 8th year Science Fair, & fundraising was discussed.

6.3 NPA High School Report

Charter Director Adam Hess gave an update on the high school including. The high school Sweden trip and fundraising was discussed.

6.4 LCAP Mid-year Report

The board reviewed and discussed the LCAP Report.

7. Next Board Meeting

7.1 Possible Agenda Items

None

7.2 Next Board Meeting Date: March 11th at 3:00pm.

8. Adjournment at 5:56pm

Agenda Item 4:

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 5:

ACTION ITEMS TO BE CONSIDERED

Subject:

5.1 Approval of NPA's Corrective Action Plan

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director has prepared a Corrective Action Plan (CAP) that will be submitted to HCOE. The CAP will be used to ensure that NPA is in compliance with the requirements of the Expanded Learning Opportunities Program (ELO-P). The CAP was developed with support from Olivia Kernen the Expanded Learning Coordinator at HCOE. This plan is also being communicated to the CDE.

Fiscal Implications:

Results from our annual audit indicate this may be up to \$50,000.

Contact Person/s:

Adam Hess

Northcoast Preparatory and Performing Arts Academy

FULLY ACCREDITED BY THE SCHOOLS COMMISSION OF THE WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

California School Code #930 IBO School Code 2139 CBN 053 609

P.O. Box 276, Arcata, CA 95518

707 822-0861 (Voice) 707 822-0878 (Fax) admin@northcoastprep.org

Adam Hess, Charter Director

Dr. Michael Bazemore, Head of Academics



To Whom it May Concern,

It is the intent of Northcoast Preparatory and Performing Arts Academy (NPA) to implement the following corrective actions to ensure the organization fulfills the ELOP requirements.

NPA operates its ELOP program for no fewer than 9 hours per day for every scheduled school day and for 30 non-instructional days. We offer grades 6-12 at our public charter school.

Students:

NPA administration will share all ELOP programming clearly on the school website. This will include a description of the program, eligibility requirements, the board approved ELOP handbook, and the program schedule for the year – including date and time.

Families will be notified about ELOP programming through our weekly newsletter, community events, at the start of each semester, and prior to registration deadlines for the upcoming semester.

There will be an ELOP sign-up form which parents will sign when they elect into the ELOP program. Students in the 6th grade are eligible for the programs offered. Unduplicated students will be given first access to the ELOP program. This student population will be given first access to all ELOP programming. There will be a master enrollment document which will be updated by administration as enrollment changes.

Staff:

NPA staff will use a staff assignment sheet to sign in and out of their duties. This will be used for all ELOP programs. The staff assignment sheet will be reviewed monthly by administration to ensure that the program staff to student ratios are being met. This staff assignment sheet will also ensure that ELOP programs meet the minimum of nine hours of instructional and in-person time.

It will be required that attendance is taken for the ELOP program at NPA. Attendance documents and class rosters will be used to verify that the 20:1 ratio of students to teachers is not exceeded. The student attendance record will be reviewed monthly by administration. The required 20:1 ratio will be described in the ELOP handbook, and on the ELOP section of the school website. This description will clearly state that we must cap enrollment so that we do not exceed the stated ratio.

Sincerely,

Adam Hess
Charter Director

Agenda Item 5:

ACTION ITEMS TO BE CONSIDERED

Subject:

5.2 Update to new CA minimum wage

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board must approve the update to minimum wage from \$16 to \$16.50 that is required by the State of California.

Fiscal Implications:

This will affect two of our kitchen support staff.

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 5:

ACTION ITEMS TO BE CONSIDERED

Subject:

5.3 2nd Interim Charter School Certification

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly budget approval process. The 2nd Interim Budget was developed with support from the HCOE fiscal team.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Charter Number: _____

| | |
|--|--------------|
| To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority): | |
| 2024-25 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a). | |
| Signed: _____ | Date: _____ |
| Charter School Official (Original signature required) | |
| Printed Name: _____ | Title: _____ |
| For additional information on the interim report, please contact: | |
| Charter School Contact: | |
| Name _____ | |
| Title _____ | |
| Telephone _____ | |
| E-mail Address _____ | |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|----------------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| A. REVENUES | | | | | | | | |
| 1) LCFF Sources | | 8010-8099 | 1,575,237.00 | 1,396,710.00 | 799,391.00 | 1,411,394.00 | 14,684.00 | 1.1% |
| 2) Federal Revenue | | 8100-8299 | 14,304.00 | 15,969.00 | (4,202.00) | 11,094.00 | (4,875.00) | -30.5% |
| 3) Other State Revenue | | 8300-8599 | 175,832.00 | 156,366.00 | 8,771.77 | 108,777.00 | (47,589.00) | -30.4% |
| 4) Other Local Revenue | | 8600-8799 | 113,457.00 | 98,046.00 | 34,722.77 | 148,161.00 | 50,115.00 | 51.1% |
| 5) TOTAL, REVENUES | | | 1,878,830.00 | 1,667,091.00 | 838,683.54 | 1,679,426.00 | | |
| B. EXPENSES | | | | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 652,043.00 | 609,388.00 | 321,040.65 | 608,114.00 | 1,274.00 | 0.2% |
| 2) Classified Salaries | | 2000-2999 | 321,209.00 | 307,561.00 | 167,555.41 | 308,730.00 | (1,169.00) | -0.4% |
| 3) Employee Benefits | | 3000-3999 | 366,458.00 | 348,823.00 | 161,737.07 | 348,032.00 | 791.00 | 0.2% |
| 4) Books and Supplies | | 4000-4999 | 97,323.00 | 96,156.00 | 39,108.35 | 96,207.00 | (51.00) | -0.1% |
| 5) Services and Other Operating Expenses | | 5000-5999 | 515,765.00 | 480,602.00 | 183,926.42 | 487,109.00 | (6,507.00) | -1.4% |
| 6) Depreciation and Amortization | | 6000-6999 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 21,169.00 | 1,169.00 | 0.00 | 971.00 | 198.00 | 16.9% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENSES | | | 1,973,967.00 | 1,843,699.00 | 873,367.90 | 1,849,163.00 | | |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (95,137.00) | (176,608.00) | (34,684.36) | (169,737.00) | | |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | |
| 1) Interfund Transfers | | | | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.00 | 0.00 | | |
| E. NET INCREASE (DECREASE) IN NET POSITION (C + D4) | | | (95,137.00) | (176,608.00) | (34,684.36) | (169,737.00) | | |
| F. NET POSITION | | | | | | | | |
| 1) Beginning Net Position | | | | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 369,068.68 | 369,069.00 | | 369,069.00 | 0.00 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 369,068.68 | 369,069.00 | | 369,069.00 | | |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Net Position (F1c + F1d) | | | 369,068.68 | 369,069.00 | | 369,069.00 | | |
| 2) Ending Net Position, June 30 (E + F1e) | | | 273,931.68 | 192,461.00 | | 199,332.00 | | |
| Components of Ending Net Position | | | | | | | | |
| a) Net Investment in Capital Assets | | 9796 | 0.00 | 0.00 | | 0.00 | | |
| b) Restricted Net Position | | 9797 | 114,862.00 | 89,120.00 | | 91,387.00 | | |
| c) Unrestricted Net Position | | 9790 | 159,069.68 | 103,341.00 | | 107,945.00 | | |
| LCFF SOURCES | | | | | | | | |
| Principal Apportionment | | | | | | | | |
| State Aid - Current Year | | 8011 | 459,647.00 | 627,308.00 | 343,035.00 | 618,012.00 | (9,296.00) | -1.5% |
| Education Protection Account State Aid - Current Year | | 8012 | 520,637.00 | 213,539.00 | 141,981.00 | 215,487.00 | 1,948.00 | 0.9% |
| State Aid - Prior Years | | 8019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| LCFF Transfers | | | | | | | | |
| Unrestricted LCFF Transfers - Current Year | 0000 | 8091 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other LCFF Transfers - Current Year | All Other | 8091 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|--|---|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| Transfers to Charter Schools In Lieu of Property Taxes | | 8096 | 594,953.00 | 656,863.00 | 314,375.00 | 577,895.00 | 22,032.00 | 4.0% |
| Property Taxes Transfers | | 8097 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| LCFF/Revenue Limit Transfers - Prior Years | | 8099 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, LCFF SOURCES | | | 1,575,237.00 | 1,396,710.00 | 799,391.00 | 1,411,394.00 | 14,684.00 | 1.1% |
| FEDERAL REVENUE | | | | | | | | |
| Maintenance and Operations | | 8110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Education Entitlement | | 8181 | 12,201.00 | 12,195.00 | 0.00 | 12,189.00 | (6.00) | 0.0% |
| Special Education Discretionary Grants | | 8182 | 0.00 | 1,824.00 | 0.00 | 1,824.00 | 0.00 | 0.0% |
| Child Nutrition Programs | | 8220 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Donated Food Commodities | | 8221 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interagency Contracts Between LEAs | | 8285 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title I, Part A, Basic | 3010 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title I, Part D, Local Delinquent Programs | 3025 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title II, Part A, Supporting Effective Instruction | 4035 | 8290 | 2,103.00 | 2,150.00 | 538.00 | 2,021.00 | (129.00) | -6.0% |
| Title III, Immigrant Student Program | 4201 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title III, English Learner Program | 4203 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Public Charter Schools Grant Program (PCSGP) | 4610 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| | 3040, 3060, 3081, 3150, 3155, 3182, 4037, 4124, 4126, 4127, 4128, 5630 | | 0.00 | 0.00 | (4,740.00) | (4,740.00) | | New |
| Every Student Succeeds Act | | 8290 | | | | | (4,740.00) | |
| Career and Technical Education | 3500-3599 | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | All Other | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, FEDERAL REVENUE | | | 14,304.00 | 15,969.00 | (4,202.00) | 11,094.00 | (4,875.00) | -30.5% |
| OTHER STATE REVENUE | | | | | | | | |
| Other State Apportionments | | | | | | | | |
| Special Education Master Plan | | | | | | | | |
| Current Year | 6500 | 8311 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prior Years | 6500 | 8319 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Current Year | All Other | 8311 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Prior Years | All Other | 8319 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Child Nutrition Programs | | 8520 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Mandated Costs Reimbursements | | 8550 | 5,522.00 | 5,686.00 | 4,555.00 | 4,555.00 | (1,131.00) | -19.9% |
| Lottery - Unrestricted and Instructional Materials | | 8560 | 34,611.00 | 30,129.00 | 11,712.77 | 33,306.00 | 3,177.00 | 10.5% |
| After School Education and Safety (ASES) | 6010 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Charter School Facility Grant | 6030 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Drug/Alcohol/Tobacco Funds | 6690, 6695 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| California Clean Energy Jobs Act | 6230 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Career Technical Education Incentive Grant Program | 6387 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Specialized Secondary | 7370 | 8590 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | All Other | 8590 | 135,699.00 | 120,551.00 | (7,496.00) | 70,916.00 | (49,635.00) | -41.2% |
| TOTAL, OTHER STATE REVENUE | | | 175,832.00 | 156,366.00 | 8,771.77 | 108,777.00 | (47,589.00) | -30.4% |
| OTHER LOCAL REVENUE | | | | | | | | |
| Sales | | | | | | | | |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|--|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Sale of Publications | | 8632 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Food Service Sales | | 8634 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Sales | | 8639 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 12,000.00 | 12,000.00 | 3,872.03 | 12,000.00 | 0.00 | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Fees and Contracts | | | | | | | | |
| Child Development Parent Fees | | 8673 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transportation Fees From Individuals | | 8675 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interagency Services | | 8677 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Fees and Contracts | | 8689 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | | | | |
| All Other Local Revenue | | 8699 | 57,195.00 | 41,634.00 | 6,504.74 | 91,898.00 | 50,264.00 | 120.7% |
| Tuition | | 8710 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In | | 8781-8783 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Apportionments | | | | | | | | |
| Special Education SELPA Transfers | | | | | | | | |
| From Districts or Charter Schools | 6500 | 8791 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From County Offices | 6500 | 8792 | 44,262.00 | 44,412.00 | 24,346.00 | 44,263.00 | (149.00) | -0.3% |
| From JPAs | 6500 | 8793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Transfers of Apportionments | | | | | | | | |
| From Districts or Charter Schools | All Other | 8791 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From County Offices | All Other | 8792 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From JPAs | All Other | 8793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 113,467.00 | 98,046.00 | 34,722.77 | 148,161.00 | 50,115.00 | 51.1% |
| TOTAL, REVENUES | | | 1,878,830.00 | 1,667,091.00 | 838,683.54 | 1,679,426.00 | | |
| CERTIFICATED SALARIES | | | | | | | | |
| Certificated Teachers' Salaries | | 1100 | 551,498.00 | 515,627.00 | 266,256.98 | 514,353.00 | 1,274.00 | 0.2% |
| Certificated Pupil Support Salaries | | 1200 | 8,775.00 | 8,775.00 | 5,118.75 | 8,775.00 | 0.00 | 0.0% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 91,770.00 | 84,986.00 | 49,664.92 | 84,986.00 | 0.00 | 0.0% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 652,043.00 | 609,388.00 | 321,040.65 | 608,114.00 | 1,274.00 | 0.2% |
| CLASSIFIED SALARIES | | | | | | | | |
| Classified Instructional Salaries | | 2100 | 124,980.00 | 107,914.00 | 58,721.86 | 110,128.00 | (2,214.00) | -2.1% |
| Classified Support Salaries | | 2200 | 26,839.00 | 72,217.00 | 40,462.13 | 72,013.00 | 204.00 | 0.3% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 61,160.00 | 19,435.00 | 10,034.89 | 17,755.00 | 1,680.00 | 8.6% |
| Clerical, Technical and Office Salaries | | 2400 | 87,230.00 | 69,902.00 | 38,221.95 | 68,961.00 | 941.00 | 1.3% |
| Other Classified Salaries | | 2900 | 21,000.00 | 38,093.00 | 20,114.58 | 39,873.00 | (1,780.00) | -4.7% |
| TOTAL, CLASSIFIED SALARIES | | | 321,209.00 | 307,561.00 | 167,555.41 | 308,730.00 | (1,169.00) | -0.4% |
| EMPLOYEE BENEFITS | | | | | | | | |
| STRS | | 3101-3102 | 154,840.00 | 142,896.00 | 52,478.60 | 142,731.00 | 165.00 | 0.1% |
| PERS | | 3201-3202 | 73,860.00 | 78,696.00 | 41,862.39 | 78,979.00 | (283.00) | -0.4% |
| OASDI/Medicare/Alternative | | 3301-3302 | 39,054.00 | 36,477.00 | 19,344.75 | 36,479.00 | (2.00) | 0.0% |
| Health and Welfare Benefits | | 3401-3402 | 92,087.00 | 79,540.00 | 40,702.00 | 71,540.00 | 8,000.00 | 10.1% |
| Unemployment Insurance | | 3501-3502 | 488.00 | 463.00 | 244.43 | 462.00 | 1.00 | 0.2% |
| Workers' Compensation | | 3601-3602 | 6,129.00 | 10,751.00 | 7,104.90 | 17,841.00 | (7,090.00) | -65.9% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 366,468.00 | 348,823.00 | 161,737.07 | 348,032.00 | 791.00 | 0.2% |
| BOOKS AND SUPPLIES | | | | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 3,983.00 | 4,700.00 | 3,314.20 | 4,700.00 | 0.00 | 0.0% |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 88,304.00 | 86,060.00 | 33,978.98 | 86,060.00 | 0.00 | 0.0% |
| Noncapitalized Equipment | | 4400 | 5,036.00 | 5,396.00 | 1,786.00 | 5,396.00 | 0.00 | 0.0% |
| Food | | 4700 | 0.00 | 0.00 | 51.17 | 51.00 | (51.00) | New |
| TOTAL, BOOKS AND SUPPLIES | | | 97,323.00 | 96,156.00 | 39,108.35 | 96,207.00 | (51.00) | -0.1% |
| SERVICES AND OTHER OPERATING EXPENSES | | | | | | | | |
| Subagreements for Services | | 5100 | 12,291.00 | 11,840.00 | 0.00 | 11,840.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 16,470.00 | 1,974.00 | 0.00 | 1,950.00 | 24.00 | 1.2% |
| Dues and Memberships | | 5300 | 31,619.00 | 22,513.00 | 22,974.85 | 25,968.00 | (3,456.00) | -15.4% |
| Insurance | | 5400-5450 | 32,000.00 | 30,000.00 | 17,500.00 | 30,000.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 66,059.00 | 59,338.00 | 20,780.84 | 59,338.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 100,735.00 | 98,872.00 | 50,587.86 | 98,872.00 | 0.00 | 0.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and | | | | | | | | |
| Operating Expenditures | | 5800 | 229,876.00 | 230,219.00 | 62,923.27 | 233,273.00 | (3,054.00) | -1.3% |
| Communications | | 5900 | 24,715.00 | 25,846.00 | 9,158.60 | 25,867.00 | (21.00) | -0.1% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENSES | | | 515,765.00 | 480,602.00 | 183,926.42 | 487,109.00 | (6,507.00) | -1.4% |
| DEPRECIATION AND AMORTIZATION | | | | | | | | |
| Depreciation Expense | | 6900 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Amortization Expense—Lease Assets | | 6910 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Amortization Expense—Subscription Assets | | 6920 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, DEPRECIATION AND AMORTIZATION | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | | | | |
| Tuition | | | | | | | | |
| Tuition for Instruction Under Interdistrict Attendance Agreements | | 7110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Tuition, Excess Costs, and/or Deficit Payments | | | | | | | | |
| Payments to Districts or Charter Schools | | 7141 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Payments to County Offices | | 7142 | 1,169.00 | 1,169.00 | 0.00 | 971.00 | 198.00 | 16.9% |
| Payments to JPAs | | 7143 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Transfers Out | | | | | | | | |
| All Other Transfers | | 7281-7283 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers Out to All-Others | | 7299 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | | | | |
| Debt Service - Interest | | 7438 | 20,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 21,169.00 | 1,169.00 | 0.00 | 971.00 | 198.00 | 16.9% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | | | | |
| Transfers of Indirect Costs | | 7310 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Indirect Costs - Interfund | | 7350 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENSES | | | 1,973,967.00 | 1,843,699.00 | 873,367.90 | 1,849,163.00 | | |
| INTERFUND TRANSFERS | | | | | | | | |
| INTERFUND TRANSFERS IN | | | | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff Column B & D (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|-------------------------|
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | | | | |
| SOURCES | | | | | | | | |
| Other Sources | | | | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| USES | | | | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES | | | | | | | | |
| (a - b + c - d + e) | | | 0.00 | 0.00 | 0.00 | 0.00 | | |

| Resource | Description | 2024-25 Projected Totals |
|---------------------------------------|--|-----------------------------|
| 6300 | Lottery: Instructional Materials | 27,261.00 |
| 6500 | Special Education | 55,115.00 |
| 6770 | Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28) | 5,929.00 |
| 7311 | Classified School Employee Professional Development Block Grant | 1,288.00 |
| 7810 | Other Restricted State | 1,699.00 |
| 9010 | Other Restricted Local | 95.00 |
| Total, Restricted Net Position | | 91,387.00 |

NORTHCOST PREPARATORY & PERFORMING ARTS ACADEMY CHARTER SCHOOL DISTRICT
ALL FUNDS
SECOND INTERIM WORKING BUDGET
FISCAL YEAR 2024-25

2/19/2025

| | General Fund/TRANS | | SPECIAL REVENUE FUNDS | | OTHER FUND TYPES | | | Total All Funds |
|--|--------------------|------------------|-----------------------|------------------|-------------------|--------------------------|----------------|-------------------|
| | Unrestricted | Restricted | Cafeteria Fund | Special Reserves | Bond Construction | County School Facilities | Capital Outlay | |
| A. REVENUES | | | | | | | | |
| Local Control Funding Formula | \$ 1,411,394 | \$ | \$ 1,411,394 | \$ | \$ | \$ | \$ | \$ 1,411,394 |
| Federal Sources | | 11,094 | 11,094 | | | | | 11,094 |
| Other State Sources | 28,219 | 80,558 | 108,777 | | | | | 108,777 |
| Other Local Sources | 101,853 | 46,308 | 148,161 | | | | | 148,161 |
| Total Revenue | 1,541,466 | 137,960 | 1,679,426 | | | | | 1,679,426 |
| B. EXPENDITURES | | | | | | | | |
| Certificated Salaries | 526,318 | 81,796 | 608,114 | | | | | 608,114 |
| Classified Salaries | 244,066 | 64,664 | 308,730 | | | | | 308,730 |
| Employee Benefits | 262,467 | 85,565 | 348,032 | | | | | 348,032 |
| Supplies | 57,033 | 39,174 | 96,207 | | | | | 96,207 |
| Services & Other Operating | 459,443 | 27,666 | 487,109 | | | | | 487,109 |
| Capital Outlay | | 971 | 971 | | | | | 971 |
| Other Outgo | (4,056) | 4,056 | | | | | | |
| Support Costs | | | | | | | | |
| Total Expenditures | 1,545,271 | 303,892 | 1,849,163 | | | | | 1,849,163 |
| C. EXCESS REVENUES (EXPENDITURES) | (3,805) | (165,932) | (169,737) | | | | | (169,737) |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | |
| Interfund Transfers In | | | | | | | | |
| Interfund Transfers Out | | | | | | | | |
| Other Sources | | | | | | | | |
| Other Uses | (54,740) | 54,740 | | | | | | |
| Contributions | | | | | | | | |
| Total Other Sources (Uses) | (54,740) | 54,740 | | | | | | |
| E. FUND BALANCE INCREASE (DECREASE) | (58,545) | (111,192) | (169,737) | | | | | (169,737) |
| F. ADJUSTED BEGINNING BALANCE | 166,490 | 202,579 | 369,069 | | | | | 369,069 |
| G. ENDING BALANCE | \$ 107,945 | \$ 91,387 | \$ 199,332 | | | | | \$ 199,332 |

MULTI-YEAR BUDGET PROJECTION

NORTHCOST PREPARATORY & PERFORMING ARTS ACADEMY CHARTER SCHOOL DIS

| ALL FUNDS SECOND INTERIM MULTI-YEAR PROJECTION FISCAL YEAR 2025-26 | General Fund/TRANS | | General Fund/TRANS | | Special Revenue Funds | | Other Fund Types | | Total All Funds | | | |
|--|--------------------|------------------|--------------------|------------|-----------------------|------------------|-------------------|--------------------------|--------------------|----------------|--------------|--------------------|
| | Unrestricted | Restricted | Unrestricted | Restricted | Cafeteria Fund | Special Reserves | Bond Construction | County School Facilities | | Capital Outlay | Retiree Fund | Capital Facilities |
| A. REVENUES | | | | | | | | | | | | |
| Local Control Funding Formula | \$ 1,409,969 | \$ | \$ 1,409,969 | \$ | \$ 1,409,969 | \$ | \$ | \$ | \$ | \$ | \$ | \$ 1,409,969 |
| Federal Sources | | 15,834 | | 15,834 | | | | | | | | 15,834 |
| Other State Sources | 28,219 | 130,558 | | 158,777 | | | | | | | | 158,777 |
| Other Local Sources | 55,853 | 46,308 | | 102,161 | | | | | | | | 102,161 |
| Total Revenue | 1,494,041 | 192,700 | 1,686,741 | | 1,686,741 | | | | | | | 1,686,741 |
| B. EXPENDITURES | | | | | | | | | | | | |
| Certificated Salaries | 512,932 | 58,113 | | 571,045 | | | | | | | | 571,045 |
| Classified Salaries | 195,442 | 23,760 | | 219,202 | | | | | | | | 219,202 |
| Employee Benefits | 254,212 | 64,027 | | 318,239 | | | | | | | | 318,239 |
| Supplies | 70,033 | 25,161 | | 95,194 | | | | | | | | 95,194 |
| Services & Other Operating | 442,153 | 38,786 | | 480,939 | | | | | | | | 480,939 |
| Capital Outlay | | 971 | | 971 | | | | | | | | 971 |
| Other Outgo | (4,035) | 4,035 | | | | | | | | | | |
| Support Costs | | | | | | | | | | | | |
| Total Expenditures | 1,470,737 | 214,853 | 1,685,590 | | 1,685,590 | | | | | | | 1,685,590 |
| C. EXCESS REVENUES (EXPENDITURES) | 23,304 | (22,153) | 1,151 | | 1,151 | | | | | | | 1,151 |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | | | | | |
| Interfund Transfers In | | | | | | | | | | | | |
| Interfund Transfers Out | | | | | | | | | | | | |
| Other Sources | | | | | | | | | | | | |
| Other Uses | | | | | | | | | | | | |
| Contributions | | | | | | | | | | | | |
| Total Other Sources (Uses) | 23,304 | (22,153) | 1,151 | | 1,151 | | | | | | | 1,151 |
| E. FUND BALANCE INCREASE (DECREASE) | 107,945 | 91,387 | 199,332 | | 199,332 | | | | | | | 199,332 |
| F. ADJUSTED BEGINNING BALANCE | \$ 131,249 | \$ 69,234 | \$ 200,483 | | \$ 200,483 | | | | | | | \$ 200,483 |
| G. ENDING BALANCE | | | | | | | | | | | | |

MULTI-YEAR BUDGET PROJECTION

| NORTHCOST PREPARATORY & PERFORMING ARTS ACADEMY CHARTER SCHOOL DISTRICT | | | | | | | | | | | | |
|---|--------------------|------------------|--------------------|-------------------|--------------------|-------------------|-----------------------|------------------|-------------------|--------------------------|-----------------|--------------------|
| ALL FUNDS | | | | | | | | | | | | |
| SECOND INTERIM MULTI-YEAR PROJECTION FISCAL YEAR 2026-27 | | | | | | | | | | | | |
| | General Fund/TRANS | | General Fund/TRANS | | General Fund/TRANS | | SPECIAL REVENUE FUNDS | | OTHER FUND TYPES | | Total All Funds | |
| | Unrestricted | Restricted | Unrestricted | Restricted | General | Total | Cafeteria Fund | Special Reserves | Bond Construction | County School Facilities | | Capital Facilities |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| A. REVENUES | | | | | | | | | | | | |
| Local Control Funding Formula | 1,501,788 | | 1,501,788 | | 1,501,788 | | | | | | | |
| Federal Sources | | 15,834 | | 15,834 | | 15,834 | | | | | | |
| Other State Sources | 28,219 | 130,558 | | 158,777 | | 158,777 | | | | | | |
| Other Local Sources | 55,853 | 46,308 | | 102,161 | | 102,161 | | | | | | |
| Total Revenue | 1,585,860 | 192,700 | 1,585,860 | 1,778,560 | | 1,778,560 | | | | | | 1,778,560 |
| B. EXPENDITURES | | | | | | | | | | | | |
| Certificated Salaries | 512,932 | 58,113 | | 571,045 | | 571,045 | | | | | | |
| Classified Salaries | 195,442 | 23,760 | | 219,202 | | 219,202 | | | | | | |
| Employee Benefits | 254,420 | 64,038 | | 318,458 | | 318,458 | | | | | | |
| Supplies | 70,033 | 25,161 | | 95,194 | | 95,194 | | | | | | |
| Services & Other Operating | 442,153 | 38,786 | | 480,939 | | 480,939 | | | | | | |
| Capital Outlay | | | | | | | | | | | | |
| Other Outgo | | 971 | | 971 | | 971 | | | | | | |
| Support Costs | (4,035) | 4,035 | | | | | | | | | | |
| Total Expenditures | 1,470,945 | 214,864 | 1,470,945 | 1,685,809 | | 1,685,809 | | | | | | 1,685,809 |
| C. EXCESS REVENUES (EXPENDITURES) | 114,915 | (22,164) | 114,915 | 92,751 | | 92,751 | | | | | | 92,751 |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | | | | | |
| Interfund Transfers In | | | | | | | | | | | | |
| Interfund Transfers Out | | | | | | | | | | | | |
| Other Sources | | | | | | | | | | | | |
| Other Uses | | | | | | | | | | | | |
| Contributions | | | | | | | | | | | | |
| Total Other Sources (Uses) | | | | | | | | | | | | |
| E. FUND BALANCE INCREASE (DECREASE) | 114,915 | (22,164) | 114,915 | 92,751 | | 92,751 | | | | | | 92,751 |
| F. ADJUSTED BEGINNING BALANCE | 131,249 | 69,234 | 131,249 | 200,483 | | 200,483 | | | | | | 200,483 |
| G. ENDING BALANCE | \$ 246,164 | \$ 47,070 | \$ 293,234 | \$ 293,234 | | \$ 293,234 | | | | | | \$ 293,234 |

NORTHCOST PREPARATORY & PERFORMING ARTS ACADEMY CHARTER SCHOC 02/19/25
SUPPLEMENT: SECOND INTERIM CASH FLOW -- GENERAL & RESERVE FUNDS
 Beginning Cash balance as of January 31, 2025

| | February | March | April | May | June | Receivable |
|---------------------|----------------|----------------|----------------|----------------|----------------|------------|
| Cash as of Jan 31 | 477,885 | 393,248 | 482,244 | 437,387 | 310,338 | |
| LCFF Revenues | 54,995 | 211,283 | 88,172 | 88,172 | 169,381 | 0 |
| Federal Revenues | 0 | 494 | 0 | 0 | 3,067 | 11,735 |
| State Revenues | 6,827 | 6,827 | 14,025 | 6,827 | 51,102 | 14,396 |
| Local Revenues | 17,997 | 17,997 | 24,867 | 23,386 | 26,191 | 3,000 |
| Sources | 0 | 0 | 0 | 0 | 0 | 0 |
| P/Y Recbl | 0 | 0 | 0 | 2,319 | 0 | 0 |
| 1000 | 58,660 | 54,445 | 57,240 | 56,988 | 59,740 | |
| 2000 | 26,145 | 29,204 | 26,858 | 31,478 | 27,489 | |
| 3000 | 29,881 | 30,113 | 30,251 | 30,554 | 65,496 | |
| 4000 | 13,086 | 6,907 | 11,646 | 2,989 | 22,470 | |
| 5000 | 36,686 | 26,935 | 45,926 | 54,712 | 138,923 | |
| 6000 | 0 | 0 | 0 | 0 | 0 | |
| 7000 | 0 | 0 | 0 | 0 | 971 | |
| Uses | 0 | 0 | 0 | 0 | 0 | |
| TF in | 0 | 0 | 0 | 0 | 0 | |
| TF out | 0 | 0 | 0 | 0 | 0 | |
| TRANS Note Payable | 0 | 0 | 0 | 0 | 0 | |
| Payables | 0 | 0 | 0 | 0 | 0 | |
| Deferred Expense | 0 | 0 | 0 | 71,031 | 0 | |
| Prepaid Expense | 0 | 0 | 0 | 0 | 0 | |
| Cash Balance | 393,248 | 482,244 | 437,387 | 310,338 | 244,990 | |

Total Receivables (including deferred appropriations if any) \$29,131
 Final Projected Cash Balance General Fund, TRANS, Reserve: \$244,990

Agenda Item 5:

ACTION ITEMS TO BE CONSIDERED

Subject:

5.4 Approval of NPA's Updated Bylaws

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Young, Minney, and Corr requested a review and update of our bylaws when they were preparing our Charter Petition Renewal. The bylaws have been updated to be compliant with state law.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Bylaws of the

Northcoast Preparatory and Performing Arts
Academy

A California Nonprofit Benefit Corporation

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ARTICLE 1 NAME

Section 1.1 Corporate Name

The name of this corporation is **Northcoast Preparatory and Performing Arts Academy** (the "Corporation").

ARTICLE 2 OFFICES

Section 2.1 Principal Office

The principal office for the transaction of the activities and affairs of the Corporation is located in the City of Arcata, County of Humboldt, State of California. The Board of Directors may at any time, or from time to time, change the location of the principal office from one location to another within said county, taking into consideration provisions of the California Education Code related to the location of charter schools as well as requirements from its chartering authority. The Board of Directors may at any time establish branch offices at any place where the Corporation is qualified to do business. Any such change of location must be noted by the Secretary on these Bylaws opposite this Section; alternatively, this Section may be amended to state the new location.

Section 2.2 Other Offices

The Board may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to transact business.

ARTICLE 3 PURPOSES

Section 3.1 General Purpose

The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Corporation Law of California ("California Nonprofit Corporation Law") for charitable purposes.

Section 3.2 Specific Purpose

The specific purpose of the Corporation is to provide a charter school education for grades K-12 and to carry out associated business and services.

ARTICLE 4 LIMITATIONS

Section 4.1 Political Activities

The Corporation has been formed under California Nonprofit Corporation Law for the charitable purposes described in Article 3, and it shall be nonprofit and nonpartisan. No substantial part of the activities of the Corporation shall consist of carrying out propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in any political campaign (including the publishing or distribution of statements) on behalf of, or in opposition to, any candidate for public office.

Section 4.2 Prohibited Activities

The Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described in Article 3. Furthermore, nothing in Article 3 shall be construed as allowing the Corporation to engage in any activity not permitted to be carried on (i) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) by a corporation, contributions to which are deductible under section 170(c)(2) of the Code.

ARTICLE 5 DEDICATION OF ASSETS

Section 5.1 Property Dedicated to Nonprofit Purposes

The property of the Corporation is irrevocably dedicated to educational purposes. No part of the net income or assets of the Corporation shall ever inure to the benefit of any of its directors or officers, or to the benefit of any private person, except that the Corporation is authorized and empowered to pay reasonable compensation for services rendered in furtherance of the purposes set forth in Article 3 hereof.

Section 5.2 Distribution of Assets Upon Dissolution

Upon the dissolution or winding up of the Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for educational purposes, and which has established its tax-exempt status under Section 501(c)(3) of the Code.

ARTICLE 6 MEMBERSHIPS

Section 6.1 Members

The Corporation shall have no members within the meaning of section 5056 of the California Nonprofit Corporation Law.

ARTICLE 7 DIRECTORS

Section 7.1 Number and Qualifications

7.1.1 Number

The authorized number of directors of the Corporation ("directors") shall be not less than 7 or more than 9, unless changed by amendments to these Bylaws; the exact authorized number to be fixed, within these limits, by resolution of the Board. All directors have full voting rights, including any representative designated by the chartering authority as consistent with Education Code Section 47604(c). If the chartering authority designates a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members. All directors, except for the representative designated by the chartering authority, shall be appointed by the existing Board of Directors.

In addition to the number of directors otherwise prescribed by these Bylaws, the Board may also

include a pupil member pursuant to Education Code section 47604.2, with limited voting rights set by statute.

7.1.2 Qualifications

A director shall not:

- a) Engage in any activity that is directly contrary to the interests of the Corporation;
- b) Engage in the misrepresentation of the Corporation and its policies to outside third parties, either willfully, or on a repeated basis;
- c) Be disruptive or unprofessional during a Board meeting or exhibit behavior that is deemed to be detrimental to the function of the Board meeting;
- d) Violate any other qualification or requirement for Board service that has been adopted by resolution of the Board of Directors prior to the commencement of that director's term of office, if that director was notified of such qualification or requirement at the commencement of his or her term of office.

7.1.3 Restriction on Interested Directors

No more than 49 % of the persons serving on the Board of Directors may be interested persons. An interested person is (i) any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full or part-time officer or other employee, independent contractor, or otherwise, or (ii) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

7.1.4 Charter Authorizer Appointment

Pursuant to California Education Code Section 47604(c), as long as the Corporation has a valid charter petition to operate a charter school, the governing board of the chartering authority shall have the right, at any time and from time to time, to appoint one director (the "Chartering Authority Director") to the Board of Directors, in accordance with the Corporation's appointment process.

Section 7.2 Powers

7.2.1 Corporate Powers Exercised by Board

Subject to the provisions of the Articles of Incorporation of the Corporation (the "Articles of Incorporation"), California Nonprofit Corporation Law and any other applicable laws, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors (the "Board").

7.2.2 Additional Powers

Without prejudice to its general powers, but subject to the same limitations set forth above, the Board shall have the following powers in addition to any other powers enumerated in these Bylaws and permitted by law:

- a) To select and remove all of the officers, agents and employees of the Corporation; to prescribe powers and duties for them which are not inconsistent with law, the Corporation's Articles of Incorporation or these Bylaws; to fix their compensation; and to require security from them for faithful service.
- b) To conduct, manage and control the affairs and activities of the Corporation and to make such rules and regulations therefore which are not inconsistent with law, the Corporation's Articles of Incorporation or these Bylaws;
- c) To adopt, make and use a corporate seal and to alter the form of the seal from time to time;
- d) To borrow money and incur indebtedness for the purposes of the Corporation, and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations and other evidences of debt and securities therefore; and
- e) To carry out such other duties as are described in any approved charter petition and the Charter Schools Act of 1992 (Education Code Section 47600 *et seq.*).

Section 7.3 Terms; Election of Successors

Terms: Directors shall be appointed at the annual meeting of the Board of Directors. Each director shall hold office unless otherwise removed from office in accordance with these Bylaws for three (3) years and until a successor has been designated and qualified. Directors may serve any number of consecutive terms.

Section 7.4 Vacancies

7.4.1 Events Causing Vacancy

A vacancy or vacancies on the Board shall be deemed to exist on the occurrence of the following: (i) the death, resignation, or removal of any director; (ii) whenever the number of authorized directors is increased; (iii) the failure of the Board, at any meeting at which any director or directors are to be appointed, to appoint the full authorized number of directors; or (iv) the declaration by resolution of the Board of Directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Corporation Law, Part 2, Chapter 2, Article 3.

7.4.2 Removal

Directors, other than Chartering Authority Director, may be removed without cause by the vote of the majority of directors then in office at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). If a Chartering Authority Director is appointed pursuant to Section 7.1.4, then the governing board of the chartering authority may remove that director at any time, with or without cause.

7.4.3 No Removal on Reduction of Number of Directors

No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires unless the reduction also provides for the removal of that specified director in accordance with these Bylaws and California Nonprofit Corporation Law.

7.4.4 Resignations

Except as provided in this Section 7.4.4, any director may resign by giving written notice to the Chairperson, the President, the Secretary, or the Board. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. No director may resign if the Corporation would then be left without a duly appointed director or directors in charge of its affairs, except upon notice to the California Attorney General (the "Attorney General").

7.4.5 Election to Fill Vacancies

If there is a vacancy on the Board, including a vacancy created by the removal of a Director, the Board may fill such a vacancy by appointing an additional director as soon as practicable after the vacancy occurs. Furthermore, a vacancy in the seat of the Chartering Authority Director shall be filled by the chartering authority.

Each director appointed to fill a vacancy shall hold office until the expiration of the term of the replaced director, and until a successor has been designated and qualified, or until that director's earlier resignation or removal in accordance with these Bylaws and California Nonprofit Corporation Law.

Section 7.5 Brown Act

Notwithstanding anything in these Bylaws to the contrary, all meetings of the Board shall be called, noticed and held in accordance with the Brown Act.

Section 7.6 Meetings; Annual Meetings of the Board

The Board shall meet annually for the purposes of appointment of directors, election of officers, review and approval of the corporate budget, adoption of the regular Board meeting schedule and transaction of other business. This meeting is sometimes referred to in these Bylaws as the "annual meeting." This meeting shall be held at a time, date, and place as noticed by the Board of Directors in accordance with the Brown Act.

Section 7.7 Special Meetings

A Special meeting of the Board for any lawful purpose or purposes may be called at any time by the Chairperson, or a majority of the Board of Directors. If a Chairperson has not been elected, then the Vice-Chairperson is authorized to call a special meeting in place of the Chairperson. The party calling a special meeting shall determine the place, date, and time thereof.

Section 7.8 Notice of Meetings

7.8.1 Notice of Annual and Regular Meetings

The Board shall adopt a regular Board meeting schedule at the annual Board meeting. The regular Board meeting schedule may be revised as necessary by the Board of Directors. At least seventy-two (72) hours before a regular meeting, the Board, or its designee, shall post an agenda

containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed twenty (20) words. The agenda shall specify the time and location of the meeting and shall be posted in a location that is freely accessible to members of the public, as well as on either the charter school's website, if any. The posting of the agenda and the contents of the agenda shall be in accordance with Section 54954.2 of the Brown Act. No action or discussion shall be undertaken at any meeting on any item not appearing on the posted agenda, except as set forth in Section 54954.2 of the Brown Act.

7.8.2 Notice of Special Meetings

7.8.2.1 Manner of Giving Notice

Notice of the time and place of all regular and special meetings shall be given to each director by one of the following methods:

- (a) Personal delivery of written notice;
- (b) First-class mail, postage paid;
- (c) Telephone, including a voice messaging system or other system or technology designed to record and communicate messages; or
- (d) Facsimile, electronic mail ("e-mail") or other means of electronic transmission if the recipient has consented to accept notices in this manner.

All such notices shall be given or sent to the director's address, phone number, facsimile number or e-mail address as shown on the records of the Corporation. Notice of the time and place of all regular and special meetings shall be given to members of the public in the following ways:

- (a) Posting on the charter school's website, if any;
- (b) Posting in a location freely accessible to members of the public.

Written notice of special meetings will also be provided to each local newspaper of general circulation and radio or television station requesting notice in writing.

7.8.2.2 Time Requirements

In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours notice is given to the public through the posting of an agenda.

7.8.2.3 Notice Contents

The call and notice of a special meeting of the Board shall state the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at the special meeting. The notice of a special meeting shall comply with the requirements for special meetings set forth in the Brown Act.

7.8.3 Emergency Meetings

If there is an "emergency situation," as defined in Section 54956.5 of the Brown Act, involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with either the 24-hour posting requirement of Section 54956 of the Brown Act or both of the notice and posting requirements. The emergency meeting must be noticed and held in compliance with Section 54956.5 of the Brown Act.

Section 7.9 Place of Board Meetings

Meetings shall be held at the principal office of the Corporation unless the Board of Directors designates another location in accordance with these Bylaws. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of the county in which that charter school or schools are located. A two-way teleconference location shall be established at each school site and each resource center. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Brown Act and Education Code section 47604.1.

7.9.1 Teleconference Meetings¹

Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- (a) At a minimum, a quorum of the Board shall participate in the teleconference meeting from locations within the physical boundaries of the county in which that charter school or schools are located;
- (b) All votes taken during a teleconference meeting shall be by roll call;
- (c) The Board shall post agendas at all teleconference locations with each such location being identified in the notice and agenda of the meeting;
- (d) All locations where a Director participates in a teleconference meeting must be fully accessible to members of the public and shall be listed on the agenda, and members of the public shall be provided with an opportunity to address the Board directly at each teleconference location²;
- (e) Members of the public must be able to hear what is said during the meeting; and
- (f) Members of the public attending a meeting conducted via teleconference need not give their name as a condition to attendance at the meeting³.

Section 7.10 Quorum and Action of the Board

7.10.1 Quorum

A majority of the directors then in office shall constitute a quorum.

7.10.2 Minimum Vote Requirements for Valid Board Action

Every act taken or decision made by a vote of the majority of the directors in attendance at a meeting duly held at which a quorum is present is the act of the Board, unless a greater number is expressly required by California Nonprofit Corporation Law, the Articles of Incorporation or

¹ Pursuant to Government Code Section 54953, the Corporation may use teleconferencing without complying with the requirements of paragraphs (a), (c), and (d) if the Corporation complies with the requirements of Section 54953(e) or 54953(f).

² This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

³ The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

these Bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting, or a greater number required by the California Nonprofit Corporations Law, the Articles of Incorporation or these Bylaws. Directors may not vote by proxy.

7.10.3 When a Greater Vote Is Required for Valid Board Action

The following actions shall require a vote by a majority of all Directors then in office in order to be effective:

- (a) Creation of, and appointment to, Committees (but not advisory committees) as described in Section 8.1;
- (b) Removal of a Director without cause as described in Section 7.4.2; and
- (c) Indemnification of Directors as described in Article 11.

Section 7.11 Adjournment

A majority of the Directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place.

Section 7.12 Notice of Adjournment

Notice of the time and place of holding an adjourned meeting shall be given before the time scheduled for the continuation of the meeting to the directors who were not present at the time of the adjournment. Notice of any adjournment shall also be given in accordance with Section 54955 of the Brown Act.

Section 7.13 Conduct of Meetings

Meetings of the Board shall be presided over by the Chairperson, or, if there is no Chairperson or the Chairperson is absent, the Vice-Chairperson and in the absence the Chairperson and Vice-Chairperson by a chairperson of the meeting, chosen by a majority of the directors present at the meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, if the Secretary is absent, the presiding officer shall appoint another person to act as secretary of the meeting. Meetings shall be governed by rules of procedure as may be determined by the Board from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles, or with any provisions of law applicable to the Corporation. Per the Brown Act, the Board must publicly report any action taken and the vote or abstention on that action of each member present for the action and this information should also be noted in the minutes of each meeting.

Section 7.14 Compensation of Directors and Committee Members

The Corporation shall not pay any compensation to directors or committee members for services rendered to the Corporation as directors or committee members, except that directors and committee members may be reimbursed for expenses incurred in the performance of their duties to the Corporation, in reasonable amounts as approved by the Board.

Section 7.15 Non-Liability of Directors

The Directors shall not be personally liable for the debts, liabilities, or other obligations of the

Corporation.

ARTICLE 8 COMMITTEES

Section 8.1 Committees of Directors

The Board may, by resolution adopted by a majority of the Directors then in office, create one or more Board Committees ("Committees"), including an executive committee, each consisting of two or more Directors, to serve at the discretion of the Board. Only committees comprised solely of directors may exercise delegated authority of the Board. Any Committee, to the extent provided in the resolution of the Board and allowed by law, may be given the authority of the Board except that no Committee may:

- (a) fill vacancies on the Board or in any Committee which has the authority of the Board;
- (b) amend or repeal any resolution of the Board which by its express terms is not so amendable or repealable; and
- (c) appoint any other Committees or the members of these Committees;

The Board may also create one or more advisory committees composed of directors and non-directors. It is the intent of the Board to encourage the participation and involvement of faculty, staff, parents, students and administrators through attending and participating in open committee meetings. The Board may establish, by resolution adopted by a majority of the directors then in office, advisory committees to serve at the pleasure of the Board.

Section 8.2 Meetings and Action of Board Committees

Meetings and action of committees shall be governed by, and held and taken in accordance with, the provisions of Article 7 concerning meetings of directors, and the Brown Act, if applicable, with such changes in the context of Article 7 as are necessary to substitute the committee and its members for the Board and its members, except that the time for regular meetings of committees may be determined by resolution of the Board, and special meetings of committees may also be called by resolution of the Board. Minutes shall be kept of each meeting of any committee and shall be filed with the corporate records. The committee shall report to the Board from time to time as the Board may require. The Board may adopt rules for the governance of any committee not inconsistent with the provisions of these Bylaws. In the absence of rules adopted by the Board, the committee may adopt such rules.

Section 8.3 Quorum Rules for Committees

A majority of the committee members shall constitute a quorum for the transaction of committee business, except to adjourn. A majority of the committee members present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Every act taken or decision made by a majority of the committee members present at a meeting duly held at which a quorum is present shall be regarded as an act of the committee, subject to the provisions of the California Nonprofit Corporation Law relating to actions that require a majority vote of the entire Board.

Section 8.4 Revocation of Delegated Authority

The Board may, at any time, revoke or modify any or all of the authority that the Board has delegated to a Committee, increase or decrease (but not below two) the number of members of a Committee, and fill vacancies in a Committee from the members of the Board.

Section 8.5

ARTICLE 9 OFFICERS

Section 9.1 Officers

The officers of the Corporation shall be a President, a Chairperson, a Secretary, and a Treasurer. Other than the Chairperson, these persons may, but need not be, selected from among the Directors. The Board shall have the power to designate additional officers, including a Vice Chairperson, who also need not be directors, with such duties, powers, titles and privileges as the Board may fix, including such officers as may be appointed in accordance with Section 9.6.6.

Section 9.2 Election of Officers

The officers, except those appointed in accordance with Section 9.6.6, shall be elected by the Board at the annual meeting of the Corporation for a term of one year, and each shall serve at the discretion of the Board until his or her successor shall be elected, or his or her earlier resignation or removal. Officers may be elected for consecutive terms.

Section 9.3 Removal of Officers

Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, with or without cause, (i) by the Board, at any regular or special meeting of the Board, or at the annual meeting of the Corporation, or (ii) by an officer on whom such power of removal may be conferred by the Board.

Section 9.4 Resignation of Officers

Any officer may resign at any time by giving written notice to the Corporation. Any resignation shall take effect on the date of the receipt of that notice or at any later time specified in that notice; and, unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

Section 9.5 Vacancies in Offices

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular election to that office, provided that such vacancies shall be filled as they occur and not on an annual basis. In the event of a vacancy in any office other than the Chairperson or one appointed in accordance with Section 9.6.6, such vacancy shall be filled temporarily by appointment by the Chairperson, or if none, by the Vice-Chairperson, and the appointee shall remain in office for 60 days, or until the next regular meeting of the Board, whichever comes first. Thereafter, the position can be filled only by action of the Board.

Section 9.6 Responsibilities of Officers

9.6.1 Chairperson of the Board

The chairperson of the Board (the "Chairperson"), if any, shall be a Director and shall preside at meetings of the Board and exercise and perform such other powers and duties as may from time to time be assigned to him by the Board or prescribed by these Bylaws. If a Chairperson of the Board of Directors is elected, there shall also be a Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

9.6.2 President

The president of the Corporation (the "President"), also known as the School Director shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The President shall have such other powers and duties as the Board of Directors, or the Bylaws may require.

9.6.3 Vice-Chairperson

The Vice-Chairperson of the Corporation (the "Vice-Chairperson") shall, in the absence or disability of the Chairperson, perform all the duties of the Chairperson and, when so acting, have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice-Chairperson shall have such other powers and perform such other duties as may be prescribed by the Board.

9.6.4 Secretary

The secretary of the Corporation (the "Secretary") shall attend to the following:

9.6.4.1 Bylaws

The Secretary shall certify and keep or cause to be kept at the principal office of the Corporation the original or a copy of these Bylaws as amended to date.

9.6.4.2 Minute Book

The Secretary shall keep or cause to be kept a minute book as described in Section 12.1.

9.6.4.3 Notices

The Secretary shall give, or cause to be given, notice of all meetings of the Board in accordance with these Bylaws.

9.6.4.4 Corporate Records

Upon request, the Secretary shall exhibit or cause to be exhibited at all reasonable times to any Director, or to his or her agent or attorney, these Bylaws and the minute book.

9.6.4.5 Corporate Seal and Other Duties

The Secretary shall keep or cause to be kept the seal of the Corporation, if any, in safe custody, and shall have such other powers and perform such other duties incident to the

office of Secretary as may be prescribed by the Board or these Bylaws.

9.6.5 Treasurer

The treasurer of the Corporation (the "Treasurer") shall attend to the following:

9.6.5.1 Books of Account

The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall be open to inspection by any director at all reasonable times.

9.6.5.2 Financial Reports

The Treasurer shall prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports

9.6.5.3 Deposit and Disbursement of Money and Valuables

The Treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as may be designated by the Board; shall disburse, or cause to be disbursed, the funds of the Corporation as may be ordered by the Board; shall render, or cause to be rendered to the Chairperson and directors, whenever they request it, an account of all of his or her transactions as Treasurer and of the financial condition of the Corporation; and shall have other powers and perform such other duties incident to the office of Treasurer as may be prescribed by the Board or these Bylaws.

9.6.5.4 Bond

If required by the Board, the Treasurer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of his office and for restoration to the Corporation of all its books, papers, vouchers, money, and other property of every kind in his possession or under his control on his death, resignation, retirement, or removal from office.

9.6.6 Additional Officers

The Board may empower the Chairperson to appoint or remove such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board from time to time may determine.

Section 9.7 Compensation of Officers

9.7.1 Fees and Compensation

Officers may not receive compensation for their services as officers. Officers may receive reimbursement of expenses incurred in the performance of their duties, as the Board of Directors may establish by resolution to be just and reasonable as to the Corporation at the time that the resolution is adopted.

9.7.2 Fairness of Compensation

The Board shall periodically review the fairness of compensation, including benefits, paid to every employee, regardless of title, with powers, duties, or responsibilities comparable to the president, chief executive officer, treasurer, or chief financial officer (i) once such person is hired, (ii) upon any extension or renewal of such person's term of employment, and (iii) when such person's compensation is modified (unless all employees are subject to the same general modification of compensation).

ARTICLE 10 TRANSACTIONS BETWEEN CORPORATION AND DIRECTORS OR OFFICERS

Section 10.1 Transactions with Directors and Officers

10.1.1 Interested Party Transactions

The Corporation shall comply with Government Code Sections 1090 and 81000 *et seq.* ("Political Reform Act"), federal and state laws, applicable nonprofit integrity standards and any applicable chartering authority policies and regulations regarding ethics and conflict of interest.

Section 10.2 Loans to Directors and Officers

The Corporation shall not make any loan of money or property to or guarantee the obligation of any director or officer; except that, however, the Corporation may advance money to a director or officer for expenses reasonably anticipated to be incurred in the performance of duties of such director or officer, if in the absence of such advance, such director or officer would be entitled to be reimbursed for such expenses by the Corporation.

Section 10.3 Duty of Loyalty

Notwithstanding the foregoing Sections, nothing in this Article shall be construed to derogate in any way from the absolute duty of loyalty that every director and officer owes to the Corporation.

ARTICLE 11 INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS

Section 11.1 Indemnification

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly

decide under Corporations Code Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 11.2 Contractual Rights of Non-Directors and Non-Officers

Nothing contained in this Article 11 shall affect any right to indemnification to which persons other than directors and officers of the Corporation, or any of its subsidiaries, may be entitled by contract or otherwise.

Section 11.3 Insurance

The Board may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any Agent, as defined in this Article 11, against any liability asserted against or incurred by any Agent in such capacity or arising out of the Agent's status as such, whether or not the Corporation would have the power to indemnify the Agent against the liability under the provisions of this Article 11.

Section 11.4 Non-applicability of Fiduciaries of Employee Benefit Plans

This Article does not apply to any proceeding against any trustee, investment manager or other fiduciary of an employee benefit plan in such person's capacity as such, even though such person may also be an agent of the corporation as defined in Section 11.1 of this Article. The Corporation shall have power to indemnify such trustee, investment manager or other fiduciary to the extent permitted by subdivision (j) of Section 5238 of the California Nonprofit Corporation Law.

ARTICLE 12 CORPORATE RECORDS, REPORTS AND SEAL

Section 12.1 Minute Book

The Corporation shall keep a minute book in written form which shall contain a record of all actions by the Board or any committee including (i) the time, date and place of each meeting; (ii) whether a meeting is regular, special, or emergency and, if special or emergency, how authorized; (iii) the manner of giving notice of each meeting and a copy thereof; (iv) the names of the directors present at each meeting of the Board or any Committee thereof; (v) the minutes of all meetings; and (vi) the vote or abstention of each Board member present for each action taken..

Section 12.2 Books and Records of Account

The Corporation shall keep adequate and correct books and records of account. "Correct books and records" includes, but is not necessarily limited to: accounts of properties and transactions, its assets, liabilities, receipts, disbursements, gains, and losses.

Section 12.3 Articles of Incorporation and Bylaws

The Corporation shall keep at its principal office the original or a copy of the Articles of Incorporation and Bylaws as amended to date.

Section 12.4 Maintenance and Inspection of Federal Tax Exemption Application and Annual Information Returns

The Corporation shall at all times keep at its principal office a copy of its federal tax exemption application and, for three years from their date of filing, its annual information returns. These documents shall be open to public inspection and copying to the extent required by the Code.

Section 12.5 Annual Report; Statement of Certain Transactions

The Board shall cause an annual report to be sent to each Director within 120 days after the close of the Corporation's fiscal year containing the following information:

- (a) The assets and liabilities of the Corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for this fiscal year;
- (d) The expenses or disbursements of the Corporation for both general and restricted purposes during the fiscal year;

- (e) Any information required by Corporations Code section 6322.

Section 12.6 Rights of Inspection

Every director shall have the absolute right at any reasonable time to inspect the books, records, documents of every kind, and physical properties of the Corporation and each of its subsidiaries. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. In compliance with the "Public Records Act", the public shall have the rights to inspection of public records as set forth therein.

Section 12.7 Corporate Seal

The corporate seal, if any, shall be in such form as may be approved from time to time by the Board. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

ARTICLE 13 EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

Section 13.1 Execution of Instruments

The Board, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Section 13.2 **Checks, Notes, and Cash**

Except as otherwise specifically determined by resolution of the Board, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Corporation shall be signed by the Treasurer and countersigned by the President or Chairperson. Cash receipts shall be recorded and documented by the Treasurer and verified by the President. Cash shall be stored in a secure locked location until deposit.

Section 13.3 **Deposits**

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board may select.

Section 13.4 **Gifts**

The Board may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the charitable or public purposes of the Corporation.

Section 13.5 **Fiscal Year**

The fiscal year of the Corporation shall begin July 1 and end June 30 of each year.

ARTICLE 14 **CONSTRUCTION AND DEFINITIONS**

Unless the context requires otherwise, the general provisions, rules of construction, and definitions of California Nonprofit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both the Corporation and a natural person. All references to statutes, regulations and laws shall include any future statutes, regulations and laws that replace those referenced.

ARTICLE 15 **EFFECTIVE DATE AND AMENDMENTS**

Section 15.1 **Effective Date**

These Bylaws and any subsequent amendments to them shall become effective immediately upon their adoption, unless the Board in adopting them provides that they are to become effective at a later date.

Section 15.2 **Amendment by Directors**

The Board may adopt, amend or repeal Bylaws. Such power is subject to the following limitations:

- (a) Where any provision of these Bylaws requires the vote of a larger proportion of the directors than otherwise is required by law, such provision may not be altered, amended or repealed except by the vote of such greater number.
- (b) No amendment may extend the term of a director beyond that for which such director was appointed.

- (c) If Bylaws are adopted, amended or repealed at a meeting of the Board, such action is authorized only at a duly called and held meeting for which written notice of such meeting, setting forth the proposed Bylaw revisions with explanations therefore, is given in accordance with these Bylaws, unless such notice is waived in accordance with these Bylaws.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of Northcoast Preparatory and Performing Arts Academy, a California nonprofit public benefit corporation; that these Bylaws, consisting of _____ pages, are the Bylaws of this Corporation as adopted by the Board of Directors on _____ 5; and that these Bylaws have not been amended or modified since that date.

Executed on _____ at Arcata, California

Secretary

4922-3928-4757, v. 6

Agenda Item 5:

ACTION ITEMS TO BE CONSIDERED

Subject:

5.5 Approval of Auditor for Fiscal Year 2024-25.

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year NPA is required to notify HCOE of our auditor selection for the next fiscal year.

Fiscal Implications:

TBD

Contact Person/s:

Adam Hess

Agenda Item 6:

DISCUSSION ITEMS

Subject:

6.1 25-26 Calendar Data Update

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director will summarize the data collected from families. Based on the Board's guidance, the Charter Director will prepare a calendar draft to be approved at the regular April Board meeting.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 6:

DISCUSSION ITEMS

Subject:

6.2 Update to Charter Petition Renewal

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Petition was submitted and the Charter Director will share next steps.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 6:

DISCUSSION ITEMS

Subject:

6.3 Budget Assumptions leading to Budget Adoption for 2025-25 School Year

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director will share the current budget projections and share considerations related to the 2025-26 school year.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

REPORTS

Subject:

7.1 Director's Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

REPORTS

Subject:

7.2 NPA Middle School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on middle school programs and events.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

REPORTS

Subject:

7.3 NPA High School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on high school programs and events.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 8:

NEXT BOARD MEETING

Subject:

8.1 Possible Agenda Items

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 8:

NEXT BOARD MEETING

Subject:

8.2 Next Board Meeting Date: April 8th at 4:15 pm

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the adopted board meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 9:

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