# **NPA Board Meeting**

April 8, 2025 4:15 pm

# Agenda Item 1:

CALL TO ORDER/AGENDA

#### **Subject:**

1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

# **Action Requested:**

1.1 Approval

# Previous Staff/Board Action, Background Information and/or Statement of Need:

A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

# **Fiscal Implications:**

None

#### **Contact Person/s:**

Adam Hess, Letty Podesta

## **Agenda Item 2:**

# **CONSENT AGENDA**

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

## **Subject:**

2.1 Consideration of Approval of Warrants for NPA

# **Action Requested:**

Approval

## Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

## **Fiscal Implications:**

Warrants: -34,770.82

## **Contact Person/s:**

Adam Hess, Letty Podesta

# **Agenda Item 2:**

## **CONSENT AGENDA**

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

#### **Subject:**

2.2 Consideration of approval of minutes from the February 11th Board Meeting

## **Action Requested:**

Approval

## Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the March 11, 2025 board meeting are attached.

# **Fiscal Implications:**

None

# **Contact Person/s:**

Adam Hess, Letty Podesta

#### Item 3:

#### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

## **Subject:**

3.1 Comments by the Public

# **Action Requested:**

None

# Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

## **Fiscal Implications:**

None

## **Contact Person/s:**

Adam Hess

## **Agenda Item 4:**

## **ACTION ITEMS TO BE CONSIDERED**

## **Subject:**

4.1 Approval of updated ELO-P Plan Guide

## **Action Requested:**

Approval

# Previous Staff/Board Action, Background Information and/or Statement of Need:

The ELO-P Plan has been revised by the Director. This was due in part to the corrective action plan initiated by the 23-24 audit findings. The goal was to ensure that our program is in compliance with the ELOP requirements.

# **Fiscal Implications:**

none

# **Contact Person/s**:

Adam Hess

## **Agenda Item 4:**

## **ACTION ITEMS TO BE CONSIDERED**

#### **Subject:**

4.2 Approval of 2025-26 School Calendar

## **Action Requested:**

Approval

## Previous Staff/Board Action, Background Information and/or Statement of Need:

The board has requested that the Director draft several calendars for the upcoming school year. The different calendars presented have been created given input from a survey to our stakeholders.

## **Fiscal Implications:**

none

# **Contact Person/s**:

Adam Hess, Letty Podesta

#### **Agenda Item 4:**

## **ACTION ITEMS TO BE CONSIDERED**

#### **Subject:**

4.3 Approval of school-administered AP and IB exams for Seal of Biliteracy competency assessment

# **Action Requested:**

Approval

## Previous Staff/Board Action, Background Information and/or Statement of Need:

The school is able to establish a board approved assessment procedure to establish Seal of Biliteracy eligibility.

# **Fiscal Implications:**

None

# **Contact Person/s:**

Adam Hess

# **Agenda Item 5**:

**DISCUSSION ITEMS** 

# **Subject:**

5.1 Consideration of potential stakeholder concerns or perceived dangers of free association and exchange of ideas.

# **Action Requested:**

Discussion

# Previous Staff/Board Action, Background Information and/or Statement of Need:

Are there any perceived restrictions or dangers in teaching certain subjects or participating in any activities within or outside NPA? It is especially important to identify concerns among our foreign students, their parents, and hosts.

## **Fiscal Implications:**

None

## **Contact Person/s:**

Adam Hess, Bob Ziemer

# Agenda Item 5: DISCUSSION ITEMS

# **Subject:**

5.2 Charter Petition Presentation on April 16th

## **Action Requested:**

Discussion

# Previous Staff/Board Action, Background Information and/or Statement of Need:

The Director will have the opportunity to formally present our Charter Petition to the HCOE Board of Trustees. This is meant as a time to share updates to the petition. The board may consider how this meeting will be shared with our school community.

# **Fiscal Implications:**

None

# **Contact Person/s**:

Adam Hess

# Agenda Item 6:

**REPORTS** 

#### **Subject:**

6.1 Director's Report

# **Action Requested:**

Information

# Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools.

## **Fiscal Implications:**

None

# **Contact Person/s**:

Adam Hess

Action Requested:
Information
Previous Staff/Board Action, Background Information and/or Statement of Need:
Each month the Charter Director will give an update on middle school programs and events.
Fiscal Implications:
None
Contact Person/s:
Adam Hess
Agenda Item 6:
REPORTS
Subject:
6.3 NPA High School Report
Action Requested:
Information
D : C4 66/D 1A 4: D 1 11 6 4: 1/ C4 4 4 6N 1
<u>Previous Staff/Board Action, Background Information and/or Statement of Need:</u> Each month the Charter Director will give an update on high school programs and events.
Fiscal Implications:
None
Contact Person/s:
Adam Hess

Agenda Item 6: REPORTS

6.2 NPA Middle School Report

**Subject:** 

## 7. OPEN SESSION BEFORE CLOSED SESSION

## **Subject:**

7.1 The Board Chair will verbally review items to be discussed during the Closed Session as listed below.

# **Action Requested:**

Discussion

# Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director will discuss potential staffing changes related to the 25-26 school year.

# **Fiscal Implications:**

None

# **Contact Person/s**:

Adam Hess

# 7. OPEN SESSION BEFORE CLOSED SESSION

# **Subject:**

7.2 Closed Session Open Hearing

## **Action Requested:**

Discussion

# Previous Staff/Board Action, Background Information and/or Statement of Need:

The public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda.

## **Fiscal Implications:**

None

# **Contact Person/s**:

Adam Hess

## 7. OPEN SESSION BEFORE CLOSED SESSION

## **Subject:**

7.3 Adjourn to Closed Session

7.3.1 Public Employee Discipline/Dismissal Release (§ 54957)

## **Action Requested:**

Discussion

# Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed Session attendees will include Board members; Adam Hess: Director and other individuals that may be invited to attend by the Board.

# **Fiscal Implications:**

None

## **Contact Person/s:**

Adam Hess

# 8. <u>RECONVENE IN OPEN SESSION</u>

# **Subject:**

8.1 Report of Action Taken During Closed Session

# **Action Requested:**

Discussion

## Previous Staff/Board Action, Background Information and/or Statement of Need:

The Director will report on any action taken during the closed session.

# **Fiscal Implications:**

None

# **Contact Person/s**:

Adam Hess

Discussion
Previous Staff/Board Action, Background Information and/or Statement of Need:
Discussion of topics to cover at the next meeting.
Fiscal Implications: None
<u>Contact Person/s</u> : Adam Hess
Agenda Item 9: NEXT BOARD MEETING
Subject: 9.2 Next Board Meeting Date: May 13 <sup>th</sup> at 4:15 pm
Action Requested: None
Previous Staff/Board Action, Background Information and/or Statement of Need: The next board meeting is based on the adopted board meeting schedule.
Fiscal Implications: None
Contact Person/s: Adam Hess

**Agenda Item 9:** 

**Subject**:

NEXT BOARD MEETING

9.1 Possible Agenda Items

**Action Requested:** 

Agenda Item 10: ADJOURN

AP Check	Bank Accoun	nt COUNTY - County	ank Acco	Ва				5	03/06/202	Scheduled (
Expens	Unpald	Invoice	Check	Paymt		Payment Id	_		Invoice	Fiscal
Amour	Sales Tax	Amount	Status	Status	Sched	(Trans Batch Id)	Comment	Req#		Year
							HARDWARE (000103/1)			AP Vendor
				ř.				4 9TH STREE		
34.70		34.70		Submitted	03/06/25	20222		RCATA, CA 9		0004/05
04.71		34.70		Submitted	03/00/20	300987	MAINTENANCE	R25-00065	02/25/25	2024/25
						(1222498)	SUPPLIES - HS	(000400)	0005	
	Register#	PO# BPO25-00037		Check Date		- 4310- 000- 0000 Batchld	62-0000-0-1193-8100	(000189)	2025	
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		34.70 Check	e Amount	Total Invoice						,
			<del></del>				7/1)	G & E (00000	P	AP Vendor
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							, CA 95899-7300	ACRAMENTO	SA	
1,277.0		1,277.00		Submitted	03/06/25	2182025	MS - ELECTRIC -	R25-00084	02/18/25	2024/25
						(1222498)	5252397099-5			
	<b>—</b> • • • • • • • • • • • • • • • • • • •						62-0000-0-1193-8100	(000193)	2025	
	Register#	PO# <b>BPO25-00</b> 056		Check Date		Batchld				
		1,277.00 Check	e Amount	Total Invoice						
********		<del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>				1)	MAIL CENTER INC (000184/	OST-HASTE N	PC	AP Vendor
							SUITE 3	0 F STREET	60	
						·		RCATA, CA 9		
39.9		39.90		Submitted	03/06/25	447969	POSTAGE - HS	R25-00087	02/04/25	2024/25
						(1222498)		•		
		•		00.00			62-0000-0-1110-2700			
				39,90			62-1100-0-1110-2700	(002517)	2025	
	Register#	PO# BPO25-00059	·	Check Date		Batchld				
67.2		67.25		Submitted	03/06/25	448460	POSTAGE - HS	R25-00087	02/11/25	2024/25
						(1222498)	•			
						- 5950- 000- 0000	62-0000-0-1110-2700	(000172)	2025	
				67.25		- 5950- 000- 0000	62-1100-0-1110-2700	(002517)	2025	
	Register#	PO# BPO25-00059		Check Date		Batchid				
	<del>_</del>		<del> </del>	<del></del>						

	EXPENSES BY FU	ND - Bank Account COUNTY	
Fund	Expense	Cash Balance	Difference
62	1,418.85	366,845.52	365,426.67

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012366, Page Break by Check/Advice? = N, Zero? = Y)

**₽** ERP for California

Scheduled 03/06/2025			Bank Account COUN	NTY - County Bank Account AP Checks
				·
İ	Number of Payments	4		
<b>,</b>	Number of Checks	3	\$1,418.85	
	Number of ACH Advice	0		
	Number of vCard Advice	0		
	Total Check/Advice Amount	\$1,418.85		
	Total Unpaid Sales Tax	\$.00		
	Total Expense Amount	\$1,418.85		
	CHECK/ADVICE AMOUNT DISTRIBUT	ION COUNTS		
	<b>\$0 - \$99</b>	1		•
	\$100 - \$499	1		
	\$500 - \$999			
	\$1,000 - \$4,999	1		
	\$5,000 - \$9,999			
	\$10,000 - \$14,999		1	
	\$15,000 -    \$99,999 \$100,000 - \$199,999			
	4:00,000 4:00,000			

# \*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\$1,000,000 -

\$200,000 - \$499,999 \$500,000 - \$999,999

Report Totals -

**Payment Count** 

4 Check Count

3 ACH Count

vCard Count

Total Check/Advice Amount

\$1,418.85

\$1,418.85

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch 1d(s) = 012366,

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F ERP for California

<sup>\*</sup> Number of payments to a different vendor

<sup>!</sup> Number of Prepald payments

<sup>@</sup> Number of Liability payments

<sup>&</sup>amp; Number of Employee Also Vendors

<sup>?</sup> denotes check name different than payment name

F denotes Final Payment

Fiscal	Invoice	, ,		Payment Id		Paymt	Check	Invoice	Unpald	Expense
Year		Req#	Comment	(Trans Batch Id)	Sched	Status	Status	Amount	Sales Tax	Amour
AP Vendor		-	l Services ,INC. (030156/1)							
		O Box 035184								
		eatle, WA 98						40.00		40.64
2024/25	03/05/25	R25-00018	OFFICE SUPPLIES - MS	11QJ-RW41-6MD4 (1225160)	03/12/25	Submitted		48.60		48.60
	2025	(002395)	62-1100-0-1110-2700-					•		
		, ,	Hold: Final Payment?	Batchid		Check Date		PO#	Register#	
						Total Invoid	e Amount	48.60 Ch	neck	
AP Vendor			rias (030166/1)	<u></u>			······································			
	_	326 Pine St.								
		ureka, CA 95			22/12/28			250 50		EEO E
2024/25	03/07/25	R25-00112	JANITORIAL SERVICES - MS	975856 MS (1225179)	03/12/25	Submitted		556.50		556.50
	2025	(000192)	62-0000-0-1193-8100-	5500-678-0000	•	417.37				
	2025	(002402)	62-2600-0-1193-8100-	5500-678-0000		139.13				
				Batchid		Check Date		PO# BPO25-00085	Register#	
2024/25	03/07/25	R25-00111	JANITORIAL SERVICES - HS	975856HS (1225179)	03/12/25	Submitted		619.50	÷	619.50
	2025	(000191)	62-0000-0-1193-8100-	•		619.50				
		, ,	62-2600-0-1193-8100-							
				Batchld		Check Date		PO# BPO25-00084	Register#	<u>.</u>
					•	Total Invoic	e Amount	1,176.00 Ch	neck	
AP Vendor			RCATA (000005/1)	(					<u>, , , , , , , , , , , , , , , , , , , </u>	
			555 VANCE AVE.	•						
2024/26	02/28/25	AMOA, CA 9 R25-00093	GARBAGE - MS -	33636259	03/12/25	Submitted	<del>. , . , , , , , , , , , , , , , , , , ,</del>	277,50		277.50
2024/25	UZIZUIZU	1/20-00000	ACCT 060826321	(1225160)	007 (2)20	Cubilinica		277100		
	2025	(000196)	62-0000-0-1193-8100-	,						
		( 000.00)		Batchid		Check Date		PO# BPO25-00065	Register#	
2024/25	02/28/25	R25-00092	GARBAGE - HS -	33638453	03/12/25	Submitted		360.36		360.3
			ACCT 060835769	(1225160)						
	2025	(000195)	62-0000-0-1193-8100-	•						
		, , , , , , , , , , , , , , , , , , , ,	·	Batchld		Check Date		PO# BPO25-00064	Register#	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012440, Page Break by Check/Advice? = N, Zero? = Y)

P ERP for California
Page 1 of 4

Expens Amou	Unpaid Sales Tax	Invoice Amount S		Check Status	Paymt Status	Sched	Payment Id (Trans Batch Id)	Comment	Req#	Invoice Date	Fiscal Year
***************************************	<del>- 1. 1. 1</del>							30086/1)	OLO SPORTS		AP Vendor
									50 S G ST STE		
								21-2602	RCATA, CA 98	Α	
267.0		267.00		·	Submitted	03/12/25	25-0057 (1225160)	NPA STUDENT APPAREL	R25-00099	03/05/25	2024/25
							4391-000-1600	2- 1400- 0- 1110- 1000- 4	(002472)	2025	
	Register#	)# BPO25-00071	P		Check Date		Batchid				
		267.00 Check	>unt	ce Amount	Total Invol						
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									315 CLOVER V		
875.0	A	875,00		<del></del>	Submitted	03/12/25	4005 1415 110		RCATA, CA 9	and the same of th	0004/05
-		873,00			Submitted	03/12/25	1685 MAR HS (1225160)	LUNCH / BREAKFAST - HS	R25-00102		2024/25
	Register#	)# BPO25-00074	P		Check Date		5800- 000- 0000 Batchld	2- 0000- 0- 0000- 3700- {	(000080) (	2025	
1,155.0		1,155.00			Submitted	03/12/26	1685 MAR MS (1225160)	LUNCH / BREAKFAST - MS	R25-00103	03/10/25	2024/25
							5800- 678- 0000	2-0000-0-0000-3700-8	(000081)	2025	
	Register#	)# BPO25-00075	P		Check Date		BatchId				
		2,030.00 Check	ount	ice Amount	Total Invoi		& Employee Also				
			<del></del>			<del> </del>	the state of the s	•	ne Hartford (03 ne Hartford Pla		Direct Vendor
									artford, CT 06		
238.8		238.80			Submitted	03/12/25	MARCH 2025 (1225160)	Workers Comp March 2025		02/20/25	2024/25
	•						9542		(001441)	2025	
		238.80 Check	ount	ce Amount	Total Invol				(44,1,1,1)		
								ervices (030140/1)	BEO Business	Ū	AP Vendor
		•					1	,	131 Esplanade		
			-						hico, CA 9597		•
296,8		296.85		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Submitted	03/12/25	4816262 (1225160)	COPIER CONTRACT - MS - #CN30946-01	R25-00106		2024/25
				•			5637-678-0000	2- 1100- 0- 1110- 2700- (	(002515)	2025	
	Register#	O# BPO25-00078	г		Check Date		Batchid		•		

Selection Sorted by AP Check Order Option, Flitered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012440, Page Break by Check/Advice? = N, Zero? = Y)

F ERP for Callfornia
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Fiscal Year	Involce Date	Req#	Comment	Payment lo (Trans Bat		Sched	Paymt Status	Check Status	Involce Amount	Unpald Sales Tax	Expense Amoun
AP Vendor	Υ	oung Minney	& Corr, LLP (030125/1)								
			Ave., Suite 150						•		
	S	acramento, C	A 95825								
2024/25	03/05/25	R25-00108	LEGAL FEES	15096	(1225160)	03/12/25	Submitted		2,744.00		2,744.00
	2025	(001932)	62-0000-0-0000-720	0- 5823- 000- 0	000						
		•			Batchld		Check Date		PO# BPO25-00080	Register#	•
		,	· · · · · · · · · · · · · · · · · · ·				Total involc	e Amount	2,744.00 Ch	eck	

	EXPENSES BY FU	ND - Bank Account COUNTY	•
Fund	Expense	Cash Balance	Difference
62	7,439.11	411,774.87	404,335.76

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012440, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 03/12/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	11	<del> </del>
Number of Checks	. 8	\$7,439.11
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$7,439,11	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$7,439.11	
CHECK/ADVICE AMOUNT DISTRIBUT	LÍON COUNTS	
\$0 - \$99	1	
\$100 - \$499	3	
\$500 - \$999	1 .	
\$1,000 - \$4,999	3	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999	•	
\$100,000 - \$199,999	•	
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST	****	place S
* Number of payments to a different vendor	1	
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -

Payment Count

1 Check Count

8 ACH Count

0 vCard Count

0 Total Check/Advice Amount

\$7,439.11

\$7,439,11

on Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012440,

PERP for California
Page 4 of 4

Fiscal Year	Invoice Date	Req#	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount		Unpaid les Tax	Expense Amoun
P Vendor			Services ,INC. (030156/1)	(1100)					····		
		O Box 035184									
	Se	eatle, WA 98°	124								
2024/25	03/12/25	R25-00013	INSTRUCTIONAL SUPPLIES - HS	199P-F-JPG-JG7J HS	03/21/25	Submitted		7.47			7.47
	2025	(002324)	62-6300-0-1110-1000-	4310-000-0000							
2024/25	03/12/25	R25-00017	OFFICE SUPPLIES - HS	199P-F-JPG-JG7J MA (1229247)	03/20/25	Submitted		119.31			119.31
	2025	(002394)	62-1100-0-1110-2700-	4351-000-0000							
			Hold: Final Payment?	Batchld		Check Date		PO#	R	egister#	
						Total Involc	e Amount	126.78	Check		
AP Vendor	Al	RCATA UNITE	ED METHODIST CHURCH (00	0112/1)					<del>,,,</del>		
	17	61 ELEVENT	TH STREET								
		RCATA, CA 9			··	······································					
2024/25	03/14/25	R25-00040	UTILITIES / CLEANING - HS	1055 (1229247)	03/20/25	Submitted		2,017.68			2,017.68
	2025	(000191)	62-0000-0-1193-8100-	5500- 000- 0000		1,513.26					
	2025	(002401)	62-2600-0-1193-8100-	5500-000-0000		504.42					
				Batchid		Check Date		PO# BPO25-00014	F R	legister#	
						Total Invoic	e Amount	2,017.68	Check		
Direct Vendor			mes Standard (000058/2)		<u></u>						
	- '	O Box 8005									
	<del></del>	illoughby, OH		<u> </u>	00/00/05	<u> </u>		000.00			200.00
2024/25	02/28/25		HS Advertising	0001438474	03/20/25	Submitted		200.00			200.00
	2025	(002326)	62- 1100- 0- 1110- 2700-	(1229247) 5831- 000- 0000							
						Total Involc	e Amount	200.00	Check		
AP Employee		man, Elizabet	•		<del>, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>						
-		35 Bayview St						•	,		
		cata, CA 955			4 - 4 - 10 -		***************************************	00.05			00.00
2024/25		R25-00018	OFFICE SUPPLIES - MS	010466 (1229247)	03/20/25	Submitted		20.65			20.6
	2025	(002395)	62- 1100- 0- 1110- 2700- Hold: Final Payment?	4351- 678- 0000 Batchld		Check Date		PO#	F	Register#	
2024/25	02/18/25	R25-00022	SNACKS - MS CORE	04052D (1229247)	03/20/25	Submitted	· · · · · · · · · · · · · · · · · · ·	22.58			22,5

	Involce Date	Req#	Comment	Payment id (Trans Batc	h ld)	Sched	Paymt Status	Check Status	Involce Amount	S	Unpaid Sales Tax	Expense Amoun
Year AP Employee		man, Elizabet		· · · · · · · · · · · · · · · · · · ·	11 14)	Outed	Otatuş	- Ciucus	Pillydille	<u> </u>		inued)
	<del></del>	R25-00013	INSTRUCTIONAL SUPPLIES - HS	085601D (1229247)		03/20/25	Submitted		10.93			10.93
	2025	(002324)	62-6300-0-1110-1000	- 4310- 000- 00	000							
2024/25	03/11/25	R25-00022	SNACKS - MS COR DAY	(1230399)		03/21/25	Submitted		11.79			11.79
., ,,,,		<u>`</u>	62-1400-0-1110-1000	- 4391- 678- 00	900							40.00
2024/25			SNACKS - MS COR	(1230399)		03/21/25	Submitted		13.99			13.99
		· · · · · · · · · · · · · · · · · · ·	62- 1400- 0- 1110- 1000	<del> </del>	000				0=04			05.0
2024/25	03/04/25	R25-00022	SNACKS - MS COR DAY	(1230403)		03/21/25	Submitted		65,24			65.24
<u></u>			62-1400-0-1110-1000		000							
2024/25		R25-00018	OFFICE SUPPLIES MS	(1229247)		03/20/25	Submitted		10.96			10.9
	2025	(002395)	62- 1100- 0- 1110- 2700				Observato Physics		PO#		Register#	
			Hold: Final Payment	<i>r</i>	Batchid		Check Date		PO#		Register #	
									450 44	OhIr		
							Total Involc	e Amount	156.14	Check		
Direct Employ	ee S	teinfeld Denis	, Gala R (000047)				Total Involc	e Amount	156.14	Check		
Direct Employ	3	473 Middleflei	d Ln	A CONTRACTOR OF THE CONTRACTOR			Total Involc	e Amount	156.14	Check		
	3. E		d i_n 501	12276	(1220247)	03/30/25		e Amount		Check		150.0
	3	473 Middleflei	d Ln 501 Teacher Worckshop	12376	(1229247)	03/20/25	Total Involc	e Amount	156.14 150.00	Check	•	150.0
	3/ E 02/22/25	473 Middleflei ureka, CA 95	d Ln 501 Teacher Worckshop Paper 2		, ,	03/20/25		e Amount		Check		150,0
2024/25	3/ E 02/22/25	473 Middleflei ureka, CA 95	d Ln 501 Teacher Worckshop	)- 5210- 000- 0 <u>0</u>	, ,	03/20/25		e Amount		Check	•	
2024/25	3- E 02/22/25 2025 02/25/25	473 Middleflel ureka, CA 95 ( 001904)	d i.n 501 Teacher Worckshop Paper 2 62-0000- 0-1110-1000 Teacher Worckshop	12392	(1229247)		Submitted	e Amount	150.00	Check		150,00 150.00
2024/25	3- E 02/22/25 2025 02/25/25	473 Middleflel ureka, CA 95 ( 001904)	d Ln 501 Teacher Worckshop Paper 2 62- 0000- 0- 1110- 1000 Teacher Worckshop Individual	12392	(1229247)		Submitted		150.00 150.00	Check		
2024/25 2024/25	30 E 02/22/25 2025 02/25/25 2025	473 Middleflei ureka, CA 95 (001904) (001904)	d Ln 501 Teacher Worckshop Paper 2 62- 0000- 0- 1110- 1000 Teacher Worckshop Individual 62- 0000- 0- 1110- 1000	12392	(1229247)		Submitted Submitted		150.00 150.00			
2024/25	30 E 02/22/25 2025 02/25/25 2025	473 Middleflel ureka, CA 95 ( 001904)	d Ln 501 Teacher Worckshop Paper 2 62- 0000- 0- 1110- 1000 Teacher Worckshop Individual 62- 0000- 0- 1110- 1000	12392	(1229247)		Submitted Submitted		150.00 150.00			
2024/25 2024/25 AP Vendor	30 E 02/22/25 2025 02/25/25 2025 T 2025	473 Middleffel ureka, CA 95 (001904) (001904) AYLOR, MIKE 815 CLOVER RCATA, CA	d Ln 501 Teacher Worckshop Paper 2 62-0000-0-1110-1000 Teacher Worckshop Individual 62-0000-0-1110-1000  (030081/1) WAY 95521-5797	0- 5210- 000- 00 12392 0- 5210- 000- 00	000 (1229247) 000	03/20/25	Submitted Submitted Total Invoice		150.00 150.00 300.00			150.0
2024/25 2024/25 AP Vendor	302/22/25 2025 02/25/25 2025 2025 T 2A 03/17/25	473 Middleffel ureka, CA 95 (001904) (001904) AYLOR, MIKE 815 CLOVER RCATA, CA R25-00102	d Ln 501 Teacher Worckshop Paper 2 62- 0000- 0- 1110- 1000 Teacher Worckshop Individual 62- 0000- 0- 1110- 1000	0- 5210- 000- 00 12392 0- 5210- 000- 00 1686 MAR HS (1229247)	000 (1229247) 000		Submitted Submitted		150.00 150.00			

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012513, 012522, Page Break by Check/Advice? = N, Zero? = Y)

**𝒢** ERP for Callfornia Page 2 of 4

Scheduled	03/20/202	25 - 03/21/2	025				Bank Acco	unt COUNTY - County	Bank Accour	it AP Checks
Fiscal Year	invoice Date	Req#	Comment	Payment ld (Trans Batch ld)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	T	AYLOR, MIKI	E (030081/1) (continued)		1.				(cor	itinued)
2024/25	03/17/25	R25-00102	LUNCH /	1687 MAR HS	03/20/25	Submitted		975.00		975.00
			BREAKFAST - HS	(1229247)	-					
	2025	(000080)	62-0000-0-0000-3700-	5800-000-0000						
				Batchld		Check Date		PO# BPO25-00074	Register #	
2024/25	03/17/25	R25-00103	LUNCH /	1687 MAR MS	03/20/25	Submitted		1,150.00		1,150.00
			BREAKFAST - MS	(1229247)					•	
	2025	(000081)	62-0000-0-0000-3700-							
		, ,		Batchld		Check Date		PO# BPO25-00075	Register#	
				& Employee Also		Total invol	ce Amount	2,170.64 Chec	k	
AP Vendor	1	Inv EYE Tech	nologies Corp c/a V68000U (03	30144/3)					<del>*************************************</del>	
70 VOIIGOI		O. Box 8433	<del>-</del> -	, , , , , , , , , , , , , , , , , , , ,						
		eattle. WA 9								
2024/25	01/31/25	R25-00105	SPEECH THERAPY - MS	25765 (1229247	) 03/20/25	Submitted		673.92		673.92
	2025	(000590)	62-6500-0-5760-3150-	5800-678-0000						
		, ,	Hold: Final Payment?	Batchld		Check Date		PO# BPO25-00077	Register#	
2024/25	02/28/25	R25-00105	SPEECH THERAPY -	26054 (1229247	) 03/20/25	Submitted		841.45		841.45
	2025	(000590)		5800-678-0000				•		
	<del></del>	, <del>.</del> ,	Hold: Final Payment?	Batchid		Check Date		PO# BPO25-00077	Register#	
	<u>, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>					Total Invoi	ice Amount	1,515.37 Chec	k	

EXPENSES BY FUND - Bank Account COUNTY						
Fund	Expense	Cash Balance	Difference			
62	6,486.61	519,418.76	512,932,15			

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	18	· · · · · · · · · · · · · · · · · · ·
Number of Checks	7	\$6,486.61
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$6,486.61	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$6,486.61	
CHECK/ADVICE AMOUNT DISTRIBUT	ION COUNTS	
\$0 - \$99		
\$100 -       \$499	4	-
<b>\$</b> 500 - \$999		
\$1,000 - \$4,999	3	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST **	***	
<ul><li>Number of payments to a different vendor</li></ul>	9	
I Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -

Payment Count

Check Count

**ACH Count** 

vCard Count

Total Check/Advice Amount

\$6,486.61

\$6,486.61

Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012513, 012522, Page Break by Check/Advice? = N, Zero? = Y)

F ERP for California Page 4 of 4

Fiscal Year	Invoice Date	Req#	Comment	Payment ld (Trans Bate		Sched	Paymt Status	Check Status	Invoice Amount	Unp: Sales 1		Expense Amoun
AP Vendor		RCATA MINI STO	Carrier Communication Communic	(11411)								···
ru vondor		450 M STREET										
		RCATA, CA 9552	1									
2024/25		R25-00004	HS - STORAGE	APR 2025		03/27/25	Submitted		100.00			100.00
			RENTAL	(1234092)								
	2025	(000167) 62-	0000- 0- 1110- 2700- 8	5628- <mark>00</mark> 0- 0	000							
		•		1	Batchld		Check Date		PO# BPO25-00003	Regist	ter#	
							Total Involc	e Amount	100.00	Check		
AP Vendor	A	RCATA UNITED M	ETHODIST CHURCH (00	0112/1)							<del></del>	
	1	761 ELEVENTH S	TREET									
		RCATA, CA 9552	1			· · · · · · · · · · · · · · · · · · ·						
2024/25	03/27/25	R25-00001	HS - RENT	APRIL 2025		03/27/25	Submitted		3,000.00			3,000.0
				(1234092)								
	2025	(000163) 62-	0000- 0- 1110- 2700- 9						PP-9-9- 00004			
				I	BatchId		Check Date		PO# BPO25-00001	Regis	ter#	
							Total Involc	e Amount	3,000.00	Check		
AP Vendor		T&T (000013/1)							. 1 249 D. D. P. T			
	·-	O BOX 5025										
		AROL STREAM, II							4.50		<del> </del>	4.5
2024/25	03/07/25	R25-00043	PHONE (MS)	03152025		03/27/25	Submitted		4.58			4.5
			707-825-1186 /	(1234092)								
			ACCT 333570270									
	2025	(000188) 62-	0000-0-1193-2700-				Observice Program		PO# BPO25-00017	Donie	ton th	
					Batchid		Check Date			Regis	iler #	
							Total Involc	e Amount	4.58	Check		
AP Vendor	C	ITY OF ARCATA (	000016/1)		· · · · · · · · · · · · · · · · · · ·							
		36 F STREET										
	·	RCATA, CA 9552									*-	
2024/25	03/14/25	R25-00051	WATER AND SEWER	31425	(1234092)	03/27/25	Submitted		34.06			34.00
	2025	(000404) 62	005859-003 0000- 0- 1193- 8100- 9	5530 <u>-</u> 6780	000							
	2020	(000194) 0%-	0000-0-1183-0100-3	0000-070-0	VUV							
					Batchld		Check Date		PO# BPO25-00023	Regis	ster#	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012581, Page Break by Check/Advice? = N, Zero? = Y)

F ERP for California

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Fiscal	Invoice			Payment Id		Paymt	Check	Invoice		Unpaid	Expense
Year	Date	•	Comment	(Trans Batch Id)	Sched	Status	Status	Amount	Sa	les Tax	Amoun
AP Vendor	CC	DASTAL BUS	INESS SYSTEMS INC. (0002:	24/1)							
		BOX 66083									
		LLAS, TX 7									0.040.00
2024/25	04/14/25	R25-00056	COPIER RENTAL	041425	03/27/25	Submitted		2,312.32			2,312.32
			019-1825201-000	(1234092)							
	2025	(002289)	62-1100-0-1110-2700-								
			Hold: Final Payment?	Batchld		Check Date		PO# BPO25-00028	R	Register#	
2024/25	03/20/25		Lare Fees	DP25-00001	03/27/25	Submitted		80.08			80.08
	2025	(001263)	62-0000-0-0000-7200-	5881-000-0000							
		······································				Total Invoic	e Amount	2,392.40	Check		
AP Employee		nan, Elizabeti	· ·			MA					
		5 Bayview St.									
		cata, CA 955			0.0000000	5.1.10.1		74.05			71.9
2024/25	03/18/25	R25-00022	SNACKS - MS CORE		03/27/25	Submitted		71.95			71.90
			DAY	(1234092)							
		·	62-1400-0-1110-1000-								
2024/25	03/11/25	R25-00022			03/26/25	Submitted		10.96			10.96
			DAY	(1233731)							
	2025	(002397)	62-1400-0-1110-1000-	4391-678-0000							
						Total Involc	e Amount	82.91	Check		
AP Vendor			ias (030166/1)	\							
		26 Pine St.	E00								
0004/05		reka, CA 955 R25-00112	JANITORIAL	975858	03/27/25	Submitted		630.00			630.00
2024/25	03/21/20	K25-00112	SERVICES - MS	975656 (1234092)	03/2/720	Submitted		000.00			50010
	2025	(000102)	62- 0000- 0- 1193- 8100-	1		472.50					
		,	62-2600-0-1193-8100-			157.50					
	2020	(002402)	02-2000-0-1100-0100-	Batchid		Check Date		PO# BPO25-00085	5 F	Register#	
2024/25	03/21/25	R25-00111	JANITORIAL	975858HS	03/27/25	Submitted		693.00			693,00
202-1120	OUT IT ALL		SERVICES - HS	(1234092)	++,-,,-			, ,			
	2025	(000191)	62- 0000- 0- 1193- 8100-	•		693,00					
			62-2600-0-1193-8100-								
		,		Batchld		Check Date		PO# BPO25-00084	4 F	Register#	
						Total Invoice		1,323.00			

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012581, Page Break by Check/Advice? = N, Zero? = Y)

F ERP for California
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Scheduled 03/26/2025 - 03/27/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	15	
Number of Payments Number of Checks	10	\$14,403.90
	-	\$14,403.9U
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$14,403.90	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$14,403.90	
CHECK/ADVICE AMOUNT DISTRIBU	TION COUNTS	
\$0 - \$99	3	
<b>\$100 - \$499</b>	1	
<b>\$</b> 500 ~ \$999	1	
\$1,000 - \$4,999	5	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 -   \$ <b>99</b> ,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST	****	
* Number of payments to a different vendor	2	
l Number of Prepald payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -

Selection

Payment Count

15 Check Count

10 ACH Count

vCard Count

0 Total Check/Advice Amount

\$14,403.90

\$14,403.90

Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012581,

F ERP for California
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Fiscal Year	Involce Date	Req#	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpald Sales Tax	Expense Amount
AP Vendor			Services ,INC. (030156/1)	(110110						
		O Box 035184								
	S	eatle, WA 98	124							
2024/25	03/31/25	R25-00018	OFFICE SUPPLIES - MS	1GG1-PPCD-8GK4 (1237973)	04/02/25	Submitted		79.42		79.42
	2025	(002395)	62-1100-0-1110-2700-4							
		,	Hold: Final Payment?	Batchid		Check Date		PO#	Register#	
						Total Invoice	e Amount	79.42 C	heck	
AP Vendor			RINGS WATER CO (000165/1)							<del>,</del>
	-	O BOX 3786								
		UREKA, CA	· · · · · · · · · · · · · · · · · · ·					TO 00		70.00
2024/25		R25-00058	WATER DELIVERY - HS - Acct 276	3060137 (1237973)	04/02/25	Submitted		70.00		70.00
	2025	(001975)	62-0000-0-1110-8210-	5531- 000- 0000 Batchld		Check Date		PO# BPO25-00030	Register#	
2024/25	03/20/25	R25-00058	WATER DELIVERY - HS - Acct 276	3200137 (1237973)	04/02/25	Submitted	,	50.00		50.00
	2025	(001975)	62-0000-0-1110-8210-					" PPOOF 00000	m	
				Batchld		Check Date		PO# BPO25-00030	Register#	
2024/25		R25-00058	WATER DELIVERY - HS - Acct 276	RENT COOL MARCH 25 (1237973)	04/02/25	Submitted		10.00		10.00
	2025	(001975)	62-0000-0-1110-8210-							
				BatchId		Check Date		PO# BPO25-00030	Register #	
2024/25	03/01/25	R25-00058	WATER DELIVERY - HS - Acct 276	RENT RT MARCH 25 (1237973)	04/02/25	Submitted		2.00		2.00
	2025	(001975)	62-0000-0-1110-8210-							
				Batchid		Check Date		PO# BPO25-00030	Register #	
						Total Invoic	e Amount	132.00 C	heck	
Direct Vendor	5	ALIANES TR 10 Russ Stree ureka, CA 95								
2024/25	02/27/25		Jackson Stillman	000215988 (1234092)	03/27/25	Submitted		1,525.31	- 1034000	1,525.31
	2025	(001904)	62-0000-0-1110-1000-:	5210-000-0000						

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012617, Page Break by Check/Advice? = N, Zero? = Y)

FERP for California
Page 1 of 4

Fiscal Year	Invoice Date Req#	Comment	Payment i (Trans Ba		Sched	Paymt Status	Check Status	Invoice Amount	. (	Unpald Sales Tax	Expense Amoun
AP Vendor		EVELOPMENT DEPT. (000			<u>,</u>						
	P.O. BOX 2482										
	SACRAMENTO, C	<del></del>	20107	(1000000)	0.4100 lp.f			405.00			405.05
2024/25	03/31/25 R25-00059	YR 25 QTR 01	33125	(1237973)	04/02/25	Submitted		125.66			125.66
	2025 (001440) 62	Hold: Final Payment?	9540	Datable		Check Date		PO# BPO25-00031	ı	Register#	
		rioju. rinai rayineiti		BatchId						Register #	
						Total Invol	ce Amount	125.66	Check		
AP Vendor	HENSEL'S ACE HA	ARDWARE (000103/1)		· · · · · · · · · · · · · · · · · · ·	··· ··					_,· , · , · · , · · · · · · · · · · · ·	
	884 9TH STREET										
	ARCATA, CA 955										
2024/25	03/03/25 R25-00067	OFFICE SUPPLIES -	301485		04/02/25	Submitted		15.18			15.18
	0005 (000004) 00	HS 0 4440 0700	(1237973)	2000							
	2025 (002394) 62	- 1100- 0- 1110- 2700-	4351-000-0	Batchld		Check Date		PO# BPO25-00039	)	Register#	
<del></del>			···, ••• ·•• ·•	Datoria		Total Invoi	ca Amount		Check	Trogistor //	
						10.0.111101				. , , , , , , , , , , , , , , , , , , ,	
AP Employee	Illman, Elizabeth Y	(000043)									
	865 Bayvlew St.							•			
2024/26	Arcata, CA 95521 03/25/25 R25-00022	SNACKS - MS CORE	32525	(1237973)	04/02/25	Submitted		38.37			38.37
2024/20	00/20/20 1/20-00022	DAY	02020	(120/0/0)	07/02/20	Capitatoa		00.01			30.5.
	2025 (002397) 62	- 1400- 0- 1110- 1000-	4391-678-	0000							
						Total Invoi	ce Amount	38.37	Check		
AP Vendor	P G & E (000007/1	1									
AF Veliuoi	PO BOX 997300	,									
	SACRAMENTO, C	A 95899-7300									
2024/25	03/19/25 R25-00084	MS - ELECTRIC -	31925	(1237973)	04/02/25	Submitted		1,203.53			1,203.53
		5252397099-5									
	2025 (000193) 62	- 0000- 0- 1193- 8100-	5520-678-	0000							
				BatchId		Check Date		PO# BPO25-00056	3 	Register#	
						Total Invoi	ce Amount	1,203.53	Check		
AP Vendor	Pacific Paper Co. (	030147/1)			Andrew Control of the	<u></u>					
	2825 F ST	•									
	Eureka, CA 95501										
2024/25	04/02/25 R25-00086	OFFICE SUPPLIES -	230626		04/02/25	Submitted		212.98			212,98
		MS	(1237973)								
	2025 (002395) 62	- 1100- 0- 1110- 2700- 4	4351-678-1	ገብበር							

Scheduled (	J\$/Z.1/ZUZ	23 - 04/02/2	UZJ					ank Acco	unt COUNTY - C	ounty t	Jank Account	. Al Oliccia
Fiscal Year	Invoice Date	Req#	Comment	Paymen (Trans E		Sched	Paymt Status	Check Status	Invoice Amount	S	Unpaid Sales Tax	Expense Amount
AP Vendor	Р	acific Paper C	Co. (030147/1)	(continued)								
					Batchld		Check Date		PO# BPO25-00058	3	Register#	
							Total Invoic	e Amount	212.98	Check		
AP Vendor	Р	OST-HASTE	MAIL CENTER INC	(000184/1)								
	6	00 F STREET	SUITE 3									
		RCATA, CA										· · · · · · · · · · · · · · · · · · ·
2024/25	03/18/25	R25-00087	POSTAGE	- HS 31825	(1237973)	04/02/25	Submitted		39.90			39.90
				0-2700-5950-000								
	2025	(002517)	62-1100-0-111	0- 2700- 5950- 000			39.90		" 55005 0005			
					Batchid		Check Date		PO# BPO25-00059	<del> </del>	Register#	
							Total Invol	e Amount	39.90	Check		
AP Vendor	Ť.	AYLOR, MIKE	E (030081/1)									
	2	815 CLOVER	WAY									
		RCATA, CA	95521-5797								<del> </del>	
2024/25	03/31/25	R25-00102	LUNCH /	1689 MA	•	04/02/25	Submitted		780.00			780.00
			BREAKFAS	,	•							
	2025	(000080)	62-0000-0-000	0- 3700- 5800- 000			01 15 /		50" BBOSE 0007	4	P) - min t - m 45	
· · · · · · · · · · · · · · · · · ·					Batchld		Check Date		PO# BPO25-00074	<del>†</del> 	Register#	
2024/25	03/31/25	R25-00103	LUNCH /		R*DUPE****	04/02/25	Submitted		870.00			870.00
			BREAKFAS		,							
	2025	(000081)		0- 3700- 5800- 678		•			" DD005 80078	<b>-</b> 4	- · · · · · · · · · · · · · · · · · · ·	
			Hold: Duplk	cate invoice	BatchId	* *	Check Date		PO# BPO25-00075		Register #	
				& Emplo	yee Also		Total Invol	e Amount	1,650.00	Check		

EXPENSES BY FUND - Bank Account COUNTY					
Fund	Expense	Cash Balance	Difference		
62	5,022.35	393,021,25	387,998.90		

Scheduled 03/27/2025 - 04/02/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	14	· , · · · · · · · · · · · · · · · · · ·
Number of Checks	10	\$5,022.35
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$5,022.35	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$5,022.35	
CHECK/ADVICE AMOUNT DISTRIBUT	ION COUNTS	
\$0 - \$99	4	
\$100 - \$499	3	
\$500 - \$999		
\$1,000 - \$4,999	3	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *	***	
* Number of payments to a different vendor	2	
l Number of Prepaid payments		
Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -

Selection

Payment Count

Check Count

10 ACH Count vCard Count

Total Check/Advice Amount

\$5,022.35

Page 4 of 4

P ERP for California

\$5,022.35

Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012617,

Page Break by Check/Advice? = N, Zero? = Y)

Generated for Julie Grant (JUGRANT), Apr 2 2025 9:41AM

# Northcoast Preparatory and Performing Arts Academy District Governing Board Tuesday, March 11, 2025 NPA HS, Rm2 1761 11<sup>th</sup> Street Arcata, CA 95521

# Minutes 3:04pm

## 1. Call to Order/Agenda

Board Members present: Bob Ziemer, Jim Hilton, Danise Tomlin, Becca Hall Absent: Kathy O'Shea

Others present: Corey Weber, HCOE Assistant Superintendent Business Services; August Deshai, HCOE Liaison; Adam Hess, Charter Director; Letty Podesta, Board Secretary

# 1.1 Adopt the Agenda

It was moved by Danise Tomlin and seconded by Jim Hilton to adopt the agenda.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

## 2. Fiscal Board Training

2.1 The board received fiscal training from Corey Weber.

#### 3. Consent Agenda

#### **Notice to the Public**

All matters listed under this category are considered to be routine by the Governing Board and will be enacted by one motion on a roll call vote. There will be no separate discussion of these items However, if discussion is required, that item will be removed from the Consent Agenda and considered separately.

3.1 Consideration of Approval of Warrants for the Northcoast Preparatory and Performing Arts Academy (NPA).

3.2 Consideration of Approval of Minutes for the February 11<sup>th</sup> Board Meeting.

It was moved by Danise Tomlin and seconded by Jim Hilton to approve the Consent Agenda with minor corrections to the February meeting minutes.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

# 4. Public Comments on Items Not on the Agenda

4.1 Comments by the Public: No comments.

#### 5. Action Items to Be Considered

5.1 Approval of NPA's Corrective Action Plan.

The board reviewed NPA's Corrective Action Plan.

It was moved by Jim Hilton and seconded by Danise Tomlin to approve the NPA's Corrective Action Plan.

Ayes	Noes	<u> Absent</u>
Bob Ziemer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		
Motioned carried	d, 4-0-1	

5.2 Update to New CA minimum Wage.

Charter Director Adam Hess informed the board of the increase in CA minimum wage as of January 1, 2025. The wage will increase Kitchen staff's pay from \$16.00 to \$16.50.

It was moved by Bob Ziemer and seconded by Becca Hall to approve the CA minimum wage increase.

Ayes	Noes	<u>Absent</u>
Bob Ziemer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		
Motioned carried	, 4-0-1	

# 5.3 2<sup>nd</sup> Interim Charter School Certification

The board reviewed and discussed the 2<sup>nd</sup> Interim documents in length. HCOE Assistant Superintendent Business Services, Corey Weber assisted the board with questions and guiding board members through the 2<sup>nd</sup> Interim documents.

It was moved by Danise Tomlin and seconded by Becca Hall to approve the 2<sup>nd</sup> Interim Charter School Certification.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

# 5.4 Approval of NPA's Updated Bylaws

The board reviewed and discussed NPA's updated bylaws.

It was moved by Jim Hilton and seconded by Danise Tomlin to approve the NPA's Updated Bylaws.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

## 5.5 Approval of Auditor for Fiscal Year 24-25

Charter Director Adam Hess informed the board that Baker Tilly would be the best auditor selection. Although Baker Tilly rate has increased, the company seems to be a good fit with an established working relationship.

Ayes	Noes	<u> Absent</u>
Bob Ziemer		Kathy O'Shea
Jim Hilton		
Danise Tomlin		
Becca Hall		
Motioned carrie	ed, 4-0-1	

## 6. Discussion Items

# 6.1 Calendar Data Update.

Charter Director Adam Hess presented the data collected in response to the 2025-2026 calendar questionnaire. The board requested multiple mock calendars that reflect the majority of the collected responses.

6.2 Update to Charter Petition Renewal.

Charter Director Adam Hess informed the board that the petition has been submitted. The public hearing will be held on April 16<sup>th</sup> at 3:00pm.

6.3 Budget Assumptions Leading to Budget Adoption for the 2025-26 School Year. Charter Director Adam Hess informed the board that he is currently working on the budget assumptions for the 25-26 school year.

# 7. Reports

7.1 Charter Director's Report

Charter Director Adam Hess updated the board on the next Parent Council meeting and incoming donations.

7.2 NPA Middle School Report

Charter Director Adam Hess updated the board on the National History Day, Science Fair, and the 8<sup>th</sup> grade Washington DC trip.

7.3 NPA High School Report

Charter Director Adam Hess updated the board on the Freshman Sophomore play (Midsummer Night's Dream), annual High School Ashland Trip, IB testing, and Valentines day celebration.

## 8. Next Board Meeting

8.1 Possible Agenda Items None

8.2 Next Board Meeting Date: April 8th at 4:15pm.

# 9. Adjournment at 6:20pm