## Northcoast Preparatory and Performing Arts Academy District Governing Board Tuesday, April 8, 2025 NPA HS, Rm2 1761 11<sup>th</sup> Street Arcata, CA 95521

## Minutes 4:15pm

## 1. Call to Order/Agenda

Board Members present: Bob Ziemer, Jim Hilton, Danise Tomlin, Becca Hall Absent: Kathy O'Shea

Others present: Liaison; Adam Hess, Charter Director; Guests: Bridget Quinn (teacher), Jessica Callahan (parent).

## 1.1 Adopt the Agenda

It was moved by Jim Hilton and seconded by Danise Tomlin to adopt the agenda.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

## 2. Consent Agenda

## **Notice to the Public**

All matters listed under this category are considered to be routine by the Governing Board and will be enacted by one motion on a roll call vote. There will be no separate discussion of these items However, if discussion is required, that item will be removed from the Consent Agenda and considered separately.

- 2.1 Consideration of Approval of Warrants for the Northcoast Preparatory and Performing Arts Academy (NPA).
- 2.2 Consideration of Approval of Minutes for the March 11th Board Meeting.

It was moved by Bob Ziemer and seconded by Jim Hilton to approve the Consent Agenda.

Ayes Noes Absent
Bob Ziemer Kathy O'Shea

Jim Hilton Danise Tomlin Becca Hall

Motioned carried, 4-0-1

## 3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public:

Jessica Callahan addressed the board about the possibility of dual enrollment through Cal Poly Humboldt. Bridget Quinn shared her perspective on the school's calendar with the board.

## 4. Action Items to Be Considered

4.1 Approval of NPA's Updated ELO-P Plan Guide.

The board reviewed NPA's ELO-P Plan Guide.

It was moved by Danise Tomlin and seconded by Bob Ziemer to approve NPA's ELO-P Plan Guide.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

## 4.2 Approval of the 2025-26 Middle and High School Calendar

The board reviewed the options that Charter Director Adam Hess shared. There was discussion of the best choice for both school sites.

It was moved by Bob Ziemer and seconded by Becca Hall to approve the second calendar option.

Ayes Noes Absent
Bob Ziemer Kathy O'Shea

Jim Hilton Danise Tomlin Becca Hall

Motioned carried, 4-0-1

4.3 Approval of School-Administered AP and IB exams for Seal of Biliteracy Competency

The board discussed the method by which the school would determine competency.

It was moved by Danise Tomlin and seconded by Jim Hilton to approve the school-administered AP and IB exams as methods for establishing competency.

Ayes Noes Absent

Bob Ziemer Kathy O'Shea

Jim Hilton

Danise Tomlin

Becca Hall

Motioned carried, 4-0-1

### 5. Discussion Items -

5.1 Considerations of potential stakeholders concerns or perceived dangers of free association and exchange of ideas.

The board discussed if any concerns were experienced within our community. Charter Director Adam Hess shared that he was not aware of any concerns and that this was something the school discussed during weekly staff meetings.

5.2 Charter Petition Presentation on April 16th

Charter Director Adam Hess informed the board that the public hearing will be held on April 16<sup>th</sup> at 3:00pm in the Annex at the Humboldt County Office of Education, and that he would attend and share on behalf of NPA.

## 6. Reports

6.1 Charter Director's Report

Charter Director Adam Hess updated the board on the next Parent Council meeting and incoming donations.

6.2 NPA Middle School Report

Charter Director Adam Hess updated the board on the 8<sup>th</sup> grade Washington DC trip, and the track season.

6.3 NPA High School Report

Charter Director Adam Hess reported on the Freshman Sophomore play (Midsummer Night's Dream), annual High School Ashland Trip, and upcoming testing for both IB and AP courses.

## 7. Open Session Before Closed Session

- 7.1 The board chair will verbally review items to be discussed during the Closed Session as listed below.Bob Ziemer, Board Chair, verbally reviewed items to be discussed during the closed session.
- 7.2 Closed Session Open Hearing Under this item, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. No public comments
- 7.3 Adjourn to Closed Session The Board will adjourn to closed session pursuant to Government Code 54950 54962. Closed Session attendees will include Board members; Adam Hess: Director and other individuals that may be invited to attend by the Board.

## 8. Reconvene in Open Session

8.1 Report of Action Taken During Closed Session
Bob Ziemer, Board Chair, reported that no action was taken.

### 9. Next Board Meeting

- 9.1 Possible Agenda Items
  None
- 9.2 Next Board Meeting Date: May 13th at 4:15pm.
- 10. Adjournment at 6:01pm

# Payment Register

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Page 1 of 6

## Payment Register

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070 - Northcoast Prep Academy

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Page 2 of 6
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# Payment Register

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940.00		940.00	Submitted	04/17/25	1690 APR HS (1249787)	1/07/25 R25-00102 LUNCH / BREAKFAST - HS	2024/25 04/07/25
						TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797	AP Vendor
		8,400.00 Check	Total Invoice Amount				
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						SKYLANEBLVD SANTA ROSA, CA 95403-8246	
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					- 5560- 678- 0000	2025 (000196) 62-0000-0-1193-8100-5560-678-0000	
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Page 4 of 6

## Payment Register

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					(1249787)	BREAKFAST - HS		
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Page 5 of 6

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		\$500,000 - \$999,999
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		\$15,000 - \$99,999
		\$10,000 - \$14,999
	10	\$5,000 - \$9,999
	7	\$1,000 - \$4,999
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	0	Number of ACH Advice
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012753, Page Break by Check/Advice? = N, Zero? = Y) Payment Count 26 Check Count

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# Payment Register

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				1)	AP Vendor CRYSTAL SPRINGS WATER CO (000165/1) PO BOX 3786 EUREKA, CA 95502
	375.09 Check	Total Invoice Amount			
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				)224/1)	AP Vendor COASTAL BUSINESS SYSTEMS INC. (000224/1) PO BOX 660831 DALLAS, TX 75266-0831
	138.91 Check	Total invoice Amount			
	PO# BPO25-00023 Register #	Check Date		BatchId	
				- 5530- 678- 0000	2025 (000194) 62-0000-0-1193-8100-5530-678-0000
					- MS - ACCT 005859-003
138.91	138,91	Submitted	04/24/25	R 41425 (1254392)	2024/25 04/14/25 R25-00051 WATER AND SEWER 41425
		-			ARCATA, CA 95521
,					736 F STREET
					;
	3,000.00 Check	Total Invoice Amount			
	PO# BPO25-00001 Register #	Check Date		- 5512- 000- 0000 Batchid	2025 (000163) 62-0000-0-1110-2700-5612-000-0000 Bato
3,000.00	3,000.00	Submitted	04/24/25	AUMC RENT MAY 25 (1254392)	K25-00001
30000	3 000 00	O bollod	30/200		DOS ODDA
				000112/1)	AP Vendor ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521
	100.00 Check	Total Invoice Amount			
	PO# BPO25-00003 Register #	Check Date		Batchid	
100.00	100.00	Submitted	04/24/25	STORAGE RENT MAY25 (1254392) - 5628- 000- 0000	2024/25 04/24/25 R25-00004 HS - STORAGE STORAGE RENTAL (1254392) 2025 (000167) 62-0000-0-1110-2700-5628-000-0000
·					AP Vendor ARCATA MINI STORAGE (000249/1) 1450 M STREET ARCATA, CA 95521
Expense Amount	Invoice Unpaid Amount Sales Tax	Paymt Check Status Status	Sched	Payment Id (Trans Batch Id)	Invoice Date
t AP Checks	Bank Account COUNTY - County Bank Account AP Checks	Bank Accor			Scheduled 04/24/2025

# Payment Register

	^	651.10 Check	Total Invoice Amount					
	Register#	PO# BPO25-00056	Check Date		Batchid		100000000000000000000000000000000000000	
					5520-678-0000	5252397099-5 67-2025 (000193) 62-0000-0-1193-8100-5520-678-0000	2025 (000193) 63	
651.10		651.10	Submitted	04/24/25	41725 (1254392)	MS-ELECTRIC-	2024/25 04/17/25 R25-00084	202
						A 95899-7300	SACRAMENTO, CA 95899-7300	
						1)		AP Vendor
	*	4,500.00 Check	Total Invoice Amount					
	Register#	PO# BPO25-00083	Check Date		Batchid			
					(1254392) 612-678-0000	(NOV-JUNE) (1254392) 2025 (000164) 62-0000-0-1110-2700-5612-678-0000	2025 (000164) 62	
4,500.00		4,500.00	Submitted	04/24/25	NEF RENT MAY 25	RENT - MS	2024/25 04/24/25 R25-00110	202
							Arcata, CA 95570	
						Notificast Educational Foundat (0301431) PO BOX 276		Ar Vendor
						Corol Tourset (Door 45/4)		hacel G A
	A"	122.00 Check	Total Invoice Amount					
	Register#	PC# BPO25-00030	Check Date		Batchid			
					531-000-0000	2025 (001975) 62-0000-0-1110-8210-5531-000-0000	2025 (001975) 62	
					(1254392)	HS - Acct 276		
2.00		2.00	Submitted	04/24/25	EQUIPRENT RT APRIL	WATER DELIVERY -	2024/25 04/01/25 R25-00058	202
	Register#	PO# BPO25-00030	Check Date		Batchid			
					531-000-0000	2025 (001975) 62-0000-0-1110-8210-5531-000-0000	2025 (001975) 62	
					APRIL (1254392)	HS - Acct 276		
10.00		10.00	Submitted	04/24/25	EQUIPRENT COOL	WATER DELIVERY -	2024/25 04/01/25 R25-00058	202
	Register#	PO# BPO25-00030	Check Date		Batchid			
					531-000-0000	62-0000-0-1110-8210-5531-000-0000	2025 (001975) 62	
					(1254392)	HS - Acct 276		
60.00		60.00	Submitted	04/24/25	4170137	WATER DELIVERY -	2024/25 04/17/25 R25-00058	202
	Register#	PO# BPO25-00030	Check Date		Batchid			
					531-000-0000	62-0000-0-1110-8210-5531-000-0000	2025 (001975) 62	
			-		(1254392)	HS - Acct 276		
50.00		50.00	Submitted	04/24/25	4030137	WATER DELIVERY -	2024/25 04/03/25 R25-00058	202
					(continued)	CRYSTAL SPRINGS WATER CO (000165/1)		AP Vendor
Expense Amount	Unpaid Sales Tax	Invoice Amount	Paymt Check Status Status	Sched	Payment Id (Trans Batch Id)	Comment	ar Date Req#	Fiscal Year
t AP Checks	Bank Account	Bank Account COUNTY - County Bank Account AP Checks	Bank Accor				Scheduled 04/24/2025	Schedu

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012827, Page Break by Check/Advice? = N, Zero? = Υ)

RP for California

## Payment Register

,	ck	493.67 Check	Total Invoice Amount	Total Invo					
	Register#	PO#BPO25-00059		Check Date		Batchid	Hold: Final Payment?		
				129,75-		950-000-0000 950-000-0000	62-0000-0-1110-2700-5950-000-0000 62-1100-0-1110-2700-5950-000-0000	2025 (000172) 2025 (002517)	
129.75-		129.75-	-	Submitted	04/24/25	CM 452396 (1254392)	POSTAGE - HS	/25 04/15/25 R25-00087	2024/25
	Register#	PO# BPO25-00059		39.90 Check Date	-	(1254392) 1950- 000- 0000 1950- 000- 0000 Batchid	(1254392) 62-0000-0-1110-2700-5950-000-0000 62-1100-0-1110-2700-5950-000-0000 Hold: Final Payment?	2025 (000172) 2025 (002517)	
39.90	•	39.90		Submitted	04/24/25	452808	POSTAGE - HS	/25 04/22/25 R25-00087	2024/25
	Register#	PO# BPO25-00059		243.05 Check Date		(1204392) 1950- 000- 0000 1950- 000- 0000 Batchid	62-0000-0-1110-2700-5950-000-0000 62-1100-0-1110-2700-5950-000-0000 Hold: Final Payment?	2025 (000172) 2025 (002517)	
243.05	-	243.05		Submitted	04/24/25	452397	POSTAGE - HS	/25 04/15/25 R25-00087	2024/25
	Register#	PO#BPO25-00061		Check Date		Batchid			
						(1254392) 805-000-0000	INSTRUCTION (1254392) (002512): 62-6300-0-1110-1000-5805-000-0000	2025 (002512)	
119.38		119.38		Submitted	04/24/25	452217	COPIES - HS	2024/25 04/11/25 R25-00089	2024/
	Register#	PO# BPO25-00061		Check Date		Batchid			
						805-000-0000	(002512) 62-6300-0-1110-1000-5805-000-0000	2025 (002512)	
31.44		31.44		Submitted	04/24/25	451791 (1254392)	COPIES - HS	/25 04/07/25 R25-00089	2024/25
	Register#	PO# BPO25-00059		169.70 Check Date		950-000-0000 Batchid	62-1100-0-1110-2700-5950-000-0000 Bato	2025 (002517)	
						(1254392) 950- 000- 0000	(1254392) 62-0000-0-1110-2700-5950-000-0000	(000172)	
169.70		169.70		Submitted	04/24/25	451462	POSTAGE - HS	/25 04/01/25 R25-00087	2024/25
	Register#	PO# BPO25-00059		19.95 Check Date		950- 000- 0000 Batchid	62- 1100- 0- 1110- 2700- 5950- 000- 0000 Bato	(002517)	
						(1254392) 950- 000- 0000	62-0000-0-1110-2700-5950-000-0000	2025 (000172)	
19.95		19.95		Submitted	04/24/25	451362	POSTAGE - HS	03/31/26	2024/25
							POST-HASTE MAIL CENTER INC (000184/1) 600 F STREET SUITE 3 ARCATA, CA 95521	POST-HASTE MAIL CEI 600 F STREET SUITE 3 ARCATA, CA 95521	AP Vendor
Expense Amount	Unpaid Sales Tax	Invoice Amount	Check Status	Paymt Status	Sched	Payment Id (Trans Batch Id)	Comment	Invoice Date	Fiscal Year
nt AP Checks	ty Bank Accour	Bank Account COUNTY - County Bank Account AP Checks	Bank Accor					Scheduled 04/24/2025	Schedule

070 - Northcoast Prep Academy

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012827, Page Break by Check/Advice? = N, Zero? = Y)

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Page 3 of 5

## Payment Register

		733.62 Check	Total invoice Amount					
	Register#	PO# BPO25-00077	Check Date		Batchld	40429 (000380) 02-0300-070-3150-3800-078-00000  Hold: Final Payment? Bato	-70 (080000) 6207	
					220	MS 9150 500	2025 (2005) 82	
733.62		733.62	Submitted	04/24/25	14 (1254392)	SPEECH THERAPY - 26314	2024/25 03/04/25 R25-00105	
		-					Seattle, WA 98124	
							P.O. Box 84332	
					3)	Tiny EYE Technologies Corp c/o V68000U (030144/3)	AP Vendor Tiny EYE Technolog	Α̈́
•		1,770.00 Check	Total Invoice Amount		& Employee Also	, & En		
	Register#	PO# BPO25-00075	Check Date		BatchId			
					678-0000	2025 (000081) 62-0000-0-0000-3700-5800-678-0000	2025 (000081) 62-	
					(1254392)	BREAKFAST - MS (1254		
990.00		990.00	Submitted	04/24/25	1696 APR MS	LUNCH / 1696	2024/25 04/18/25 R25-00103	
	Register#	PO# BPO25-00074	Check Date		BatchId			
					000-0000	2025 (000080) 62-0000-0-0000-3700-5800-000-0000	2025 (000080) 62-	,
					(1254392)	BREAKFAST - HS (1254		
780.00		780.00	Submitted	04/24/25	1696 APR HS	LUNCH / 1696	2024/25 04/18/25 R25-00102	
						1-5797	ARCATA, CA 95521-5797	
							2815 CLOVER WAY	
						081/1)	AP Vendor TAYLOR, MIKE (030081/1)	ΑP
Amount	Sales Tax			Sched	(Trans Batch Id)	Comment (Trai	Year Date Req#	
Expense	Unpaid	Invoice	Paymt Check		Payment Id	Payı	Fiscal Invoice	
AP Checks	Bank Account	Bank Account COUNTY - County Bank Account AP Checks	Bank Acco				Scheduled 04/24/2025	Sc

62	Fund	C
11,884.39	Expense	XPENSES BY FUN
513,973.20	Cash Balance	EXPENSES BY FUND - Bank Account COUNTY
502,088.81	Difference	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012827, Page Break by Check/Advice? = N, Zero? = Y)

S ERP for California
Page 4 of 5

		F denotes Final Payment
		? denotes check name different than payment name
	>	& Number of Employee Also Vendors
-		Number of Liability payments
		! Number of Prepaid payments
•		* Number of payments to a different vendor
	****	***** ITEMS OF INTEREST *****
		\$1,000,000 -
		\$500,000 - \$999,999
		\$200,000 - \$499,999
		\$100,000 - \$199,999
	•	\$15,000 - \$99,999
		\$10,000 - \$14,999
		\$5,000 - \$9,999
	ω	\$1,000 - \$4,999
	2	\$500- \$999
	O	\$100- \$499
		\$0-
	TION COUNTS	CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS
	\$11,884.39	Total Expense Amount
	\$.00	Total Unpaid Sales Tax
	\$11,884.39	Total Check/Advice Amount
-	0	Number of vCard Advice
	0	Number of ACH Advice
\$11,884.39	10	Number of Checks
	20	Number of Payments

070 - Northcoast Prep Academy

Report Totals -

Payment Count

20

Check Count

ACH Count

vCard Count

Total Check/Advice Amount

\$11,884.39

\$11,884.39 6

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 012827, Page Break by Check/Advice? = N, Zero? = Y)

# Payment Register

	,			Ģ	4				
	ł	1 134 00 Chack	al Invoice Amount	T <sub>2</sub>					
	Register#	PO#BPO25-00085	( Date	Check Date		invoice Batchid	Hold: Duplicate invoice		
			50	136.50		62-2600-0-1193-8100-5500-678-0000	62-2600-0-1193-8	2025 (002402)	
			50	409.50		100-5	62-0000-0-1193-8	2025 (000192)	
546.00		546.00	itted	Submitted	04/30/25	975860 MS (1259612)	JANITORIAL SERVICES - MS	2024/25 04/17/25 R25-00112	20
	Register#	PO# BPO25-00084	( Date	Check Date		Batchio	\$4		
	)		•	<u>)</u>		62-2600-0-1193-8100-5500-000-0000	62-2600-0-1193-8	2025 (002401)	
				588.00		62-0000-0-1193-8100-5500-000-0000	62-0000-0-1193-8		
00.00		00000	into	0	01		SERVICES - HS		ļ
588 OO		588 00	ited.	Submitted	04/30/25	075860	IANITODIAI	2024/25 04/17/25 R25-00111	25
							503	Eureka, CA 95503	
							rias (030166/1)	or Jacob Ziggie arias (030166/1) 3526 Pine St	AP Vendor
	*	133.63 Check	Total Invoice Amount	Tot					
	Register#	PO#	Date	Check Date		invoice BatchId	Hold: Duplicate invoice		
	,					1391-678-0	62-1400-0-1110-1	2025 (002397)	
							DAY		
11.79		11.79	itted	Submitted	05/01/25	ORE 125 7 51 42 SNACKS	SNACKS - MS CORE	2024/25 04/15/25 R25-00022	* 20
			,			62-1100-0-1110-2700-4351-000-0.000	62-1100-0-1110-2	2025 (002394)	
12.12	•	12.12	itted	Submitted	05/01/25		OFFICE SUPPLIES -	2024/25 04/15/25 R25-00017	* 20
	Register#	PO#	Date	Check Date		Invoice Batchid	Hold: Duplicate invoice		
						62-1400-0-1110-1000-4391-678-0000	DAY 62-1400-0-1110-1	2025 (002397)	
22.98		22.98	itted	Submitted	04/30/25		SNACKS - MS CORE	2024/25 04/08/25 R25-00022	* 20
					,	62-1100-0-1110-2700-4351-000-0000	62-1100-0-1110-2	2025 (002394)	
							НS		
40.78		40.78	itted	Submitted	04/30/25	IES - 125 3 60 75	OFFICE SUPPLIES -	2024/25 04/05/25 R25-00017	* 20
						62-1400-0-1110-1000-4391-678-0000	62-1400-0-1110-1	2025 (002397)	
		į					DAY		
45.96		45.96	itted	Submitted	04/30/25	ORE 125 3 59 75	SNACKS - MS CORE	2024/25 04/08/25 R25-00022	* 20
							33 "	Arcata CA 95521	
							h Υ (000043) t	oyee	AP Employee
Amount	Sales Tax	Amount		Stat	Sched	(Trans Batch Id)	Comment	Date	¥6
Expense	Unpaid	Invoice		Paymt		Payment Id		Invoice	Fiscal
AP Checks	y Bank Account	Bank Account COUNTY - County Bank Account AP Checks	Bank Accou				025	Scheduled 04/30/2025 - 05/01/2025	Sched

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, Payment Status(s) IN ('3'), On Hold? = Y, Page Break by Check/Advice? = N, Zero? = Y)

S ERP for California
Page 1 of 3

## Payment Register

Fiscal   Invoice   Payment   Payme	Invoice   Read   Comment   Payment id   Date   Payment id   Payment				Difference		Cash Balance		Expense	Fund		
Impolic Req #   Comment   Payment   d   Pa	Invoice					NTY	Account COU	BY FUND - Bank	EXPENSES			
Impolic Reg #   Comment   Payment Id   Date Reg #   Comment   (Trans Batch Id)   Sched   Status   St	Invoice				Invoice Amount	Total						
Invoice   Payment   Paym	Invoice   Payment   Paym											
Impolic   Reg #   Comment   Payment   Id   Police   Invoice   In	Invoice   Comment   Comment   Payment   I   Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status		Register#	PO# BPO25-00068	)ate	Check D		Batchid		Hold: Final Payment?		
Imvoice   Payment   Paym	Invoice   Payment Id   Paymen							3- 0000	5560-678	000-0-1193-8100	2025 (000196) 62-0	
Imvoice   Payment Id	Invoice   Date   Req #   Comment   (Trans Batch Id)   Sched   Status									- MS		
Invoice   Payment id   Paymen	Invoice   Payment id   Payment id   Payment id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status	90.04		90.04	ed	Submitte		(1259612)		PAPER SHREDDING		2024/25 04
Invoice   Date   Req #   Comment   Payment Id   Date   Req #   Check   Invoice   Unpaid   E	Invoice									95519	MCKINLEYVILLE, CA	
Invoice   Payment   Paym	Invoice										PO BOX 2911	
Invoice   Payment Id   Date   Req #   Comment   Check   Invoice   Invoice   Date   Req #   Comment   Check   Status	Invoice   Payment Id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status					Ì				382/1)	SHRED AWARE (000)	AP Vendor
Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status   Amount   Status	Invoice   Payment Id   Paymen				Invoice Amount	Total						
Invoice   Req #   Comment   Circle   Payment Id   Payment   Circle   Circ	Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status		Register#	PO# BPO25-00058	)ate	Check D		Batchid				
Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status	Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status		-	) ) ) ) )								
Invoice   Payment   Paym	Invoice   Payment Id   Paymen							}- 0000	. 4351 678	100- 0- 1110- 2700.	2025 (002395) 62-1	
Invoice   Req #   Comment   Comment   (Trans Batch Id)   Sched   Status	Invoice   Comment   Comm							3	(125961)	MS		
Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status	Invoice   Payment Id   Payment Id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status	99.20		99.20	ed	Submitte	04/30/25		231869	OFFICE SUPPLIES -		
Invoice   Payment Id   Invoice   Payment Id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status   St	Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status		Register#	PO# BPO25-00058	)ate	Check D		Batchld				
Invoice   Payment id   Paymet   Check   Invoice   Unpaid   E   Date   Req #   Comment   (Trans Batch Id)   Sched   Status   Sta	Invoice							3- 0000	4351-678	100-0-1110-2700		
Invoice   Payment Id   Paymen	Invoice								(1259612	MS		
Invoice   Payment   Paym	Invoice   Comment   Payment   Id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status	51.81		51.81	ed	Submitte	04/30/25		231561	OFFICE SUPPLIES -		
Invoice   Payment Id   Payment Id   Date   Req #   Comment   (Trans Batch Id)   Sched   Status   Status   Status   Amount   Sales Tax	Invoice			TO A STATE OF THE PARTY OF THE				de marite de la constanta			naine, on occo-	
Invoice   Payment   Paym	Invoice										Fureka CA 95501	
Invoice   Req #   Comment   (Trans Batch Id)   Sched   Status	I Invoice Req# Comment (Trans Batch Id) Sched Status NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 25 04/25/25 R25-00082 BOOKS - HS 508745 (1259612) 2025 ( 000554) 62-6300-0-1110-1000-4110-000-0000 Batchid Batchid Check Date Total Invo									1477)	2825 F ST	Ti Clidoi
Invoice	I Invoice Req # Comment (Trans Batch Id) Sched Status  NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 25 04/25/25 R25-00082 BOOKS - HS 508745 04/30/25 Submitted (1259612) 2025 ( 000554) 62-6300-0-1110-1000-4110-0000-Batchid Check Date  Total Invoice Payment Id Payment Id Sched Status  Payment Id Sched Status  Payment Id Sched Status  NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 2026 ( 0005521									4.42/4)	Danific Danas Co (090	AD Wander
Invoice   Payment Id   Paymen	I Invoice Req # Comment (Trans Batch Id) Sched Status  NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 25 04/25/25 R25-00082 BOOKS - HS 508745 04/30/25 Submitted  (1259612) 2025 (000554) 62-6300-0-1110-1000-4110-000-0000  EatchId Check Date			128.85 · Check	Invoice Amount	Total						
Invoice   Payment id   Paymen	I Invoice Req# Comment (Trans Batch Id) Sched Status  NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521 25 04/25/25 R25-00082 BOOKS - HS 508745 04/30/25 Submitted (1259612) 2025 (000554) 62-6300-0-1110-1000-4110-0000		Register#	PO# BPO25-00054	ate	Check D		Batchld				
Invoice	Invoice							)- 0000	4110-000	300-0-1110-1000-	2025 (000554) 62-6	
Invoice	Invoice							وا	(125961)			
Invoice Payment Id Payment Check Invoice Unpaid E Date Req # Comment (Trans Batch Id) Sched Status Status Amount Sales Tax  NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521	I Invoice Payment Id Payment Id Paymt Date Req # Comment (Trans Batch Id) Sched Status NORTHTOWN BOOKS (000097/1) 957 H STREET ARCATA, CA 95521	128.85		128.85	ed	Submitte	04/30/25		508745	BOOKS - HS		
I Invoice Payment Id Paymt Check Invoice Unpaid E Date Req # Comment (Trans Batch Id) Sched Status Status Amount Sales Tax  NORTHTOWN BOOKS (000097/1) 957 H STREET	Invoice Payment Id Payment Id Paymt Date Req # Comment (Trans Batch Id) Sched Status NORTHTOWN BOOKS (000097/1) 957 H STREET										ARCATA, CA 95521	
I Invoice Payment Id Paymt Check Invoice Unpaid E Date Req # Comment (Trans Batch Id) Sched Status Status Amount Sales Tax  NORTHTOWN BOOKS (000097/1)	Invoice Payment Id Paymt Date Req # Comment (Trans Batch Id) Sched Status NORTHTOWN BOOKS (000097/1)										957 H STREET	
Invoice Payment Id Paymt Check Invoice Unpaid F Date Req# Comment (Trans Batch Id) Sched Status Status Amount Sales Tax	Invoice Payment Id Paymt Date Req# Comment (Trans Batch Id) Sched Status									S (000097/1)	NORTHTOWN BOOK	AP Vendor
Invoice Payment Id Paymt Check Invoice Unpaid	Payment Id Paymt	Amount	Sales Tax			Statu	Sched	Satch Id)	(Trans I	Comment	Date Req#	
		Expense	Unpaid	Invoice		Paym		A III	Paymer			

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N; Payment Status(s) IN (3'), On Hold? = Y, Page Break by Check/Advice? = N, Zero? = Y)

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<ul> <li>County Bank Account AP Checks</li> </ul>
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-		F denotes Final Payment
-		? denotes check name different than payment name
	. •	& Number of Employee Also Vendors
		! Number of Prepaid payments
	យ	* Number of payments to a different vendor
	****	***** ITEMS OF INTEREST *****
		\$1,000,000 -
		\$500,000 - \$999,999
•	£	\$200,000 - \$499,999
		\$100,000 - \$199,999
		\$15,000 - \$99,999
		\$10,000 - \$14,999
		\$5,000 - \$9,999
		\$1,000 - \$4,999
		\$500 - \$999
	ω	\$100 - \$499
		\$0 - \$99.
	ION COUNTS	CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS
****	\$1,637.53	Total Expense Amount
	\$.00	Total Unpaid Sales Tax
	\$1,637.53	Total Check/Advice Amount
	0	Number of vCard Advice
	0	Number of ACH Advice
\$1,637.53	ĊΊ	Number of Checks
	_ <u>-</u> _	Number of Payments

070 - Northcoast Prep Academy

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Page 3 of 3

## **Current LCAP Goals and Actions**

### Goal 1: Maintain academic achievement in all areas

### **Actions for Goal 1:**

## 1.1 Teacher Assignments and Instructional Priorities

Ensure all teachers are appropriately assigned and administrative duties are designated effectively.

## 1.2 Support for Unduplicated Students

Maintain effectiveness of support classes for all unduplicated students through intervention instruction and targeted support.

## **1.3** Formal Examinations and Examination Preparation

Review the exam preparation classes offered by faculty to determine if any adjustments are needed, and administer IB and AP tests. Provide specialized training sessions for the IB Extended Essay through an outside vendor.

### 1.4 Academic Counselling

Continue to provide comprehensive academic counseling and support in the college application process.

## 1.5 Additional Academic Support for Unduplicated Students

Identify the need for additional academic counseling and support among English learners, low-income, and foster students and provide that support when and as needed. Continue to provide additional support in the college application process to all English learners, low-income, and foster students. Identification of academic need will be conducted by the Diploma Program coordinator and support will be provided by the school's academic counselors and faculty tutors.

## 1.6 Maintenance of Library and Instructional Materials

Review and update library and instructional materials as needed.

## 1.7 Supporting Special Needs Students

Maintain effectiveness of special educational needs services for all eligible students. Services to be provided by the school's resource specialist in partnership with other specialists based on determined needs.

## 1.8 Mental and Social Wellbeing

Provide a personal counselor to address student mental and social well being on an as-needed basis.

## 1.9 Technology Resources

Maintain one-to-one Chromebooks, broadband connectivity, and home support as needed; maintain technology agreement with HCOE and copier agreements for office needs.

## Goal 2: Maintain High Levels of Student and Parent Engagement

### **Actions for Goal 2:**

## 2.1 Implementing Service Learning Programs

Implementation of CAS (Creativity, Activity, Service) curriculum for grades 11-12 and school-based service learning program for grades 6-10.

### 2.2 Parent Meetings and All-School Meetings

Continue to hold semesterly meetings for parents by grade level as well as for the entire school community.

## 2.3 Engagement of Unduplicated Students and Families

Support each unduplicated student fully in their educational path and engagement in school community and work actively with parents of unduplicated students to provide all needed services and accommodations.

## 2.4 Athletics Opportunities

Offer athletics opportunities for all students, with an emphasis on life sports.

Goal 3: Maintain and improve NPA's physical plant and resources to sustain and improve functionality of instructional spaces as well as provide safe transportation for students

## **Actions for Goal 3:**

3.1 Facilities Upkeep and Van Fleet and Maintenance

Operate and maintain all facilities and vans in good condition.

## Summary of LCAP Educational Partner Input

All families were invited to offer input into our school's goals and priorities. Parent input was given through the parent evenings that were held, and through the parent organization meetings. Student input was given during all school meetings and advisory periods. Faculty input was given during monthly in-services. School administration received and compiled the input from the different educational partners, and it is summarized as follows:

The consistent priority expressed by parents and students was maintaining high quality staffing and maintaining the quality of the academics and arts programs at the school, as reflected in Goal 1, Actions 1-3. Emphasis was also placed on the importance of a successful college application process, as reflected in Goal 1, Action 1.4.

Parents at the middle school emphasized the importance of maintaining a supportive and positive social environment, and suggested that this could be included more explicitly in the LCAP actions. Parents at the high school agreed, but also gave input expressing satisfaction at the supportive and inclusive environment that the school offers.

Student input emphasized the importance of both the academic and social components of the school's programs, but also included an emphasis on the value of the special enrichment activities that the school offers, such as the play productions, travel opportunities, and other special events throughout the year, suggesting that these could be included more explicitly in the actions associated with Goals 1 and 2.

Faculty input emphasized maintaining staffing levels, receiving professional development opportunities, and promoting parent engagement in the school's programs, as well as providing support to students needing extra help, as reflected in Goal 1, Actions 1.4, 1.5, and 1.7.

Overall, the educational partner input was closely aligned with the school's current goals and actions and was fully supportive of the LCAP's articulation of the school's educational priorities. As noted above, the suggested additions to the current actions were to place more emphasis on maintenance of the school's positive and inclusive social environment and to include reference to the school's special enrichment activities that occur throughout the year.