

Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, September 9, 2025
NPA HS, Rm2
1761 11th Street Arcata, CA 95521

Minutes
4:15pm

1. Call to Order/Agenda

Board Members present: Robert Ziemer, Jim Hilton, Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Bridget Quinn, NPA Teacher; Adam Hess, Charter Director; Amy Taylor, Parent/Heron Booster; Jean Heard, founder

2. Action Items to Be Considered

2.1 Adopt the Agenda

It was moved by Jessica Callahan and seconded by Rebecca Hall to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

2.2 Adopt the Consent Agenda

It was moved by Jim Hilton and seconded by Rebecca Hall to adopt the consent agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public: Introduction of the guests were made.

4. Action Items to be Considered

4.1 Consideration of Approval of the Unaudited Actuals for 24-25

Charter Director Adam Hess shared the unaudited actuals for 24-25. The board discussed various aspects of the document and asked Adam to provide clarity at the next meeting.

It was moved by Jillian Sheppard and seconded by Robert Ziemer to approve the 24-25 unaudited actuals.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

4.2 Consideration of Approval of the Gann Resolution for the 2025-2026 School Year.

The board briefly reviewed the Gann Resolution and its relation to the school budget.

It was moved by Jim Hilton and seconded by Rebecca Hall to approve the Gann Resolution for the 2025-2026 School Budget.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

4.3 Approval of the 2025-2026 Proposition 28 Annual Report

The board briefly discussed the use of Proposition 28 funds.

It was moved by Jessica Callahan and seconded by Rebecca Hall to the 2025-2026 Proposition 28 Annual Report.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
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Jim Hilton
Rebecca Hall
Jessica Callahan
Robert Ziemer
Jillian Sheppard
Motion carried, 5-0-0

5. Discussion Items

5.1 25-26 Budget Analysis

The charter director shared details of the 25-26 budget with the board. The board will receive further updates after the first interim meeting with HCOE.

5.2 25-25 Staff Roles

The charter director shared some details and indicated that this would be a discussion topic in the October board meeting.

6. Reports

6.1. Director's Report

The charter director shared that enrollment is down from last year. There is a need to advertise for openings at our school.

6.2 Middle School Report

The charter director shared that there is not funding for an indoor space for PE classes. This is also true for other sports.

6.3 High School Report

The charter director shared there is not funding for an indoor space for PE classes. The PE instructors will have students meet in the social hall when there is inclement weather.

7. Next Board Meeting

7.1 Possible Agenda Items

The board requested a matrix of roles for all school employees. The board requested play dates for the high school and quotes from various sites that may be suitable.

7.2 Next Board Meeting Date: October 14th at 4:15pm.

8. Adjournment at 6:25 pm