

NPA Board Meeting

October 14, 2025 4:15 pm

Agenda Item 1:

CALL TO ORDER/AGENDA

Subject:

1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 2:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.1 Consideration of Approval of Warrants for NPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: -\$35,253.59

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 2:

CONSENT AGENDA

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.2 Consideration of approval of minutes from the September 9th Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the September 9, 2025 board meeting are attached.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Item 3:

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

3.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 4:**ACTION ITEMS TO BE CONSIDERED****Subject:**

4.1 Consideration of Approval of the Resolution on Sufficiency of Instructional Materials for 2025-26

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement whereby the board certifies compliance with Education Code Section 60119 (as revised by Chapter 704, Statutes of 2006 and California Code of Regulations (CCR), Title 5, Section 9531). In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 4:**ACTION ITEMS TO BE CONSIDERED****Subject:**

4.2 Consideration of Approval of the NPA Employee Handbook for 2025-2026

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The charter director requests that the board review the handbook, which was created with support from Young, Minney, and Corr. The board will consider sick leave, personal days, and if they accrue year over year.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.1 Roles and Responsibilities

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board has requested a breakdown of roles and responsibilities for staff. The charter director will also share information about a pilot study on administrative burden.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.2 First Interim Budget Updates for the 2025-26 School Year

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The charter director will provide the board with updates from the first interim budget meeting with our HCOE fiscal team.

Fiscal Implications:

To be determined

Contact Person/s:

Adam Hess

Agenda Item 6:

REPORTS

Subject:

6.1 Charter Director's Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The charter director will share updates on enrollment, fundraising by heron boosters and updates on the Northcoast Educational Foundation.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 6:

REPORTS

Subject:

6.2 NPA Middle School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on middle school programs and events

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 6:

REPORTS

Subject:

6.3 NPA High School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Charter Director will give an update on high school programs and events.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

NEXT BOARD MEETING

Subject:

7.1 Possible Agenda Items

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next board meeting.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

NEXT BOARD MEETING

Subject:

7.2 Next Board Meeting Date confirmed during the meeting

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the adopted board meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 8:

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