

Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, September 2, 2025
NPA HS, Rm2
1761 11th Street Arcata, CA 95521

Minutes
4:15pm

1. Call to Order/Agenda

Board Members present: Jim Hilton, Rebecca Hall, Jessica Callahan

Others present: Bridget Quinn, NPA Teacher; Adam Hess, Charter Director; Jillian Sheppard, Parent; Janice Lourenzo, HCOE Liaison

2. Action Items to Be Considered

2.1 Adopt the Agenda

It was moved by Jessica Callahan and seconded by Rebecca Hall to adopt the agenda.

Ayes

Noes

Absent

Jim Hilton

Rebecca Hall

Jessica Callahan

Robert Ziemer

Motion carried, 3-0-0

2.2 Adopt the Warrants

It was moved by Jessica Callahan and seconded by Rebecca Hall to adopt the warrants.

Ayes

Noes

Absent

Jim Hilton

Rebecca Hall

Jessica Callahan

Robert Ziemer

Motion carried, 3-0-0

3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public: Introduction of the guests were made. Both Janice Lourenzo and Jillian Sheppard shared their background and reason for attending the meeting.

4. Action Items to be Considered

4.1 Approval of Local Assignments of 25-26

Charter Director Adam Hess shared the local assignments for the 25-26 school year. The board briefly discussed the roles and changes to this school year's local assignments.

It was moved by Jessica Callahan and seconded by Rebecca Hall to approve the 2025-2026 LCAP.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
		Robert Ziemer

Motion carried, 3-0-0

4.2 Approval of Contract for 25-26 School year

The board briefly reviewed the 2025-2026 contracts and changes that were shared by Charter Director Adam Hess

It was moved by Rebecca Hall and seconded by Jessica Callahan to approve the 2025-2026 Contracts.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
		Robert Ziemer

Motion carried, 3-0-0

4.3 Approval of a New Board Member

The board briefly discussed the addition of Jillian Sheppard as a new board member.

It was moved by Jessica Callahan and seconded by Rebecca Hall to approve Jillian Sheppard as a board member

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
		Robert Ziemer

Motion carried, 3-0-0

5. Next Board Meeting

5.1 Possible Agenda Items

The board requested a matrix of roles for all school employees. The board requested a breakdown of the budget by line item.

5.2 Next Board Meeting Date: September 9th at 4:15pm.

6. Adjournment at 5:35 pm