# NPA Board Meeting

**November 18, 2025   4:15 pm**

**Agenda Item 1:**
**CALL TO ORDER/AGENDA**

**Subject:**
1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

**Action Requested:**
1.1 Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**Agenda Item 1:**
**CALL TO ORDER/AGENDA**

**Subject:**
1.2 Introduction of Guests

**Action Requested:**
1.2 None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
This is a time for all guests to introduce themselves to the board. Guests will have the opportunity to speak during agenda item three.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**Agenda Item 2:**
**CONSENT AGENDA**
A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**
2.1 Consideration of Approval of Warrants for NPA

**Action Requested:**
Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

**Fiscal Implications:**
Warrants: -$32,027.65

**Contact Person/s:**
Adam Hess, Letty Podesta

**Agenda Item 2:**

**CONSENT AGENDA**
A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**
2.2 Consideration of approval of minutes from the September 9th Board Meeting

**Action Requested:**
Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the October 14, 2025 board meeting are attached.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**<u>Item 3</u>:**
**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**<u>Subject</u>:**
3.1 Comments by the Public

**<u>Action Requested</u>:**
None

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
Board members or staff may choose to respond briefly to Public Comments.

**<u>Fiscal Implications</u>:**
None

**<u>Contact Person/s</u>:**
Adam Hess

**<u>Agenda Item 4</u>:**
**ACTION ITEMS TO BE CONSIDERED**

**<u>Subject</u>:**
4.1 Consideration of approval of an NPA bank account, personnel access, and accounting procedures

**<u>Action Requested</u>:**
Approval

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
The Charter Director is requesting approval of a school bank account which will be used to process digital transfers of fundraised money which cannot be done using the school's account that is a part of the Humboldt County Treasury. There will be monthly reports provided to the board. It is requested that Letty Podesta and Adam Hess be given access to the account.

**<u>Fiscal Implications</u>:**
none

**<u>Contact Person/s</u>:**
Adam Hess

**<u>Agenda Item 4</u>:**
**ACTION ITEMS TO BE CONSIDERED**

**<u>Subject</u>:**
4.2 Consideration of Approval of pay rate and weekly hours for the Music Ensemble Instructor

**<u>Action Requested</u>:**
Approval

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
The charter director requests that the board consider the pay rate for the music ensemble instructor, as well as the number of hours that this employee may work in a given week. The intention is to reinstate the pay rate to that of last year and to pay for one extra hour as prep time.

**<u>Fiscal Implications</u>:**
TBD

**<u>Contact Person/s</u>:**
Adam Hess

**<u>Agenda Item 4</u>:**
**ACTION ITEMS TO BE CONSIDERED**

**<u>Subject</u>:**
4.3 Consideration of Approval of Registrar Pay for 25-26 School Year

**<u>Action Requested</u>:**
Approval

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
The charter director requests that the board consider the pay rate for the registrar. The intention is to reinstate the pay rate to that of last year. At budget adoption, there was a reduction in pay to ensure the budget was balanced. The charter director proposes that the added cost be offset by moving part of the director's pay to ELOP.

**<u>Fiscal Implications</u>:**
TBD

**<u>Contact Person/s</u>:**
Adam Hess

**<u>Agenda Item 4</u>:**
**ACTION ITEMS TO BE CONSIDERED**

**<u>Subject</u>:**
4.4 Consideration of Approval of English Teacher Position

**<u>Action Requested</u>:**
Approval

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
The charter director requests that the board consider approval of a new position for the 9th and 10th grade ELA courses.

**<u>Fiscal Implications</u>:**
TBD

**<u>Contact Person/s</u>:**
Adam Hess

**<u>Agenda Item 5</u>**:
**DISCUSSION ITEMS**

**<u>Subject</u>:**
5.1 NPA Climate Change Group

**<u>Action Requested</u>:**
Information

**<u>Previous Staff/Board Action, Background Information and/or Statement of Need</u>:**
A student has been accepted to the California Youth Climate Leadership Program. The charter director will share their goals and ask for the board's support.

**<u>Fiscal Implications</u>:**
None

**<u>Contact Person/s</u>:**
Adam Hess

**Agenda Item 5**:
**DISCUSSION ITEMS**

**Subject:**
5.2 PAC and student representatives

**Action Requested:**
Information

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
The charter director will provide the board with updates on selecting student representatives.

**Fiscal Implications:**
none

**Contact Person/s:**
Adam Hess

**Subject:**
5.3 Updates on SB740 and NSLP funding

**Action Requested:**
Information

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
The Charter Director will share updates on these two potential funding streams. SB 740 relates to reimbursement for rental costs, and NSLP relates to lunch program funding. This will include progress made on the application and kitchen renovations.

**Fiscal Implications:**
Potential revenue streams

**Contact Person/s:**
Adam Hess

**Agenda Item 6**:
**REPORTS**

**Subject:**
6.1 Charter Director's Report

**Action Requested:**
Information

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
The charter director will share updates on enrollment, fundraising by heron boosters. There will also be updates on middle and high school programs.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**Agenda Item 7:**
**NEXT BOARD MEETING**

**Subject:**
7.1 Possible Agenda Items

**Action Requested:**
Discussion

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
Discussion of topics to cover at the next board meeting.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**Agenda Item 7:**
**NEXT BOARD MEETING**

**Subject:**
7.2 Next Board Meeting Date confirmed during the meeting

**Action Requested:**
None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**
The next board meeting is based on the adopted board meeting schedule.

**Fiscal Implications:**
None

**Contact Person/s:**
Adam Hess

**Agenda Item 8:**
**ADJOURN**