

ReqPay05a

Payment Register

Scheduled 10/30/2025 - 10/31/2025											Bank Account COUNTY - County Bank Account AP Checks			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount				
AP Vendor	Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124													
* 2025/26	10/27/25	R26-00007	CELEBRATION SUPPLIES - HS	1D4K-QKF-J-LLM4 (1425550)	10/30/25	Submitted		38.98		38.98				
	2026 (002396)	62-1400-0-1110-1000-4391-000-0000												
Total Invoice Amount								38.98	Check					
Direct Vendor	SOLO SPORTS (030086/1) 550 S G ST STE 33 ARCATA, CA 95521-2602													
2025/26	09/30/25		HS Sports Gear	25-0244 (1425550)	10/30/25	Submitted		595.00		595.00				
	2026 (000212)	62-0000-0-1300-4200-4310-000-0000												
Total Invoice Amount								595.00	Check					
AP Vendor	TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797													
2025/26	10/27/25	R26-00065	LUNCH / BREAKFAST - HS	1723 OCT HS (1425550)	10/30/25	Submitted		840.00		840.00				
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000												
				BatchId		Check Date		PO# BPO26-00047		Register #				
2025/26	10/27/25	R26-00066	LUNCH / BREAKFAST - MS	1723 OCT MS (1425550)	10/30/25	Submitted		955.00		955.00				
	2026 (000081)	62-0000-0-0000-3700-5800-678-0000												
				BatchId		Check Date		PO# BPO26-00048		Register #				
Total Invoice Amount								1,795.00	Check					
& Employee Also														
AP Vendor	US Bank (030168/1) P.O. Box 790428 St. Lols, MO 63179													
* 2025/26	10/10/25	R26-00018	SNACKS - MS CORE DAY	013306	10/31/25	Submitted		13.76		13.76				
	2026 (002397)	62-1400-0-1110-1000-4391-678-0000												
* 2025/26	10/21/25	R26-00014	OFFICE SUPPLIES - MS	014298 (1425616)	10/31/25	Submitted		32.48		32.48				
	2026 (002395)	62-1100-0-1110-2700-4351-678-0000												

ReqPay05a

Payment Register

Scheduled 10/30/2025 - 10/31/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	US Bank (030166/1)		(continued)							(continued)
* 2025/26	12/05/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS	029304 (1425616)	10/31/25	Submitted		15.42		15.42
	2026	(002323)	62-6300-0-1110-1000-4310-678-0000							
* 2025/26	10/08/25	R26-00018	SNACKS - MS CORE DAY	042737 (1425616)	10/31/25	Submitted		2.99		2.99
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000							
2025/26	10/15/25	R26-00079	GASOLINE - HS	070835 (1425616)	10/31/25	Submitted		30.12		30.12
	2026	(000131)	62-0000-0-1110-1000-4364-000-0000							
* 2025/26	10/17/25	R26-00007	CELEBRATION SUPPLIES - HS	083423 (1425616)	10/31/25	Submitted		6.42	PO# BPO26-00059	6.42
	2026	(002396)	62-1400-0-1110-1000-4391-000-0000							
2025/26	10/20/25	R26-00079	GASOLINE - HS	0838642 (1425616)	10/31/25	Submitted		91.12		91.12
	2026	(000131)	62-0000-0-1110-1000-4364-000-0000							
* 2025/26	09/18/25	R26-00027	PHONE (HS)	091825 (1425616)	10/31/25	Submitted		1,385.64	PO# BPO26-00059	1,385.64
	2026	(000187)	62-0000-0-1193-2700-5909-000-0000							
* F 2025/26	10/24/24	R26-00011	MICROSOFT SUBSCRIPTION	102424 (1425616)	10/31/25	Submitted		129.99	PO# BPO26-00011	129.99
	2026	(000091)	62-0000-0-0000-2700-5300-000-0000							
	2026	(002723)	62-0000-0-1110-2700-5300-000-0000			129.99				
			Hold: Final Payment?			Check Date	PO#		Register #	
2025/26	10/23/25	R26-00075	STATE COMP INSURANCE - THE HARTFORD	111325 (1425616)	10/31/25	Submitted		868.19		868.19
	2026	(001441)	62- - - -9542- -							
			Hold: Final Payment?			Check Date	PO#		Register #	
* 2025/26	10/10/25	R26-00014	OFFICE SUPPLIES - MS	125260122 (1425616)	10/31/25	Submitted		63.92	PO# BPO26-00054	63.92
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000							

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Payment Register

Scheduled 10/30/2025 - 10/31/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	US Bank (030168/1)		(continued)							(continued)
2025/26	10/10/25	R26-00080	BREAKFAST - MS	125 2 60 122 MS BF (1425616)	10/31/25	Submitted		89.54		89.54
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000	BatchId						
* 2025/26	10/10/25	R26-00018	SNACKS - MS CORE DAY	125 202 63 702 (1425616)	10/31/25	Submitted		12.39	PO# BPO26-00060	12.39
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000	BatchId						
2025/26	10/21/25	R26-00080	BREAKFAST - MS	125 205 178 (1425616)	10/31/25	Submitted		73.54		73.54
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000	BatchId						
2025/26	10/21/25		HS Breakfast	125 205 178 705 REDO (1426048)	10/31/25	Submitted		24.98	PO# BPO26-00060	24.98
	2026	(001463)	62-0000-0-0000-3700-4710-000-0000	BatchId						
* 2025/26	10/21/25	R26-00077	ELOP SNACKS	125 205 178 ELOP (1425616)	10/31/25	Submitted		39.07		39.07
	2026	(001933)	62-2600-0-1110-1000-4310-678-0000	BatchId						
2025/26	10/04/25	R26-00080	BREAKFAST - MS	125 6 254 166 (1425616)	10/31/25	Submitted		57.76		57.76
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000	BatchId						
2025/26	09/29/25	R26-00080	BREAKFAST - MS	125440540 (1425616)	10/31/25	Submitted		98.02	PO# BPO26-00060	98.02
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000	BatchId						
2025/26	10/31/25		Ms Supplies	4500108671686905RED O (1426048)	10/31/25	Submitted		38.58		38.58
	2026	(000370)	62-1100-0-1110-1000-4310-678-0000	BatchId						
* 2025/26	10/02/25	R26-00019	TEXTBOOKS /BOOKS - HS	753474531 (1425616)	10/31/25	Submitted		23.78		23.78
	2026	(000554)	62-6300-0-1110-1000-4110-000-0000	BatchId						
2025/26	09/07/25	R26-00076	PHONE (MS)	90725 (1425616)	10/31/25	Submitted		43.74		43.74
			707-825-1186 / ACCT							
			287347137825							
	2026	(000188)	62-0000-0-1193-2700-5909-678-0000	BatchId						

Scheduled 10/30/2025 - 10/31/2025										Bank Account COUNTY - County Bank Account AP Checks									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	(continued)								
AP Vendor	US Bank (030168/1)			BatchId	Check Date	Submitted		PO# BPO26-00056	Register #										
* 2025/26	09/09/25	R26-00014	OFFICE SUPPLIES - MS	92925 (1425616)	10/31/25			40.78		40.78									
	2026 (002395)	62-1100-0-1110-2700-4351-678-0000																	

Total Invoice Amount 3,182.23 Check

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	5,611.21	388,038.58	382,427.37

Scheduled 10/30/2025 - 10/31/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	26	
Number of Checks	4	\$5,611.21
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$5,611.21	
Total Unpaid Sales Tax	\$0.00	
Total Expense Amount	\$5,611.21	
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499		
\$500 - \$999	1	
\$1,000 - \$4,999	2	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor	13	
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -	Payment Count	26	Check Count	4	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$5,611.21
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Selection 014637, Page Break by Check/Advice? = N, Zero? = Y)

Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014628,

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Payment Register

Scheduled 10/24/2025 - 10/28/2025										Bank Account COUNTY - County Bank Account AP Checks									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount									
AP Vendor	Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124																		
* 2025/26	10/16/25	R26-00013	OFFICE SUPPLIES - HS	1DVW-R64C-CLMT (1422759)	10/24/25	Submitted		84.61		84.61									
2026	(002394)	62- 1100- 0- 1110- 2700- 4351- 000- 0000																	
2025/26	10/24/25		MS PE Equipment	1DVW-R64C-CLMT MS PE (1424378)	10/28/25	Submitted		59.99		59.99									
2026	(002750)	62- 0000- 0- 1310- 1000- 4310- 000- 0000																	
2025/26	10/24/25		HS PE Equipment	1DVW-R64C-CLMT S PE (1424378)	10/28/25	Submitted		60.00		60.00									
2026	(002759)	62- 0000- 0- 1310- 1000- 4310- 678- 0000																	
Total Invoice Amount								204.60	Check										
AP Vendor	AT&T (000013/1) PO BOX 5025 CAROL STREAM, IL 60197-5025																		
2025/26	10/07/25	R26-00027	PHONE (HS)	OCT 7 2025 707-822-0861 / Acct# (1422759)	10/24/25	Submitted		693.78		693.78									
2026	(000187)	62- 0000- 0- 1193- 2700- 5909- 000- 0000																	
Total Invoice Amount								693.78	Check										
AP Vendor	CITY OF ARCATA (000016/1) 736 F STREET ARCATA, CA 95521																		
2025/26	10/14/25	R26-00034	WATER AND SEWER - MS - ACCT	101425 (1422759)	10/24/25	Submitted		86.13		86.13									
2026	(000194)	62- 0000- 0- 1193- 8100- 5530- 678- 0000																	
Total Invoice Amount								86.13	Check										
AP Vendor	COASTAL BUSINESS SYSTEMS INC. (000224/1) PO BOX 660831 DALLAS, TX 75266-0831																		
2025/26	11/14/25	R26-00036	COPIER RENTAL	40381813 (1422759)	10/24/25	Submitted		375.09		375.09									
2026	(000185)	62- 0000- 0- 1110- 2700- 5623- 000- 0000																	
Total Invoice Amount								375.09	Check										
Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014586, Page Break by Check/Advice? = N, Zero? = Y)										ERP for California									
Page Break by Check/Advice? = N, Zero? = Y										Page 1 of 3									

Scheduled 10/24/2025 - 10/28/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	COASTAL BUSINESS SYSTEMS INC. (000224/1)			(continued)						

Batchid	Check Date	PO# BPO26-00018	Register #
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Total Invoice Amount 375.09 Check

AP Vendor	P G & E (000007/1)									
	PO BOX 997300									
	SACRAMENTO, CA 95899-7300									

2025/26	10/17/25	R26-00052	MS - ELECTRIC - 101725	10/24/25	Submitted			368.71		368.71
			5252397099-5 (1422759)							
2026 (000193)	62-0000-0-1193-8100-5520-678-0000									
			Batchid	Check Date	PO# BPO26-00034	Register #				

Total Invoice Amount 368.71 Check

AP Vendor	TAYLOR, MIKE (030081/1)									
	2815 CLOVER WAY									
	ARCATA, CA 95521-5797									

2025/26	10/20/25	R26-00065	LUNCH / 1721 (1422759)	10/24/25	Submitted			43.37		43.37
			BREAKFAST - HS							
2026 (000080)	62-0000-0-0000-3700-5800-000-0000									
			Batchid	Check Date	PO# BPO26-00047	Register #				

2025/26	10/20/25	R26-00065	LUNCH / 1722 OCT	10/24/25	Submitted			965.00		965.00
			BREAKFAST - HS (1422759)							
2026 (000080)	62-0000-0-0000-3700-5800-000-0000									
			Batchid	Check Date	PO# BPO26-00047	Register #				

2025/26	10/20/25	R26-00066	LUNCH / 1722 OCT MS	10/24/25	Submitted			1,215.00		1,215.00
			BREAKFAST - MS (1422759)							
2026 (000081)	62-0000-0-0000-3700-5800-678-0000									
			Hold: Duplicate Invoice							
			Batchid	Check Date	PO# BPO26-00048	Register #				

Total Invoice Amount 2,223.37 Check

& Employee Also

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	3,951.68	480,071.76
		476,120.08

Scheduled 10/24/2025 - 10/28/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	10	
Number of Checks	6	\$3,951.68
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$3,951.68	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$3,951.68	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	1
\$100 - \$499	3
\$500 - \$999	1
\$1,000 - \$4,999	1
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	1
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	1

? denotes check name different than payment name
F denotes Final Payment

Report Totals -	Payment Count	10	Check Count	6	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$3,951.68
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Scheduled 10/22/2025 Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	ARCAT A MINI STORAGE (000249/1)									
	1450 M STREET									
	ARCAT A, CA 95521									
2025/26	10/22/25	R26-00002	HS - STORAGE RENTAL	2025 NOVEMBER (1420941)	10/22/25	Submitted		100.00		100.00
	2026 (000167)	62- 0000- 0- 1110- 2700- 5628- 000- 0000		BatchId		Check Date		PO# BPO26-00003		Register #
Total Invoice Amount								100.00	Check	

AP Vendor	ARCAT A UNITED METHODIST CHURCH (000112/1)									
	1761 ELEVENTH STREET									
	ARCAT A, CA 95521									
2025/26	10/22/25	R26-00001	HS - RENT	NOVEMBER 25 (1420941)	10/22/25	Submitted		3,000.00		3,000.00
	2026 (000163)	62- 0000- 0- 1110- 2700- 5612- 000- 0000		BatchId		Check Date		PO# BPO26-00002		Register #
Total Invoice Amount								3,000.00	Check	

AP Vendor	Northcoast Educational Foundat (030143/1)									
	PO BOX 276									
	Arcata, CA 95570									
2025/26	10/22/25	R26-00074	RENT - MS	NOV 2025 (1420941)	10/22/25	Submitted		4,500.00		4,500.00
	2026 (000164)	62- 0000- 0- 1110- 2700- 5612- 678- 0000		BatchId		Check Date		PO# BPO26-00053		Register #
Total Invoice Amount								4,500.00	Check	

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	7,600.00	487,671.76
		480,071.76

Scheduled 10/22/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	3	
Number of Checks	3	\$7,600.00
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$7,600.00	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$7,600.00	
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99		1
\$100 - \$499		
\$500 - \$999		2
\$1,000 - \$4,999		
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -	Payment Count	3	Check Count	3	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$7,600.00
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014539, Page Break by Check/Advice? = N, Zero? = Y)

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Payment Register

Scheduled 10/16/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	2025/26	08/31/25	RESTIF (030189/1)	JANITORIAL 148006 (1417165) SERVICES - MS 2026 (000192) 62-0000-0-1193-8100-5500-678-0000	10/16/25	Submitted		130.00		130.00
			(continued)	BatchId	Check Date	PO# BPO26-00058	Register #			
2025/26	09/30/25	R26-00084	JANITORIAL 148330 (1417165) SERVICES - MS 2026 (000192) 62-0000-0-1193-8100-5500-678-0000	10/16/25	Submitted	325.00		325.00		325.00
			(continued)	BatchId	Check Date	PO# BPO26-00058	Register #			
2025/26	09/30/25	R26-00083	JANITORIAL 148331 (1417165) SERVICES - HS 2026 (000191) 62-0000-0-1193-8100-5500-000-0000	10/16/25	Submitted	1,625.00		1,625.00		1,625.00
			(continued)	BatchId	Check Date	PO# BPO26-00057	Register #			
Total Invoice Amount								2,470.00	Check	
AP Vendor	TAYLOR, MIKE (030081/1) 2816 CLOVER WAY ARCATA, CA 95521-6797									
2025/26	10/13/25	R26-00065	LUNCH / 1719 OCT BREAKFAST - HS (1417165) 2026 (000080) 62-0000-0-0000-3700-5800-000-0000	10/16/25	Submitted	43.73		43.73		43.73
			(continued)	BatchId	Check Date	PO# BPO26-00047	Register #			
2025/26	10/13/25	R26-00065	LUNCH / 1720 OCT HS BREAKFAST - HS (1417165) 2026 (000080) 62-0000-0-0000-3700-5800-000-0000	10/16/25	Submitted	935.00		935.00		935.00
			(continued)	BatchId	Check Date	PO# BPO26-00047	Register #			
2025/26	10/13/25	R26-00066	LUNCH / 1720 OCT MS BREAKFAST - MS (1417165) 2026 (000081) 62-0000-0-0000-3700-5800-678-0000	10/16/25	Submitted	1,195.00		1,195.00		1,195.00
			(continued)	BatchId	Check Date	PO# BPO26-00048	Register #			
Total Invoice Amount								2,173.73	Check	
& Employee Also										
AP Vendor	Young Minney & Corr, LLP (030125/1) 655 University Ave., Suite 150 Sacramento, CA 95825									
2025/26	10/03/25	R26-00071	LEGAL FEES 18755 (1417165) 2026 (001932) 62-0000-0-0000-7200-5823-000-0000	10/16/25	Submitted	1,104.50		1,104.50		1,104.50
			(continued)	BatchId	Check Date	PO# BPO26-00052	Register #			

Scheduled 10/16/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount 1,104.50 Check

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	9,881.81	451,283.57	441,401.76

Number of Payments	19
Number of Checks	9
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$9,881.81
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$9,881.81
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	1
\$100 - \$499	2
\$500 - \$999	2
\$1,000 - \$4,999	4
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	
***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	4
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	1
? denotes check name different than payment name	
F denotes Final Payment	

Report Totals -	19	Check Count	9	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$9,881.81
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014478, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 10/16/2025											Bank Account COUNTY - County Bank Account AP Checks										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount											
AP Vendor	Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124																				
* 2025/26	10/14/25	R26-00014	OFFICE SUPPLIES - MS (1417278) 62-1100-0-1110-2700-4351-678-0000	11DY-T4H-JVYP (1417278)	10/16/25	Submitted		15.18		15.18											
* 2025/26	10/14/25	R26-00019	TEXTBOOKS /BOOKS - HS (1417165) 62-6300-0-1110-1000-4110-000-0000	11DY-T4HL-JVYP (1417165)	10/16/25	Submitted		178.20		178.20											
* 2025/26	09/25/25	R26-00019	TEXTBOOKS /BOOKS - HS (1417165) 62-6300-0-1110-1000-4110-000-0000	16VF-WJUG-49YY (1417165)	10/16/25	Submitted		330.05		330.05											
* 2025/26	10/12/05	R26-00019	TEXTBOOKS /BOOKS - HS (1417165) 62-6300-0-1110-1000-4110-000-0000	1MVF-VXPY-FYXX (1417165)	10/16/25	Submitted		34.60		34.60											
								Total Invoice Amount	558.03	Check											
AP Vendor	ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521																				
2025/26	10/07/25	R26-00025	UTILITIES / CLEANING - HS (1417165) 62-0000-0-1193-8100-5500-000-0000 62-2600-0-1193-8100-5500-000-0000	1067 (1417165)	10/16/25	Submitted		665.26		665.26											
								665.26	Check Date	PO# BPO26-00009	Register #										
								Total Invoice Amount	665.26	Check											
AP Vendor	CAROLINA BIOLOGICAL SUPPLY CO (000023/1) PO BOX 60232 CHARLOTTE, NC 28260-0232																				
2025/26	10/08/25	R26-00029	SCIENCE - HS (1417165) 62-6300-0-1110-1000-4310-000-0000	100725 (1417165)	10/16/25	Submitted		92.32		92.32											
								Check Date	PO# BPO26-00013	Register #											
2025/26	10/08/25	R26-00030	SCIENCE - MS (1417165) 62-6300-0-1110-1000-4310-678-0000	100725 MS (1417165)	10/16/25	Submitted		83.04		83.04											
								Check Date	PO# BPO26-00014	Register #											
								Hold: Duplicate Invoice													
Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014478, Page Break by Check/Advice? = N, Zero? = Y)																					
ERP for California																					
Page 1 of 4																					

ReqPay05a

Payment Register

Scheduled 10/16/2025 Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount 175.36 Check

AP Vendor	CharterSAFE (030117/1)									
	P.O. Box 969									
	Weimar, CA 95736									
2025/26	11/01/25	R26-00031	MONTHLY	50445	(1417165)	10/16/25	Submitted	2,322.00		2,322.00
			INSURANCE - HS							
	2026 (000092)	62-0000-0-0000-7200-5450-000-0000							PO# BPO26-00001	Register #

Total Invoice Amount 2,322.00 Check

Direct Vendor	EUREKA OXYGEN CO (000098/1)									
	2810 JACOBS AVENUE									
	EUREKA, CA 95501									
2025/26	10/07/25		Fire Extinguisher's	505527	(1417165)	10/16/25	Submitted	94.00		94.00
	2026 (000199)	62-0000-0-1193-8100-5800-678-0000								

Total Invoice Amount 94.00 Check

AP Vendor	RECOLOGY ARCATA (000005/1)									
	P.O. BOX 188 555 VANCE AVE.									
	SAMOA, CA 95564									
2025/26	10/31/25	R26-00060	GARBAGE - MS -	34647149	(1417165)	10/16/25	Submitted	138.75		138.75
			ACCT 060826321							
	2026 (000196)	62-0000-0-1193-8100-5560-678-0000							PO# BPO26-00042	Register #
2025/26	09/01/25	R26-00059	GARBAGE - HS -	34649251	(1417165)	10/16/25	Submitted	180.18		180.18
			ACCT 060835769							
	2026 (000195)	62-0000-0-1193-8100-5560-000-0000							PO# BPO26-00041	Register #

Total Invoice Amount 318.93 Check

AP Vendor	RESTIF (030169/1)									
	PO Box 3620									
	Eureka, CA 95549									
2025/26	08/31/25	R26-00083	JANITORIAL	148005	(1417165)	10/16/25	Submitted	390.00		390.00
			SERVICES - HS							
	2026 (000191)	62-0000-0-1193-8100-5500-000-0000							PO# BPO26-00057	Register #

ReqPay05a

Payment Register

Scheduled 10/16/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	RESTIF (030169/1)		(continued)							(continued)
2025/26	08/31/25	R26-00084	JANITORIAL SERVICES - MS (1417165)	148006 (1417165)	10/16/25	Submitted		130.00		130.00
	2026 (000192)	62-0000-0-1193-8100-5500-678-0000		BatchId		Check Date		PO# BPO26-00058	Register #	
2025/26	09/30/25	R26-00084	JANITORIAL SERVICES - MS (1417165)	148330 (1417165)	10/16/25	Submitted		325.00		325.00
	2026 (000192)	62-0000-0-1193-8100-5500-678-0000		BatchId		Check Date		PO# BPO26-00058	Register #	
2025/26	09/30/25	R26-00083	JANITORIAL SERVICES - HS (1417165)	148331 (1417165)	10/16/25	Submitted		1,625.00		1,625.00
	2026 (000191)	62-0000-0-1193-8100-5500-000-0000		BatchId		Check Date		PO# BPO26-00057	Register #	
Total Invoice Amount								2,470.00	Check	
AP Vendor	TAYLOR, MIKE (030081/1)									
	2815 CLOVER WAY									
	ARCATA, CA 95521-5797									
2025/26	10/13/25	R26-00065	LUNCH / BREAKFAST - HS (1417165)	1719 OCT (1417165)	10/16/25	Submitted		43.73		43.73
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000		BatchId		Check Date		PO# BPO26-00047	Register #	
2025/26	10/13/25	R26-00065	LUNCH / BREAKFAST - HS (1417165)	1720 OCT HS (1417165)	10/16/25	Submitted		935.00		935.00
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000		BatchId		Check Date		PO# BPO26-00047	Register #	
2025/26	10/13/25	R26-00066	LUNCH / BREAKFAST - MS (1417165)	1720 OCT MS (1417165)	10/16/25	Submitted		1,195.00		1,195.00
	2026 (000081)	62-0000-0-0000-3700-5800-678-0000		BatchId		Check Date		PO# BPO26-00048	Register #	
Total Invoice Amount								2,173.73	Check	
& Employee Also										
AP Vendor	Young Minney & Corr, LLP (030125/1)									
	655 University Ave., Suite 150									
	Sacramento, CA 95825									
2025/26	10/03/25	R26-00071	LEGAL FEES 18755	(1417165)	10/16/25	Submitted		1,104.50		1,104.50
	2026 (001932)	62-0000-0-0000-7200-5823-000-0000		BatchId		Check Date		PO# BPO26-00052	Register #	

Scheduled 10/16/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount 1,104.50 Check

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	9,881.81	451,283.57	441,401.76

Number of Payments	19	
Number of Checks	9	\$9,881.81
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$9,881.81
Total Unpaid Sales Tax		\$.00
Total Expense Amount		\$9,881.81
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499	2	
\$500 - \$999	2	
\$1,000 - \$4,999	4	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor	4	
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals -	Payment Count	19	Check Count	9	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$9,881.81
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ReqPay05a

Payment Register

Scheduled 10/02/2025 - 10/03/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	ADVANCED SECURITY SYSTEMS (000081/1)									
	1336 FOURTH STREET EUREKA, CA 95501									
2025/26	01/01/25	R26-00022	ALARM SERVICE - MS	750565 (1408296)	10/02/25	Submitted		100.50		100.50
	2026 (000200)	62-0000-0-1193-8100-5804-678-0000		BatchId		Check Date		PO# BPO26-00006	Register #	
Total Invoice Amount								100.50	Check	
AP Vendor	Amazon Capital Services, INC. (030156/1)									
	PO Box 035184 Seattle, WA 98124									
* 2025/26	09/18/25	R26-00013	OFFICE SUPPLIES - HS	1RXY-34N3-1Q19 (1408296)	10/02/25	Submitted		246.86		246.86
	2026 (002394)	62-1100-0-1110-2700-4351-000-0000								
Total Invoice Amount								246.86	Check	
AP Vendor	CRYSTAL SPRINGS WATER CO (000165/1)									
	PO BOX 3786 EUREKA, CA 95502									
2025/26	09/04/25	R26-00038	WATER DELIVERY - HS - Acct 276	9040137 (1408296)	10/02/25	Submitted		50.00		50.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020	Register #	
2025/26	09/18/25	R26-00038	WATER DELIVERY - HS - Acct 276	9180135 (1408296)	10/02/25	Submitted		70.00		70.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020	Register #	
2025/26	09/01/25	R26-00038	WATER DELIVERY - EQUIP RENT EC SEPT	HS - Acct 276 (1408296)	10/02/25	Submitted		10.00		10.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020	Register #	
2025/26	09/01/25	R26-00038	WATER DELIVERY - EQUIPMENT RT	HS - Acct 276 (1408296)	10/02/25	Submitted		2.00		2.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020	Register #	
Total Invoice Amount								132.00	Check	

ReqPay05a

Payment Register

Scheduled 10/02/2025 - 10/03/2025									
Bank Account COUNTY - County Bank Account AP Checks									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Expense Amount
AP Vendor									
	2025/26 09/17/25	R26-00052	MS - ELECTRIC - 91725 (1408296)	10/02/25	Submitted			234.57	234.57
			5252397099-5						
	2026 (000193)	62-0000-0-1193-8100-5520-678-0000							
			BatchId		Check Date	PO# BPO26-00034	Register #		
								234.57	Check
AP Vendor									
	2025/26 09/29/25	R26-00065	LUNCH / 1717 SEPT HS (1408296)	10/02/25	Submitted			780.00	780.00
			BREAKFAST - HS						
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000							
			BatchId		Check Date	PO# BPO26-00047	Register #		
	2025/26 09/29/25	R26-00066	LUNCH / 1717 SEPT MS (1408296)	10/02/25	Submitted			905.00	905.00
			BREAKFAST - MS						
	2026 (000081)	62-0000-0-0000-3700-5800-678-0000							
			BatchId		Check Date	PO# BPO26-00048	Register #		
								1,685.00	Check
AP Vendor									
	2025/26 08/28/25	R26-00014	OFFICE SUPPLIES - 022441 (1408379)	10/03/25	Submitted			23.32	23.32
			MS						
	2026 (002395)	62-1100-0-1110-2700-4351-678-0000							
	2025/26 09/10/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS (1408379)	10/03/25	Submitted			6.67	6.67
			MS						
	2026 (002323)	62-6300-0-1110-1000-4310-678-0000							
	2025/26 09/10/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS (1408379)	10/03/25	Submitted			10.02	10.02
			MS						
	2026 (002323)	62-6300-0-1110-1000-4310-678-0000							
	2025/26 09/05/25	R26-00018	SNACKS - MS CORE DAY (1408379)	10/03/25	Submitted			32.45	32.45
			MS						
	2026 (002397)	62-1400-0-1110-1000-4391-678-0000							
	2025/26 09/10/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS (1408379)	10/03/25	Submitted			5.95	5.95
			MS						
	2026 (002397)	62-1400-0-1110-1000-4391-678-0000							
Selection	Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014348, Page Break by Check/Advice? = N, Zero? = Y)								
	ERP for California								
	Page 2 of 6								

ReqPay05a

Payment Register

Scheduled 10/02/2025 - 10/03/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	US Bank (030168/1)		(continued)							(continued)
2025/26	09/10/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS	094664 (1408379) (continued)	10/03/25	Submitted		(continued)		
	2026	(002323)	62-6300-0-1110-1000-4310-678-0000							
2025/26	09/15/25		HS Fuel	100114 (1408379)	10/03/25	Submitted		40.00		40.00
	2026	(000131)	62-0000-0-1110-1000-4364-000-0000							
2025/26	09/22/25	R26-00014	OFFICE SUPPLIES - MS	125 204 20 704 (1408379)	10/03/25	Submitted		23.14		23.14
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000							
2025/26	09/17/25		HS Office	125 204 33 704 HS (1408750)	10/03/25	Submitted		40.78		40.78
	2026	(002394)	62-1100-0-1110-2700-4351-000-0000							
2025/26	09/17/25	R26-00014	OFFICE SUPPLIES - MS	125 204 33 704 MS (1408379)	10/03/25	Submitted		22.59		22.59
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000							
2025/26	08/28/25	R26-00013	OFFICE SUPPLIES - HS	125 206 170 706 (1408379)	10/03/25	Submitted		40.78		40.78
	2026	(002394)	62-1100-0-1110-2700-4351-000-0000							
2025/26	08/28/25		MS Breakfast	125 206 170 706 MS (1408379)	10/03/25	Submitted		57.65		57.65
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000							
2025/26	09/05/25		MS Breakfast	125 5 147 64 (1408379)	10/03/25	Submitted		47.96		47.96
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000							
2025/26	09/13/25		MS Breakfast	125 6 274 146 (1408379)	10/03/25	Submitted		48.76		48.76
	2026	(001464)	62-0000-0-0000-3700-4710-678-0000							
2025/26	08/29/25	R26-00077	ELOP SNACKS	125 8 31 166 ELOP (1408379)	10/03/25	Submitted		9.99		9.99
	2026	(001933)	62-2600-0-1110-1000-4310-678-0000							
2025/26	08/29/25	R26-00014	OFFICE SUPPLIES - MS	125 8 31 166 OFFICE (1408379)	10/03/25	Submitted		65.22		65.22
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000							
2025/26	08/29/25	R26-00018	SNACKS - MS CORE DAY	125 8 31 166 SNACK (1408379)	10/03/25	Submitted		17.98		17.98
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000							

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014348, Page Break by Check/Advice? = N, Zero? = Y)

070 - Northcoast Prep Academy

Generated for Julie Grant (JUGRANT), Oct 3 2025 11:51AM

ERP for California

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ReqPay05a

Payment Register

Scheduled 10/02/2025 - 10/03/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	US Bank (030168/1)		(continued)							(continued)
* 2025/26	09/16/25	R26-00019	TEXTBOOKS /BOOKS - HS	138383434001 (1408379)	10/03/25	Submitted		70.83		70.83
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
2025/26	09/04/25		HS Fuel	6466003 (1408379)	10/03/25	Submitted		99.65		99.65
	2026 (000131)	62-0000-0-1110-1000-4364-000-0000								
* 2025/26	08/28/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131321 (1408379)	10/03/25	Submitted		6.84		6.84
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/27/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131322 (1408379)	10/03/25	Submitted		6.73		6.73
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/28/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131323 (1408379)	10/03/25	Submitted		25.67		25.67
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/27/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131324 (1408379)	10/03/25	Submitted		6.93		6.93
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/27/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131325 (1408379)	10/03/25	Submitted		6.93		6.93
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/27/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131326 (1408379)	10/03/25	Submitted		6.74		6.74
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	08/28/25	R26-00019	TEXTBOOKS /BOOKS - HS	707131327 (1408379)	10/03/25	Submitted		11.29		11.29
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
* 2025/26	09/17/25	R26-00018	SNACKS - MS CORE DAY	754601 (1408379)	10/03/25	Submitted		38.07		38.07
	2026 (002397)	62-1400-0-1110-1000-4391-678-0000								
2025/26	08/31/25	R26-00076	PHONE (MS) 707-825-1186 / ACCT	80425 (1408379)	10/03/25	Submitted		43.74		43.74
	2026 (000188)	62-0000-0-1193-2700-5909-678-0000								

Register #

PO# BPO26-00056

Check Date

BatchId

ReqPay05a

Payment Register

Scheduled 10/02/2025 - 10/03/2025

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	US Bank (030168/1)		(continued)							(continued)
F 2025/26	08/29/02	R26-00078	ANNUAL FLOOR CLEANING - HS	804799 (1408750)	10/03/25	Submitted		1,067.95		1,067.95
	2026 (000191)	62-0000-0-1193-8100-5500-000-0000	Hold: Final Payment?	Batchid						
* 2025/26	08/26/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS	82625 (1408379)	10/03/25	Submitted		16.54	PO# PO26-00001	16.54
	2026 (002323)	62-6300-0-1110-1000-4310-678-0000								16.54
2025/26	09/23/25	R26-00075	STATE COMP INSURANCE - THE HARTFORD	92325 (1408379)	10/03/25	Submitted		578.15		578.15
	2026 (001441)	62- - - -9542- -	Hold: Final Payment?	Batchid						
2025/26	10/01/25		HS Fuel	MISSING RECEIPT (1408379)	10/03/25	Submitted		104.70	PO# BPO26-00054	104.70
	2026 (000131)	62-0000-0-1110-1000-4364-000-0000								
Total Invoice Amount								2,584.02	Check	

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Difference
62	4,982.95	305,428.14

Scheduled 10/02/2025 - 10/03/2025

Bank Account COUNTY - County Bank Account AP Checks

Number of Payments	40	
Number of Checks	6	\$4,982.95
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$4,982.95	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$4,982.95	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99		
\$100 - \$499	4	
\$500 - \$999		
\$1,000 - \$4,999	2	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor	22	
1 Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors	1	

? denotes check name different than payment name
F denotes Final Payment

Report Totals -	Payment Count	40	Check Count	6	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$4,982.95
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 014348,
Page Break by Check/Advice? = N, Zero? = Y)

Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, October 14, 2025
NPA HS, Rm2
1761 11th Street Arcata, CA 95521

Minutes
4:17pm

1. Call to Order/Agenda

Board Members present: Robert Ziemer, Jim Hilton, Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Bridget Quinn, NPA Teacher; Adam Hess, Charter Director; Amy Taylor, Heron Booster/Parent

2. Action Items to Be Considered

2.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Rebecca Hall to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

2.2 Adopt the Consent Agenda

It was moved by Jim Hilton and seconded by Rebecca Hall to adopt the consent agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public: Introduction of the guests were made.

Amy Taylor shared that the volleyball club had fundraised enough to continue the club through December 9th.

4. Action Items to be Considered

4.1 Consideration of Approval of the Resolution on Sufficiency of Instructional Materials for 2025-26

Charter Director Adam Hess shared the Resolution with the board. There was a short discussion about materials and books used for different courses.

It was moved by Robert Ziemer and seconded by Jim Hilton to approve the Resolution on Sufficiency of Instructional Materials for 2025-26.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Jim Hilton		
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 5-0-0		

4.2 Consideration of Approval of NPA Employee Handbook for 2025-26.

The board reviewed the Employee Handbook which was developed in consultation with legal counsel. There were revisions suggested which will be implemented by the Charter Director.

The board chose to take no action.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
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5. Discussion Items

5.1 Charter Roles and Responsibilities

The charter director shared details of the administrative staff roles. The board discussed the opportunities that may be present to streamline and strengthen administrative capacity.

5.2 First Interim Budget Updates for the 2025-26 School Year

The charter director shared how the current year's budget looked and goals as the discussion continued with the HCOE fiscal team.

6. Reports

6.1. Director's Report

The Charter Director shared the status of two funding streams and the needed steps to continue towards accessing these funds.

6.2 Middle School Report

The charter director shared about STEAM day and the positive interactions between middle and high school students.

6.3 High School Report

The charter director shared the preparations made by the senior class in order to have a successful STEAM event.

7. Next Board Meeting

7.1 Possible Agenda Items

The board requested play dates for the high school and quotes from various sites that may be suitable, these will be shared with the parent boosters. The board will consider a student advisory board and what steps should be taken to implement this plan.

7.2 Next Board Meeting Date: November 18th at 4:15pm.

8. Adjournment at 6:17 pm