

NPA Board Meeting

February 10, 2025 4:15 pm

Agenda Item 1:

CALL TO ORDER/AGENDA

Subject:

1.1 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

A director, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 1:

CALL TO ORDER/AGENDA

Subject:

1.2 Introduction of Guests

Action Requested:

1.2 None

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a time for all guests to introduce themselves to the board. Guests will have the opportunity to speak during agenda item three.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 2:**CONSENT AGENDA**

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.1 Consideration of Approval of Warrants for NPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: -\$17,864.82

Contact Person/s:

Adam Hess, Letty Podesta

Agenda Item 2:**CONSENT AGENDA**

A director can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.2 Consideration of approval of minutes from the January 13th Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the January 13, 2026 board meeting are attached.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Item 3:

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

3.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 4:

ACTION ITEMS TO BE CONSIDERED

Subject:

4.1 Consideration of Approval of the LCAP Mid-year Review

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the school must provide a mid-year update on our school's Local Control and Accountability Plan.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 4:

ACTION ITEMS TO BE CONSIDERED

Subject:

4.2 Consideration of Approval of the Immigration Policy

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The CDE has mandated that all school's have a board approved policy in place by March 1, 2026. This document was created with guidance from a model policy provided by the CDE.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 4:

ACTION ITEMS TO BE CONSIDERED

Subject:

4.3 Consideration of Approval of the Comprehensive School Safety Plan

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year, the Board is required to approve and post the Comprehensive School Safety Plan (CSSP). The Director, with input from staff, and emergency response partners, has reviewed and amended our plan.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 4:

DISCUSSION ITEMS

Subject:

4.4 Consideration of Approval to Transfer Funds from CheddarUp to NEF Boosters

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The donated funds must be processed to a bank account so that checks can then be provided to the school. This will be done so that the funds are earmarked as intended by the donors.

Fiscal Implications:

Donations will offset program costs.

Contact Person/s:

Adam Hess

Agenda Item 4:

DISCUSSION ITEMS

Subject:

4.5 Consideration of Approval of Stipend for Reproductive Health

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year our students in grades 7-9 are required to take a reproductive health class. This stipend would be provided to our science teacher as this is beyond the scope of her contracted hours.

Fiscal Implications:

\$500 from SpudBug funds

Contact Person/s:

Adam Hess

Agenda Item 4:

DISCUSSION ITEMS

Subject:

4.6 Consideration of Approval of Update to English Teacher FTE

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Our English teacher is returning to expanded duties and the increase in FTE is reflective of this action.

Fiscal Implications:

This is being finalized

Contact Person/s:

Adam Hess

Agenda Item 4:

DISCUSSION ITEMS

Subject:

4.7 Consideration of Approval of Update to Middle School Coordinator FTE

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The middle school coordinator's role has decreased due to some responsibilities going to the Charter Director. The decrease in FTE is being directed toward the English teacher's FTE. This decrease is only meant for the remainder of this school year.

Fiscal Implications:

Savings of approximately \$4500

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.1 Criteria for International Trips

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

It is the intention of the Charter Director to have a policy that outlines the general process and procedures that must be in place for any international trip to take place. The document will be approved by the board at a future meeting.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.2 Website Updates

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board would like to discuss updates to the website so that it contains current information on the school's programs.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.3 Teacher Appreciation Lunch

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board would like to reinstate the teacher appreciation lunch for faculty. We will discuss goals and how this can be accomplished.

Fiscal Implications:

TBD, cost of materials.

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.4 SB740 Update

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director spoke with the school's liaison to our authorizer (HCOE) and will share notes from that conversation.

Fiscal Implications:

Potential rent reimbursement

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.5 Employee Sick Leave

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director will share information on new procedures for accounting for employee sick and personal leave.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 5:

DISCUSSION ITEMS

Subject:

5.6 Update on Non-profit for Fundraising

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Charter Director had a conversation with Young, Minnie, and Corr about establishing a new non-profit organization that is tethered to the school board.

Fiscal Implications:

none

Contact Person/s:

Adam Hess

Agenda Item 6:

REPORTS

Subject:

6.1 Charter Director's Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

The charter director will share updates on enrollment, fundraising by heron boosters, and board member recruitment. There will also be updates on middle and high school programs.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

NEXT BOARD MEETING

Subject:

7.1 Possible Agenda Items

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next board meeting.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 7:

NEXT BOARD MEETING

Subject:

7.2 Next Board Meeting Date: March 10th at 4:15 pm

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the adopted board meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Adam Hess

Agenda Item 8:

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