

**Northcoast Preparatory and Performing Arts Academy District Governing Board**  
**Tuesday, January 13, 2026**  
**NPA HS, Rm2**  
**1761 11<sup>th</sup> Street Arcata, CA 95521**

Minutes  
4:16pm

**1. Call to Order/Agenda**

Board Members present: Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Adam Hess, Charter Director; Christy Ng, HCOE Liaison

1.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Jessica Callahan to adopt the agenda.

Ayes

Rebecca Hall  
Jessica Callahan

Noes

Absent

Robert Ziemer

Jillian Sheppard

Motion carried, 3-0-0

1.2 Introduction of Guests

Introductions were made by all that were present.

**2. Consent Agenda**

2.1 Consideration of Approval of the Warrants for NPA

It was moved by Jessica Callahan and seconded by Jillian Sheppard to approve the warrants for NPA.

Ayes

Rebecca Hall  
Jessica Callahan

Noes

Absent

Robert Ziemer

Jillian Sheppard

Motion carried, 3-0-0

2.2 Consideration of Approval of Minutes for the November 18th Board Meeting

It was moved by Jessica Callahan and seconded by Jillian Sheppard to approve the minutes for December 9<sup>th</sup>.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall Jessica Callahan		Robert Ziemer
Jillian Sheppard		

Motion carried, 3-0-0

**3. Public Comments on Items Not on the Agenda**

3.1 Comments by the Public: Introduction of the guests were made.

There were no public comments.

**4. Action Items to be Considered**

4.1 Consideration of Approval of Middle School Language Acquisition Support Stipend

A motion was made by Jessica Callahan and seconded by Rebecca Hall to approve the distribution of the Middle School Language Acquisition Support Stipend for both the fall and spring semesters.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall Jessica Callahan		Robert Ziemer
Jillian Sheppard		

Motion carried, 3-0-0

4.2 Consideration of Approval of Update to the Minimum Wage

California has updated the state’s minimum wage. As a result, the school is updating its minimum wage. This wage increase applies to the kitchen staff and is effective as of January 1, 2026.

A motion was made by Jillian Sheppard to update the minimum wage to \$16.90. This was seconded by Jessica Callahan.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall Jessica Callahan		Robert Ziemer
Jillian Sheppard		

Motion carried, 3-0-0

#### 4.3 Consideration of Approval of the School Accountability Report Card

There was a motion made by Jillian Sheppard to accept the 24-25 School Accountability Report Card. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Jillian Sheppard		Robert Ziemer

Motion carried, 3-0-0

#### 4.4 Consideration of Approval to Establish a Non-Profit Organization to Fundraise for NPA.

It was moved by Jessica Callahan to approve the establishment of a non-profit to serve as the school's fundraiser. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Jillian Sheppard		Robert Ziemer

Motion carried, 3-0-0

### 5. Discussion Items

#### NPA Sports and Participation in the Humboldt-Del Norte League

There was discussion of the costs associated with participation and the impact on students who want to participate. The Charter Director will investigate potential savings with the league commissioner along with exploration of the Coast League. The Charter Director will also seek input from the student body.

### 6. Reports

#### 6.1. Director's Report

The Charter Director shared that the fall semester ended on a high note with the school's winter traditions. He also shared that the high school is deep in their preparation for the school play, with performances coming the week of January 19<sup>th</sup>.

## 7. Next Board Meeting

### 7.1 Possible Agenda Items

Report on next steps to qualify for the SB740 grant. Does the school need a material revision to its charter?

7.2 Next Board Meeting Date: February 10th at 4:15pm.

## 8. Adjournment at 5:37 pm

A motion to adjourn was made by Jessica Callahan with a second from Rebecca Hall.

Ayes

Rebecca Hall

Jessica Callahan

Jillian Sheppard

Motion carried, 3-0-0

Noes

Absent

Robert Ziemer