

ReqPay05a

Payment Register

Scheduled 03/05/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
2025/26	03/02/26	R26-00013	OFFICE SUPPLIES - HS	1VLO-GMGM-JGTX (1485616)	03/05/26	Submitted		51.81		51.81	
Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124											
								<b>Total Invoice Amount</b>	<b>51.81</b>	<b>Check</b>	

AP Vendor	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor	2025/26	03/03/26	R26-00025	UTILITIES / CLEANING - HS	03/05/26	Submitted		1,734.13		1,734.13	
ARCATATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATATA, CA 95521											
								<b>Total Invoice Amount</b>	<b>1,734.13</b>	<b>Check</b>	

AP Vendor	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor	2025/26	02/05/26	R26-00038	WATER DELIVERY - HS - Acct 276	03/05/26	Submitted		120.00		120.00	
CRYSTAL SPRINGS WATER CO (000165/1) PO BOX 3786 EUREKA, CA 95502											
								<b>Total Invoice Amount</b>	<b>1,734.13</b>	<b>Check</b>	

AP Vendor	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor	2025/26	02/01/26	R26-00038	WATER DELIVERY - HS - Acct 276	03/05/26	Submitted		10.00		10.00	
HENSEL'S ACE HARDWARE (000103/1) 884 9TH STREET ARCATATA, CA 95521											
								<b>Total Invoice Amount</b>	<b>132.00</b>	<b>Check</b>	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015717, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/05/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	HENSEL'S ACE HARDWARE (000103/1) (continued)									
2025/26	02/13/26	R26-00043	MAINTENANCE SUPPLIES - MS	325344 (1485616)	03/05/26	Submitted		57.29		57.29
	2026 (000190)	62-0000-0-1193-8100-4310-678-0000								
				BatchId		Check Date		PO# BPO26-00025		Register #
								<b>Total Invoice Amount</b>	<b>57.29</b>	<b>Check</b>
AP Vendor	POST-HASTE MAIL CENTER INC (000184/1)									
			600 F STREET SUITE 3							
			ARCATA, CA 95521							
2025/26	02/20/26	R26-00065	POSTAGE - HS	470184 (1485616)	03/05/26	Submitted		92.70		92.70
	2026 (000172)	62-0000-0-1110-2700-5950-000-0000								
				BatchId		Check Date		PO# BPO26-00037		Register #
								<b>Total Invoice Amount</b>	<b>92.70</b>	<b>Check</b>
Direct Vendor	SIX RIVERS BUILDING ASSN (000012/1)									
			251 BAYSIDE ROAD							
			ARCATA, CA 95521							
2025/26	03/02/26		Kitchen Rental Lunch	FEB 25TH 26TH (1485616)	03/05/26	Submitted		25.00		25.00
	2026 (002844)	62-0000-0-0000-3700-5612-000-0000								
				BatchId		Check Date				
2025/26	03/02/26		Kitchen Rental Lunch	FEB 25TH 26TH MS (1485616)	03/05/26	Submitted		25.00		25.00
	2026 (002845)	62-0000-0-0000-3700-5612-678-0000								
				BatchId		Check Date				
2025/26	03/01/26	R26-00089	PARKING LOT RENT - MS	MARCH26 (1485616)	03/05/26	Submitted		760.00		760.00
	2026 (000164)	62-0000-0-1110-2700-5612-678-0000								
				BatchId		Check Date		PO# BPO26-00063		Register #
								<b>Total Invoice Amount</b>	<b>810.00</b>	<b>Check</b>
AP Vendor	TAYLOR, MIKE (030081/1)									
			2815 CLOVER WAY							
			ARCATA, CA 95521-6797							
2025/26	03/02/26	R26-00065	LUNCH / BREAKFAST - HS	1737 MAR HS (1485616)	03/05/26	Submitted		595.00		595.00
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000								
				BatchId		Check Date		PO# BPO26-00047		Register #

Selection Sorted by AP Check Order Option, Filtered by (Orig = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015717, Page Break by Check/Advice? = N, Zero? = Y)

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ReqPay05a

Payment Register

Scheduled 03/05/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
2025/26	03/02/26	R26-00066	TAYLOR, MIKE (030081/1)	LUNCH / BREAKFAST - MS (1485616)	03/05/26	Submitted		950.00		950.00	
(continued)											
				BatchId	Check Date	PO# BPO26-00048	Register #				
								<b>Total Invoice Amount</b>	<b>1,545.00</b>	<b>Check</b>	

& Employee Also

AP Vendor	UBEO Business Services (030140/1) 3131 Esplanade Chico, CA 95973										
2025/26	03/03/26	R26-00069	COPIER CONTRACT	5190355	03/05/26	Submitted		291.34		291.34	
				-MS - #CN30946-01 (1485616)							
				2026 (001557) 62-0000-0-1110-2700-5637-678-0000	BatchId	Check Date	PO# BPO26-00050	Register #			
								<b>Total Invoice Amount</b>	<b>291.34</b>	<b>Check</b>	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	4,714.27	470,229.53	465,515.26

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015717, Page Break by Check/Advice? = N, Zero? = Y)

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Number of Payments	13
Number of Checks	8
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$4,714.27
Total Unpaid Sales Tax	\$ .00
Total Expense Amount	\$4,714.27

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

\$0 - \$99	3
\$100 - \$499	2
\$500 - \$999	1
\$1,000 - \$4,999	2
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

- \* Number of payments to a different vendor 1
  - ! Number of Prepaid payments 1
  - @ Number of Liability payments 1
  - & Number of Employee Also Vendors 1
- ? denotes check name different than payment name  
F denotes Final Payment

Report Totals - Payment Count 13 Check Count 8 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$4,714.27

Selection Sorted by AP Check Order Option, Filtered by (Orig = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015717, Page Break by Check/Advice? = N, Zero? = Y)

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ReqPay05a

Payment Register

Number of Payments	8	
Number of Checks	5	\$3,540.12
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$3,540.12	
Total Unpaid Sales Tax	\$0.00	
Total Expense Amount	\$3,540.12	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

\$0 - \$99	3
\$100 - \$499	1
\$500 - \$999	1
\$1,000 - \$4,999	1
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor 2  
 ! Number of Prepaid payments  
 @ Number of Liability payments  
 & Number of Employee Also Vendors 1  
 ? denotes check name different than payment name  
 F denotes Final Payment

Report Totals -	Payment Count	8	Check Count	5	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$3,540.12
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015782,  
 Page Break by Check/Advice? = N, Zero? = Y)

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ReqPay05a

Payment Register

Scheduled 03/12/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor			Amazon Capital Services, INC. (03015671)								
			PO Box 035184								
			Seattle, WA 98124								
2025/26	03/09/26	R26-00009	INSTRUCTIONAL SUPPLIES - HS	1J00-7NRN-W4P1	03/12/26	Submitted		24.57		24.57	
2025/26	03/10/26	R26-00013	OFFICE SUPPLIES - HS	1NRHLO4H-GCVD	03/12/26	Submitted		86.96		86.96	
								<b>Total Invoice Amount</b>		<b>111.53</b>	<b>Check</b>

Direct Employee			Blank, Gabriel (000117)								
			POBox 4335								
			Arcata, CA 95518								
2025/26	02/12/26		Gabriel Blank Fuel	EP26-00001	03/12/26	Submitted		101.86		101.86	
2026	(000131)	62-0000-0-1110-1000-4364-000-0000						74.95			
2026	(002789)	62-0000-0-1110-2700-4364-000-0000						26.91			
								<b>Total Invoice Amount</b>		<b>101.86</b>	<b>Check</b>

AP Vendor			RECOLOGY ARCATIA (000005/1)								
			P.O. BOX 188 555 VANCE AVE.								
			SAMOA, CA 95564								
2025/26	02/01/26	R26-00060	GARBAGE - MS -	ACCT 060826321	03/12/26	Submitted		277.50		277.50	
2026	(000196)	62-0000-0-1193-8100-5560-678-0000									
								<b>Total Invoice Amount</b>		<b>277.50</b>	

2025/26	03/12/26	R26-00059	GARBAGE - HS -	ACCT 060835769	03/12/26	Submitted		358.23		358.23	
2026	(000195)	62-0000-0-1193-8100-5560-000-0000									
								<b>Total Invoice Amount</b>		<b>358.23</b>	

AP Vendor			TAYLOR, MIKE (030081/1)								
			2815 CLOVER WAY								
			ARCATA, CA 95521-5797								
2025/26	03/09/26	R26-00066	LUNCH /	1738 MAR	03/12/26	Submitted		1,215.00		1,215.00	
2026	(000081)	62-0000-0-0000-3700-5800-678-0000	BREAKFAST - MS								
								<b>Total Invoice Amount</b>		<b>1,215.00</b>	

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015782, Page Break by Check/Advice? = N, Zero? = Y)

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Scheduled 03/12/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2025/26	03/09/26	R26-00065	TAYLOR, MIKE (030081/1)	LUNCH / BREAKFAST - HS	03/12/26	Submitted		1,020.00		1,020.00
(continued)										

2026 (000080) 62-0000-0-0000-3700-5800-000-0000 BatchId Check Date PO# BPO26-00047 Register #										
<b>&amp; Employee Also</b>								<b>Total Invoice Amount</b>	<b>2,235.00</b>	<b>Check</b>

AP Vendor Young Minney & Corr, LLP (030125/1)  
 655 University Ave., Suite 150  
 Sacramento, CA 95825

2025/26	03/24/26	R26-00071	LEGAL FEES	32391	03/12/26	Submitted		456.00		456.00
2026 (001932) 62-0000-0-0000-7200-5823-000-0000 BatchId Check Date PO# BPO26-00052 Register #										
<b>Total Invoice Amount</b>								<b>456.00</b>	<b>Check</b>	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	3,540.12	459,648.46	456,108.34

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015782, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 03/19/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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AP Vendor			Amazon Capital Services, INC. (0301567/1)							
			PO Box 035184							
			Seattle, WA 98124							
2025/26	03/05/26	R26-00010	INSTRUCTIONAL SUPPLIES - MS	1JF-19CM-9FVN	03/19/26	Submitted		14.62		14.62
			2026 (002323) 62-6300-0-1110-1000-4310-678-0000							
Total Invoice Amount								14.62	Check	

AP Vendor			ARCATA MINI STORAGE (000249/1)							
			1450 M STREET							
			ARCATA, CA 95521							
2025/26	03/19/26	R26-00002	HS - STORAGE RENTAL	APR 26	03/19/26	Submitted		100.00		100.00
			2026 (000167) 62-0000-0-1110-2700-5628-000-0000	(1492769)						
Total Invoice Amount								100.00	Check	

AP Vendor			ARCATA UNITED METHODIST CHURCH (000112/1)							
			1761 ELEVENTH STREET							
			ARCATA, CA 95521							
2025/26	03/19/26	R26-00001	HS - RENT	APRIL 26	03/19/26	Submitted		3,000.00		3,000.00
			2026 (000163) 62-0000-0-1110-2700-5612-000-0000	(1492769)						
Total Invoice Amount								3,000.00	Check	

AP Vendor			AT&T (000013/1)							
			PO BOX 5025							
			CAROL STREAM, IL 60197-5025							
2025/26	03/07/26	R26-00027	PHONE (HS)	984474119	03/19/26	Submitted		693.40		693.40
			707-822-0861 / Acct# 831-001-4152 762	(1492769)						
			2026 (000187) 62-0000-0-1193-2700-5909-000-0000							
Total Invoice Amount								693.40	Check	

AP Vendor			CharterSAFE (030117/1)							
			P.O. Box 969							
			Weimar, CA 95736							

Selection	Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015848,									
Page Break by Check/Advice? = N, Zero? = Y)										

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Scheduled 03/19/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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AP Vendor	2025/26	03/19/26	R26-00089	SIX RIVERS BUILDING ASSN (000012/1)	(continued)	Submitted				
				PARKING LOT RENT -MS	03/19/26	Submitted				
				(1492769) (continued)						
				2026 (000164) 62-0000-0-1110-2700-5612-678-0000						
				Batchid						
				PO# BPO26-00063						
				Register #						
				Check Date						
				Batchid						
				Total Invoice Amount				760.00	Check	

AP Vendor				TAYLOR, MIKE (030081/1)						
				2815 CLOVER WAY						
				ARCATA, CA 95521-5797						

	2025/26	03/16/26	R26-00065	LUNCH /	03/19/26	Submitted		995.00		995.00
				BREAKFAST - HS				(1492769)		
				2026 (000080) 62-0000-0-0000-3700-5800-000-0000						
				Batchid						
				PO# BPO26-00047						
				Register #						
				Check Date						
				Batchid						
				PO# BPO26-00048						
				Register #						
				Check Date						
				Batchid						
				Total Invoice Amount				2,180.00	Check	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
62	14,697.02	525,695.91	510,998.89

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015848, Page Break by Check/Advice? = N, Zero? = Y)

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Number of Payments	11	
Number of Checks	10	\$14,697.02
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$14,697.02
Total Unpaid Sales Tax		\$ .00
Total Expense Amount		\$14,697.02

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

\$0 -	\$99	1
\$100 -	\$489	2
\$500 -	\$999	3
\$1,000 -	\$4,999	4
\$5,000 -	\$9,999	
\$10,000 -	\$14,999	
\$15,000 -	\$99,999	
\$100,000 -	\$199,999	
\$200,000 -	\$499,999	
\$500,000 -	\$999,999	
\$1,000,000 -		

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

- \* Number of payments to a different vendor 1
- ! Number of Prepaid payments
- @ Number of Liability payments
- & Number of Employee Also Vendors 1
- ? denotes check name different than payment name
- F denotes Final Payment

Report Totals - Payment Count 11 Check Count 10 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$14,697.02

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015848, Page Break by Check/Advice? = N, Zero? = Y)

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Scheduled 03/26/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Amazon Capital Services, INC. (030156/1)  
PO Box 035184  
Seattle, WA 98124

2025/26	09/25/25	R26-00010	INSTRUCTIONAL SUPPLIES - MS	116X-9TT1-HF3R INSTR	03/26/26	Submitted		218.83		218.83
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2026 (002323) 62-6300-0-1110-1000-4310-678-0000  
Hold: Final Payment?

						Check Date		PO#		Register #
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2025/26	09/25/25	R26-00014	OFFICE SUPPLIES - MS	116X-9TT1-HF3R OFFIC	03/26/26	Submitted		160.96		160.96
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2026 (002395) 62-1100-0-1110-2700-4351-678-0000  
Hold: Final Payment?

						Check Date		PO#		Register #
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2025/26	02/13/26	R26-00013	OFFICE SUPPLIES - HS	11H-3FTN-KV7Q	03/26/26	Submitted		51.81		51.81
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2026 (002394) 62-1100-0-1110-2700-4351-000-0000  
Hold: Final Payment?

						Check Date		PO#		Register #
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2025/26	03/18/26	R26-00010	INSTRUCTIONAL SUPPLIES - MS	11R9-LQLJ-RNK1	03/26/26	Submitted		37.07		37.07
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2026 (002323) 62-6300-0-1110-1000-4310-678-0000  
Hold: Final Payment?

						Check Date		PO#		Register #
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2025/26	03/23/26	R26-00013	OFFICE SUPPLIES - HS	1WP9-QRX4-FW3R	03/26/26	Submitted		10.76		10.76
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2026 (002394) 62-1100-0-1110-2700-4351-000-0000  
Hold: Final Payment?

						Check Date		PO#		Register #
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<p>AP Vendor COASTAL BUSINESS SYSTEMS INC. (000224/1) PO BOX 660831 DALLAS, TX 75266-0831</p>										
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2025/26	04/14/26	R26-00036	COPIER RENTAL	41536092	03/26/26	Submitted		391.10		391.10
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2026 (000165) 62-0900-0-1110-2700-5623-000-0000  
2026 (002289) 62-1100-0-1110-2700-5623-000-0000

						Check Date		PO# BPO26-00018		Register #
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Total Invoice Amount		391.10	Check							
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<p>Direct Vendor: David McDonald (DBA MAC's Refrigeration Service (030171/1) P.O. Box 3574 Eureka, CA 95502</p>										
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2025/26	03/23/26		Refrigerator repair	50382	03/26/26	Submitted		191.59		191.59
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2026 (000080) 62-0000-0-0000-3700-5800-000-0000

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015932, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 03/26/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Total Invoice Amount 191.59 Check										

AP Vendor Pacific Paper Co. (030147/1)  
 2825 F ST  
 Eureka, CA 95501

2025/26	03/25/26	R26-00054	OFFICE SUPPLIES - MS	246881 (1497152)	03/26/26	Submitted		52.91		52.91
		2026 (002395)	62-1100-0-1110-2700-4351-678-0000	BatchId	Check Date	PO# BPO26-00036	Register #			
2025/26	03/25/26	R26-00053	OFFICE SUPPLIES - HS	246891 (1497152)	03/26/26	Submitted		69.45		69.45
		2026 (002394)	62-1100-0-1110-2700-4351-000-0000	BatchId	Check Date	PO# BPO26-00035	Register #			
								Total Invoice Amount	122.36	Check

AP Vendor TAYLOR, MIKE (030081/1)  
 2815 CLOVER WAY  
 ARCATTA, CA 95521-5797

2025/26	03/23/26	R26-00065	LUNCH / BREAKFAST - HS	1740 MAR (1497152)	03/26/26	Submitted		965.00		965.00
		2026 (000080)	62-0000-0-0000-3700-5800-000-0000	BatchId	Check Date	PO# BPO26-00047	Register #			
2025/26	03/23/26	R26-00066	LUNCH / BREAKFAST - MS	1740 MAR (1497152)	03/26/26	Submitted		1,150.00		1,150.00
		2026 (000081)	62-0000-0-0000-3700-5800-678-0000	BatchId	Check Date	PO# BPO26-00048	Register #			
								Total Invoice Amount	2,135.00	Check

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62		510,974.32
		507,654.84
		Difference

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015932, Page Break by Check/Advice? = N, Zero? = Y)

Number of Payments	11	
Number of Checks	5	\$3,319.48
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$3,319.48
Total Unpaid Sales Tax		\$ .00
Total Expense Amount		\$3,319.48

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

\$0 - \$99	4
\$100 - \$499	
\$500 - \$999	1
\$1,000 - \$4,999	
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

- \* Number of payments to a different vendor 5
  - ! Number of Prepaid payments
  - @ Number of Liability payments
  - & Number of Employee Also Vendors 1
- ? denotes check name different than payment name  
F denotes Final Payment

Report Totals -	Payment Count	11	Check Count	5	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$3,319.48
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Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 015932,  
Page Break by Check/Advice? = N, Zero? = Y)

070 - Northcoast Prep Academy

Generated for Julie Grant (JUGRANT), Mar 26 2026 4:13PM

**Northcoast Preparatory and Performing Arts Academy District Governing Board**  
**Tuesday, March 10, 2026**  
**NPA HS, Rm2**  
**1761 11<sup>th</sup> Street Arcata, CA 95521**

Minutes  
4:18pm

**1. Call to Order/Agenda**

Board Members present: Robert Ziemer, Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Letty Podesta, Business Office; Rose Callahan, Luca Rollings, Ruby Sheppard, Addison Craig, Aaron Kantner, NPA students; Bridget Quinn, NPA teacher; Adam Hess, Charter Director; Christy Ng, HCOE Liaison

1.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Robert Ziemer to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

1.2 Introduction of Guests

Introductions were made by all that were present.

**2. Consent Agenda**

2.1 Consideration of Approval of the Warrants for NPA

It was moved by Jillian Sheppard and seconded by Rebecca Hall to approve the warrants for NPA.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

2.2 Consideration of Approval of Minutes for the February 10th Board Meeting  
It was moved by Jessica Callahan and seconded by Rebecca Hall to approve the minutes for February 10<sup>th</sup>.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

**3. Public Comments on Items Not on the Agenda**

3.1 Comments by the Public: Introduction of the guests were made.

**4. Student Advisory Council**

4.1 Student Advisory Council Presentation

The student advisory council shared their initiatives and goals for the remainder of the school year.

**5. Open Session Before Closed Session**

The board read the agenda item and then moved to closed session.

**6. Reconvene In Open Session**

6.1 Report of Action Taken During Closed Session

The board shared that there was no action taken in the closed session.

## 7. Action Items to be Considered

### 7.1 Consideration of Approval of the 2<sup>nd</sup> Interim Budget

The Charter Director shared the details of changes made during the 2<sup>nd</sup> interim process. The board asked clarifying questions.

There was a motion to approve the 2<sup>nd</sup> Interim Budget made by Jillian Sheppard. This was seconded by Rebecca Hall.

Ayes                      Noes                      Absent

Rebecca Hall

Jessica Callahan

Robert Ziemer

Jillian Sheppard

Motion carried, 4-0-0

### 7.2 Consideration of Approval of Auditor for Fiscal Year 2025-26

The Charter Director shared the details relating to our current auditor and the proposal from Christy White. The board had a brief discussion.

There was a motion to approve the auditor selection of Christy White made by Jessica Callahan. This was seconded by Rebecca Hall.

Ayes                      Noes                      Absent

Rebecca Hall

Jessica Callahan

Robert Ziemer

Jillian Sheppard

Motion carried, 4-0-0

## 8. Discussion Items

### 8.1 2026-27 School Calendar

The charter director shared that a calendar like the current year would be prepared. There will also be input provided by the teachers and shared next month.

### 8.2 Staff Roles and Responsibilities

The charter director shared that this document is being finalized and will be shared with the board soon.

## 9. Reports

### 6.1. Director's Report

The Charter Director shared updates on both middle and high school campuses, information about enrollment and important upcoming dates.

## 10. Next Board Meeting

### 10.1 Possible Agenda Items

Update on Mirabelli vs. Bonta, Jean memorial, LCAP survey data, update on board member recruitment, travel policy

10.2 Next Board Meeting Date: April 7th at 4:15pm.

## 11. Adjournment at 6:15 pm

A motion to adjourn was made by Jessica Callahan with a second from Jillian Sheppard.

### Ayes

Rebecca Hall

Jessica Callahan

Robert Ziemer

Jillian Sheppard

Motion carried, 4-0-0

### Noes

### Absent

**Northcoast Preparatory and Performing Arts Academy District Governing Board**  
**Tuesday, February 10, 2026**  
**NPA HS, Rm2**  
**1761 11<sup>th</sup> Street Arcata, CA 95521**

Minutes  
4:16 pm

**1. Call to Order/Agenda**

Board Members present: Robert Ziemer, Jessica Callahan, Jillian Sheppard

Others present: Adam Hess, Charter Director

1.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Robert Ziemer to adopt the agenda.

Ayes

Noes

Absent

Rebecca Hall

Jessica Callahan

Robert Ziemer

Jillian Sheppard

Motion carried, 3-0-0

1.2 Introduction of Guests

No guests present

**2. Public Comments on Items Not on the Agenda**

2.1 Comments by the Public: No comments

**3. Action Items to be Considered**

3.1 Consideration of Approval of Corrective Action Plan for 2024-25 Audit

The charter director shared the corrective action which was accepted by the auditor.

A motion to approve the corrective action plan was made by Robert Ziemer and seconded by Jillian Sheppard

Ayes

Noes

Absent

Rebecca Hall

Jessica Callahan

Robert Ziemer

Jillian Sheppard  
Motion carried, 3-0-0

### 3.2 Consideration of Approval of Change of Date for the April Board Meeting

The charter director shared that the original date fell over Spring break.

A motion to approve the meeting date change to April 7<sup>th</sup> was made by Jessica Callahan and seconded by Robert Ziemer.

Ayes

Noes

Absent

Rebecca Hall

Jessica Callahan  
Robert Ziemer  
Jillian Sheppard  
Motion carried, 3-0-0

## 4. Next Board Meeting

### 4.1 Possible Agenda Items

See last month.

4.2 Next Board Meeting Date: April 7th at 4:15pm.

## 5. Adjournment at 4:32 pm

A motion to adjourn was made by Jessica Callahan with a second from Robert Ziemer.

Ayes

Noes

Absent

Rebecca Hall

Jessica Callahan  
Robert Ziemer  
Jillian Sheppard  
Motion carried, 3-0-0