

**Northcoast Preparatory and Performing Arts Academy District Governing Board**  
**Tuesday, April 7th, 2026**  
**NPA HS, Rm2**  
**1761 11<sup>th</sup> Street Arcata, CA 95521**

Minutes  
4:16pm

**1. Call to Order/Agenda**

Board Members present: Robert Ziemer, Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Adam Hess, Charter Director; August Deshais, HCOE Liaison

1.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Robert Ziemer to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

1.2 Introduction of Guests

There were no guests present.

**2. Consent Agenda**

2.1 Consideration of Approval of the Warrants for NPA

It was moved by Jillian Sheppard and seconded by Rebecca Hall to approve the warrants for NPA.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

2.2 Consideration of Approval of Minutes for the March 10th Board Meeting and the March 30<sup>th</sup> Special Board Meeting

It was moved by Jessica Callahan and seconded by Rebecca Hall to approve the minutes for March 10<sup>th</sup> and March 30<sup>th</sup>.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

**3. Public Comments on Items Not on the Agenda**

3.1 Comments by the Public: No comments.

**4. Action Items to be Considered**

4.1 Consideration of Approval of the 2026-27 Middle and High School Calendars

The Charter Director shared the details of changes made during the 2<sup>nd</sup> interim process. The board asked clarifying questions.

There was a motion to approve the 2026-27 Middle and High School Calendars made by Jillian Sheppard. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

4.2 Consideration of Approval of Counselor Services

The Charter Director shared that the school has a need to provide counseling services to students in need.

There was a motion to approve the use of counseling services made by Jessica Callahan. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

#### 4.3 Consideration of Approval of Purchase of Chromebooks for State Testing

The Charter Director shared that the school has a need to purchase chromebooks so that the high school has devices that are able to function in the secure test environment.

There was a motion to approve the use of counseling services made by Jessica Callahan. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

### 5. Discussion Items

#### 5.1 Staff Roles and Responsibilities

The charter director shared that this document is being finalized and will be shared with the board soon.

#### 5.2 Budget Adoption

The charter director shared that the HCOE fiscal team and NPA administration is working together to complete the budget for the 2026-27 school year.

### 6. Reports

#### 6.1. Director's Report

The Charter Director shared updates on both middle and high school campuses, information about enrollment and important upcoming dates.

### 7. Next Board Meeting

#### 7.1 Possible Agenda Items

Complete roles and responsibilities.

7.2 Next Board Meeting Date: May 12<sup>th</sup> at 4:15pm.

**8. Adjournment at 5:36 pm**

A motion to adjourn was made by Jessica Callahan with a second from Jillian Sheppard.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

ReqPay05a

Payment Register

Scheduled 04/24/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid	Expense Amount
AP Vendor	Amazon Capital Services ,INC. (030156/1) PO Box 035184 Seattle, WA 98124									
* 2025/26	04/15/26	R26-00019	TEXTBOOKS /BOOKS - HS	19W7-11GT-M6NP (1514831)	04/24/26	Submitted		79.49		79.49
	2026	(000554)	62-6300-0-1110-1000-4110-000-0000							
* 2025/26	04/10/26	R26-00077	ELOP SNACKS	1VRT-6C3Y-FXPF (1514831)	04/24/26	Submitted		377.26		377.26
	2026	(001933)	62-2600-0-1110-1000-4310-678-0000							
<b>Total Invoice Amount</b>								<b>456.75</b>	<b>Check</b>	
AP Vendor	ARCATA MINI STORAGE (000249/1) 1450 M STREET ARCATA, CA 95521									
2025/26	04/04/26	R26-00002	HS - STORAGE RENTAL	2025 MAY (1514831)	04/24/26	Submitted		100.00		100.00
	2026	(000167)	62-0000-0-1110-2700-5628-000-0000						PO# BPO26-00003	Register #
<b>Total Invoice Amount</b>								<b>100.00</b>	<b>Check</b>	
AP Vendor	ARCATA UNITED METHODIST CHURCH (000112/1) 1761 ELEVENTH STREET ARCATA, CA 95521									
2025/26	04/04/26	R26-00001	HS - RENT	MAY 25 (1514831)	04/24/26	Submitted		3,000.00		3,000.00
	2026	(000163)	62-0000-0-1110-2700-5612-000-0000						PO# BPO26-00002	Register #
<b>Total Invoice Amount</b>								<b>3,000.00</b>	<b>Check</b>	
AP Vendor	AT&T (000013/1) PO BOX 5025 CAROL STREAM, IL 60197-5025									
2025/26	04/07/26	R26-00027	PHONE (HS)	7296354118 (1514831)	04/24/26	Submitted		693.12		693.12
	2026	(000187)	62-0000-0-1193-2700-5909-000-0000						PO# BPO26-00011	Register #
<b>Total Invoice Amount</b>								<b>693.12</b>	<b>Check</b>	

Payment Register

ReqPay05a

Scheduled 04/24/2026 Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	CITY OF ARCATA (000016/1)									
	736 F STREET									
	ARCATA, CA 95521									
2025/26	04/14/26	R26-00034	WATER AND SEWER 41426	(1514831)	04/24/26	Submitted		114.73		114.73
			- MS - ACCT							
			005859-003							
2026	(000194)	62-0000-0-1193-8100-5530-678-0000					Check Date	PO# BPO26-00016	Register #	
								114.73	Check	
								<b>Total Invoice Amount</b>		<b>114.73</b>

AP Vendor	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
COASTAL BUSINESS SYSTEMS INC. (00224/1)										
PO BOX 660831										
DALLAS, TX 75266-0831										
2025/26	05/14/26	R26-00036	COPIER RENTAL 41790304	(1514831)	04/24/26	Submitted		391.10		391.10
			019-1825201-000							
2026	(000165)	62-0000-0-1110-2700-5623-000-0000					Check Date	PO# BPO26-00018	Register #	
								391.10	Check	
								<b>Total Invoice Amount</b>		<b>391.10</b>

Direct Vendor	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
FASTRAK										
INVOICE PROCESSING DEPT. (030018/1)										
P.O. BOX 26879										
SAN FRANCISCO, CA 94126										
2025/26	04/08/26		Toll for field trip	1712535365141	04/24/26	Submitted		8.50		8.50
				(1514831)						
2026	(000138)	62-0000-0-1110-1000-5801-678-0000								
								<b>Total Invoice Amount</b>		<b>8.50</b>

AP Vendor	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
INTERNATIONAL BACCALAUREATE ORGANIZATION (000049/3)										
PO BOX 5950										
NEW YORK, NY 10087-5950										
2025/26	03/31/26	R26-00047	TEST FEES - HS	INV000278467	04/24/26	Submitted		314.00		314.00
				(1514831)						
2026	(002457)	62-1400-0-1110-1000-4314-000-0000					Check Date	PO# BPO26-00029	Register #	
								314.00	Check	
								<b>Total Invoice Amount</b>		<b>314.00</b>

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 016183, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 04/24/2026 Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor	2025/26	04/24/26	Northcoast Educational Foundat (030143/1)								
			PO BOX 276 Arcata, CA 95570								
			RENT - MS	MAY 2025 (1514831)	04/24/26	Submitted		4,500.00		4,500.00	
			2026 ( 000164) 62-0000-0-1110-2700-5612-678-0000	BatchId		Check Date		PO# BPO26-00053	Register #		
								<b>Total Invoice Amount</b>	<b>4,500.00</b>	<b>Check</b>	
AP Vendor	2025/26	03/31/26	RESTIF (030169/1)								
			PO Box 3520 Eureka, CA 95549								
			JANITORIAL SERVICES - HS	151684 (1514831)	04/24/26	Submitted		1,625.00		1,625.00	
			2026 ( 000191) 62-0000-0-1193-8100-5500-000-0000	BatchId		Check Date		PO# BPO26-00057	Register #		
								<b>Total Invoice Amount</b>	<b>1,625.00</b>	<b>Check</b>	
AP Vendor	2025/26	04/04/26	SIX RIVERS BUILDING ASSN (000012/1)								
			251 BAYSIDE ROAD ARCATA, CA 95521								
			PARKING LOT RENT	25 MAY (1514831)	04/24/26	Submitted		760.00		760.00	
			- MS	BatchId		Check Date		PO# BPO26-00063	Register #		
			2026 ( 000164) 62-0000-0-1110-2700-5612-678-0000	BatchId		Check Date					
								<b>Total Invoice Amount</b>	<b>760.00</b>	<b>Check</b>	
AP Vendor	2025/26	04/13/26	TAYLOR, MIKE (030081/1)								
			2815 CLOVER WAY ARCATA, CA 95521-5797								
			LUNCH / BREAKFAST - HS	1743 APR (1514831)	04/24/26	Submitted		700.00		700.00	
			2026 ( 000080) 62-0000-0-0000-3700-5800-000-0000	BatchId		Check Date		PO# BPO26-00047	Register #		
								<b>Total Invoice Amount</b>	<b>700.00</b>	<b>Check</b>	
<b>&amp; Employee Also</b>											
AP Vendor	2025/26	04/13/26	Varsity Yearbook (030109/4)								
			P.O. Box 844660 Dallas, TX 95284								

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 016183, Page Break by Check/Advice? = N, Zero? = Y)





Number of Payments	14	
Number of Checks	13	\$12,821.37
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$12,821.37
Total Unpaid Sales Tax		\$ .00
Total Expense Amount		\$12,821.37

  

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499	6	
\$500 - \$999	3	
\$1,000 - \$4,999	3	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

  

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor 2  
 ! Number of Prepaid payments  
 @ Number of Liability payments  
 & Number of Employee Also Vendors 1

? denotes check name different than payment name  
 F denotes Final Payment

<b>Report Totals -</b>	Payment Count	14	Check Count	13	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$12,821.37
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ReqPay05a

Payment Register

Scheduled 04/08/2026

Bank Account COUNTY - County Bank Account AP

Fiscal Year	Invoice Date	Req #	Comment	Payment id (Trans Batch id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	
AP Vendor	Follett Content Solutions (030138/1) P.O. Box 7410597 Chicago, IL 60674									
2025/26	04/02/23	R26-00041	TESTS - MOCK EXAMS	736101F (1503261)	04/08/26	Submitted		242.54		
	2026	(000303)	62-0016-0-1110-1000-4314-000-0000	BatchId		Check Date		PO# BPO26-00023	Register #	
								<b>Total Invoice Amount</b>	<b>242.54</b>	<b>Check</b>
AP Vendor	RECOLOGY ARCATA (000005/1) P.O. BOX 188 555 VANCE AVE. SAMOA, CA 95564									
2025/26	03/31/26	R26-00060	GARBAGE - MS - ACCT 060826321	35561604 (1503261)	04/08/26	Submitted		138.75		
	2026	(000196)	62-0000-0-1193-8100-5560-678-0000	BatchId		Check Date		PO# BPO26-00042	Register #	
								<b>Total Invoice Amount</b>	<b>138.75</b>	<b>Check</b>
AP Vendor	TAYLOR, MIKE (030081/1) 2815 CLOVER WAY ARCATA, CA 95521-5797									
2025/26	04/06/26	R26-00065	LUNCH / BREAKFAST - HS	1742 APR HS (1503261)	04/08/26	Submitted		915.00		
	2026	(000080)	62-0000-0-0000-3700-5800-000-0000	BatchId		Check Date		PO# BPO26-00047	Register #	
								<b>Total Invoice Amount</b>	<b>1,155.00</b>	<b>Check</b>
Direct Employee	Waller, Bodhi G (000015) 1501 Hiffiker Dr Arcata, CA 95521									
2025/26	03/27/26		ELOP Math Counts	032726 (1503261)	04/08/26	Submitted		151.44		
	2026	(002846)	62-2600-0-1110-1000-5801-678-0000	BatchId		Check Date		PO# BPO26-00048	Register #	
								<b>Total Invoice Amount</b>	<b>2,070.00</b>	<b>Check</b>
<b>&amp; Employee Also</b>										

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 016046, Page Break by Check/Advice? = N, Zero? = Y)



Scheduled 04/08/2026 Bank Account COUNTY - County Bank Account AP Checks

Direct Employee	Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
	2025/26	03/27/26		Waller, Bodhi G (000015) (continued)	032826 (1503261)	04/08/26	Submitted		61.82		61.82
				ELOP Math Counts							
				Fuel							
		2026	(002846)	62-2600-0-1110-1000-5801-678-0000					213.26		213.26
Total Invoice Amount										Check	

AP Vendor

Young Minney & Corr, LLP (030125/1)  
 655 University Ave., Suite 150  
 Sacramento, CA 95825

Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount		
2025/26	04/03/26	R26-00071	LEGAL FEES	21968 (1503261)	04/08/26	Submitted	456.00		456.00		
	2026	(001932)	62-0000-0-0000-7200-5823-000-0000								
BatchId											
Check Date											
PO# BPO26-00052											
Register #											
Total Invoice Amount										Check	456.00

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	3,120.55	540,693.63
		Difference
		537,573.08



ReqPay05a

Payment Register

Scheduled 04/07/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor US Bank (030168/1) P.O. Box 790428 St. Lois, MO 63179										
2025/26	03/12/26	R26-00014	OFFICE SUPPLIES - MS	00013539 (1502693)	04/07/26	Submitted		15.98		15.98
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000	Hold: Final Payment?						
2025/26	03/12/26		Rookery	00017835 ROOKERY (1502936)	04/07/26	Submitted		64.43		64.43
	2026	(000129)	62-0000-0-1110-1000-4310-000-0000	BatchId						
2025/26	03/12/26	R26-00018	SNACKS - MS CORE DAY	00017836 (1502693)	04/07/26	Submitted		64.43		64.43
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000							
2025/26	03/12/26		Rookery	00082236 (1502936)	04/07/26	Submitted		19.73		19.73
	2026	(000129)	62-0000-0-1110-1000-4310-000-0000							
2025/26	02/27/26	R26-00077	ELOP SNACKS	022726 (1502693)	04/07/26	Submitted		19.82		19.82
	2026	(001933)	62-2600-0-1110-1000-4310-678-0000							
2025/26	03/13/26	R26-00014	OFFICE SUPPLIES - MS	042055 MS O (1502693)	04/07/26	Submitted		6.37		6.37
	2026	(002395)	62-1100-0-1110-2700-4351-678-0000	Hold: Final Payment?						
2025/26	03/13/26		Rookery	042055 ROOKERY (1502936)	04/07/26	Submitted		21.35		21.35
	2026	(000129)	62-0000-0-1110-1000-4310-000-0000							
2025/26	03/13/26	R26-00018	SNACKS - MS CORE DAY	042055MS SNACKS (1502693)	04/07/26	Submitted		14.99		14.99
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000							
2025/26	03/20/26	R26-00019	TEXTBOOKS /BOOKS - HS	073560 (1502693)	04/07/26	Submitted		7.17		7.17
	2026	(000554)	62-6300-0-1110-1000-4110-000-0000							
2025/26	03/06/26	R26-00018	SNACKS - MS CORE DAY	079008 (1502693)	04/07/26	Submitted		6.49		6.49
	2026	(002397)	62-1400-0-1110-1000-4391-678-0000							
2025/26	03/05/26	R26-00080	BREAKFAST - MS	096608 (1503076)	04/07/26	Submitted		7.96		7.96

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 016044, Page Break by Check/Advice? = N, Zero? = Y)

Payment Register

ReqPay05a

Bank Account COUNTY - County Bank Account AP Checks

Scheduled 04/07/2026

Fiscal Year	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2025/26	03/05/26	R26-00080	BREAKFAST - MS (continued)	096608 (1503076) (continued)	04/07/26	Submitted		(continued)		
	2026 (001464)	62-0000-0-0000-3700-4710-678-0000		Batchid		Check Date		PC# BPO26-00060	Register #	
*	2025/26	03/09/26	R26-00009	INSTRUCTIONAL SUPPLIES - HS (1502693)	04/07/26	Submitted		4.73		4.73
	2026 (002324)	62-6300-0-1110-1000-4310-000-0000				Submitted		11.29		11.29
	2025/26	03/16/26	HS Breakfast	125 1 248 62 (1502693)	04/07/26	Submitted				
*	2025/26	03/16/26	R26-00014	OFFICE SUPPLIES - MS (1502693)	04/07/26	Submitted		23.14		23.14
	2026 (002395)	62-1100-0-1110-2700-4351-678-0000	Hold Reason: Duplicate Invoice	Batchid		Check Date		PO#	Register #	
	2025/26	03/05/26	R26-00080	BREAKFAST - MS (1503076)	04/07/26	Submitted		33.86		33.86
	2026 (001464)	62-0000-0-0000-3700-4710-678-0000		Batchid		Check Date		PC# BPO26-00060	Register #	
	2025/26	03/09/26	HS Breakfast	125 2 35 804 (1502693)	04/07/26	Submitted				88.89
*	2025/26	03/09/26	R26-00077	ELOP SNACKS (1502693)	04/07/26	Submitted		25.98		25.98
	2026 (001933)	62-2600-0-1110-1000-4310-678-0000				Submitted		40.78		40.78
*	2025/26	03/09/26	R26-00013	OFFICE SUPPLIES - HS (1502693)	04/07/26	Submitted				
	2026 (002394)	62-1100-0-1110-2700-4351-000-0000	Hold: Final Payment?	Batchid		Check Date		PO#	Register #	
	2025/26	03/09/26	R26-00014	OFFICE SUPPLIES - MS (1502693)	04/07/26	Submitted		22.92		22.92
	2026 (002395)	62-1100-0-1110-2700-4351-678-0000				Submitted		57.76		57.76
	2025/26	03/09/26	R26-00080	BREAKFAST - MS (1503076)	04/07/26	Submitted				
	2026 (001464)	62-0000-0-0000-3700-4710-678-0000		Batchid		Check Date		PC# BPO26-00060	Register #	

ReqPay05a

Payment Register

Scheduled 04/07/2026 Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense -Amount
(continued)										
2025/26	02/27/26	R26-00077	ELOP SNACKS	125 206 7 706 (1502693)	04/07/26	Submitted		10.99		10.99
2025/26	02/27/26	R26-00013	OFFICE SUPPLIES - HS	125 206 7 706 HS O (1502693)	04/07/26	Submitted		40.78		40.78
2025/26	02/27/26	R26-00018	SNACKS - MS CORE DAY	125 206 7 706 MS (1502693)	04/07/26	Submitted		52.75		52.75
2025/26	03/12/26		Rookery	1332967 (1502936)	04/07/26	Submitted		50.00		50.00
2025/26	03/20/26		Rookery	1335881 (1502936)	04/07/26	Submitted		55.13		55.13
2025/26	03/23/26	R26-00075	STATE COMP INSURANCE - THE HARTFORD	200524224729 (1502693)	04/07/26	Submitted		617.90		617.90
2025/26	02/28/26	R26-00076	PHONE (MS) 707-825-1186 / ACCT	287347137825 (1502693)	04/07/26	Submitted		44.47	PO# BPO26-00054	44.47
2025/26	03/28/26		ELOP Field Trip	7338983824249 (1502956)	04/07/26	Submitted		528.02		528.02
2025/26	03/20/26	R26-00019	TEXTBOOKS /BOOKS -HS	763116991 (1502693)	04/07/26	Submitted		29.06		29.06
2025/26	03/20/26	R26-00054		62-6300-0-1110-1000-4110-000-0000						
<b>Total Invoice Amount</b>									<b>1,987.17</b>	<b>Check</b>

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Difference

Payment Register

ReqPay05a

Bank Account COUNTY - County Bank Account AP Checks

Scheduled 04/07/2026

(continued)

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
62	1,987.17	540,693.63
		Difference
		538,706.46

Number of Payments	29		
Number of Checks	1		\$1,987.17
Number of ACH Advice	0		
Number of vCard Advice	0		
Total Check/Advice Amount		\$1,987.17	
Total Unpaid Sales Tax		\$0.00	
Total Expense Amount		\$1,987.17	
<b>CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS</b>			
\$0 - \$99			
\$100 - \$499			
\$500 - \$999			
\$1,000 - \$4,999		1	
\$5,000 - \$9,999			
\$10,000 - \$14,999			
\$15,000 - \$99,999			
\$100,000 - \$199,999			
\$200,000 - \$499,999			
\$500,000 - \$999,999			
\$1,000,000 -			
<b>***** ITEMS OF INTEREST *****</b>			
* Number of payments to a different vendor		16	
! Number of Prepaid payments			
@ Number of Liability payments			
& Number of Employee Also Vendors			
? denotes check name different than payment name			
F denotes Final Payment			

Report Totals -	Payment Count	Check Count	ACH Count	vCard Count	Total Check/Advice Amount
	29	1	0	0	\$1,987.17

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) = 016044, Page Break by Check/Advice? = N, Zero? = Y)

070 - Northcoast Prep Academy

Generated for Julie Grant (JUGRANT), Apr 8 2026 8:50AM

ReqPay05a

Payment Register

Scheduled 04/02/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Reg #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	ADVANCED SECURITY SYSTEMS (000081/1)									
2025/26	04/01/26	R26-00022	ALARM SERVICE - MS	773738 (1500795)	04/02/26	Submitted		100.50		100.50
	2026 (000200)	62-0000-0-1193-8100-5804-678-0000		BatchId		Check Date		PO# BPO26-00006		Register #
Total Invoice Amount 100.50 Check										
AP Vendor	Amazon Capital Services ,INC. (030156/1)									
	PO Box 035184 Seattle, WA 98124									
2025/26	03/31/26	R26-00013	OFFICE SUPPLIES - HS	1CTK-T9L3-L6YH (1500795)	04/02/26	Submitted		67.14		67.14
	2026 (002394)	62-1100-0-1110-2700-4351-000-0000								
2025/26	03/30/26	R26-00019	TEXTBOOKS /BOOKS - HS	1GN3-KYQW-FJD4 (1500795)	04/02/26	Submitted		46.64		46.64
	2026 (000554)	62-6300-0-1110-1000-4110-000-0000								
Total Invoice Amount 113.78 Check										
AP Vendor	CRYSTAL SPRINGS WATER CO (000165/1)									
	PO BOX 3786 EUREKA, CA 95502									
2025/26	03/05/26	R26-00038	WATER DELIVERY - HS - Acct 276	3050634 (1500795)	04/02/26	Submitted		70.00		70.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020		Register #
2025/26	03/19/26	R26-00038	WATER DELIVERY - HS - Acct 276	3190634 (1500795)	04/02/26	Submitted		80.00		80.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020		Register #
2025/26	03/01/26	R26-00038	EQUIPMENT EC MARCH	(1500795)	04/02/26	Submitted		10.00		10.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020		Register #
2025/26	03/01/26	R26-00038	EQUIPMENT RT MARCH	(1500795)	04/02/26	Submitted		2.00		2.00
	2026 (001975)	62-0000-0-1110-8210-5531-000-0000		BatchId		Check Date		PO# BPO26-00020		Register #

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, Payment Status(s) IN ('3'), On Hold? = Y, Approval Batch Id(s) = 016000, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Scheduled 04/02/2026

Payment Register

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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AP Vendor CRYSTAL SPRINGS WATER CO (000165/1) (continued) BatchId PO# BPO26-00020 Register #

Total Invoice Amount 162.00 Check										
AP Vendor	EMPLOYMENT DEVELOPMENT DEPT. (000025/1)									
	P.O. BOX 2482									
	SACRAMENTO, CA 95812-2482									
2025/26	03/31/26	R26-00039	QUARTERLY SUI TAX	YR 26 QTR 1 (1500795)	04/02/26	Submitted		105.16		105.16
	2026	(001440)	62-	- - - 9540- -						
				Hold: Final Payment?		Check Date		PO# BPO26-00021		Register #

Total Invoice Amount 195.16 Check										
Direct Vendor	FORTUNA HIGH SCHOOL TRACK (030061/1)									
	379 12TH ST									
	FORTUNA, CA 95540-2357									
2025/26	03/31/26		Fortuna Invitational	033126	04/02/26	Submitted		200.00		200.00
	2026	(001930)	62-0000-0-	5-8 Youth Track Meet (1500795)						

Total Invoice Amount 200.00 Check										
AP Vendor	HENSEL'S ACE HARDWARE (000103/1)									
	884 9TH STREET									
	ARCATA, CA 95521									
2025/26	03/13/26	R26-00043	MAINTENANCE	326740	04/02/26	Submitted		5.50		5.50
	2026	(000190)	62-0000-0-	SUPPLIES - MS (1500795)						

Total Invoice Amount 12.09 Check										
2025/26	03/26/26	R26-00045	OFFICE SUPPLIES - MS	327495 (1500795)	04/02/26	Submitted		6.59		6.59
	2026	(002395)	62-1100-0-	OFFICE SUPPLIES - MS (1500795)						
				2700-4351-678-0000		Check Date		PO# BPO26-00025		Register #
				BatchId		Submitted				
						Check Date		PO# BPO26-00027		Register #

Total Invoice Amount 543.32										
AP Vendor	P G & E (000007/1)									
	PO BOX 997300									
	SACRAMENTO, CA 95899-7300									
2025/26	03/20/26	R26-00052	MS - ELECTRIC -	32026 (1500795)	04/02/26	Submitted		543.32		543.32
	2026	(000193)	62-0000-0-	5252397099-5						
				1193-8100-5520-678-0000						

Selection Sorted by AP Check Order Option, Filtered by (Org = 70, Payment Method = N, Payment Type = N, Payment Status(s) IN ('3'), On Hold? = Y, Approval Batch Id(s) = 016000, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 04/02/2026

Bank Account COUNTY - County Bank Account AP Checks

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	P G & E (000007/1)		(continued)					PO# BPO26-00034		Register #
<b>Total Invoice Amount 543.32 Check</b>										

AP Vendor	RESTIF (030169/1)									
	PO Box 3520									
	Eureka, CA 95549									
2025/26	01/21/26	R26-00083	JANITORIAL SERVICES - HS	150300 (1500795)	04/02/26	Submitted		450.00		450.00
	2026 (000191)	62-0000-0-1193-8100-5500-000-0000				Check Date		PO# BPO26-00057		Register #
<b>Total Invoice Amount 450.00 Check</b>										

AP Vendor	TAYLOR, MIKE (030081/1)									
	2815 CLOVER WAY									
	ARCATA, CA 95521-5797									
2025/26	03/30/26	R26-00065	LUNCH / BREAKFAST - HS	1741 MAR HS (1500795)	04/02/26	Submitted		745.00		745.00
	2026 (000080)	62-0000-0-0000-3700-5800-000-0000				Check Date		PO# BPO26-00047		Register #
2025/26	03/30/26	R26-00066	LUNCH / BREAKFAST - MS	1741 MAR MS (1500795)	04/02/26	Submitted		1,045.00		1,045.00
	2026 (000081)	62-0000-0-0000-3700-5800-678-0000				Check Date		PO# BPO26-00048		Register #
<b>Total Invoice Amount 1,790.00 Check</b>										

**& Employee Also**

EXPENSES BY FUND - Bank Account COUNTY	
Fund	Cash Balance
62	3,476.85
	419,533.54
	<b>Difference</b>
	416,056.69

Number of Payments	15	
Number of Checks	9	\$3,476.85
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$3,476.85	
Total Unpaid Sales Tax	\$0.00	
Total Expense Amount	\$3,476.85	

  

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	1	
\$100 - \$499	6	
\$500 - \$999	1	
\$1,000 - \$4,999	1	
\$5,000 - \$9,999		
\$10,000 - \$14,999		
\$15,000 - \$99,999		
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

  

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor 2

! Number of Prepaid payments

@ Number of Liability payments

& Number of Employee Also Vendors 1

? denotes check name different than payment name

F denotes Final Payment

<b>Report Totals -</b>	Payment Count	15	Check Count	9	ACH Count	0	vCard Count	0	Total Check/Advice Amount	\$3,476.85
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