

Northcoast Preparatory and Performing Arts Academy District Governing Board
Tuesday, April 7th, 2026
NPA HS, Rm2
1761 11th Street Arcata, CA 95521

Minutes
4:16pm

1. Call to Order/Agenda

Board Members present: Robert Ziemer, Rebecca Hall, Jessica Callahan, Jillian Sheppard

Others present: Adam Hess, Charter Director; August Deshais, HCOE Liaison

1.1 Adopt the Agenda

It was moved by Jillian Sheppard and seconded by Robert Ziemer to adopt the agenda.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

1.2 Introduction of Guests

There were no guests present.

2. Consent Agenda

2.1 Consideration of Approval of the Warrants for NPA

It was moved by Jillian Sheppard and seconded by Rebecca Hall to approve the warrants for NPA.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

2.2 Consideration of Approval of Minutes for the March 10th Board Meeting and the March 30th Special Board Meeting

It was moved by Jessica Callahan and seconded by Rebecca Hall to approve the minutes for March 10th and March 30th.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

3. Public Comments on Items Not on the Agenda

3.1 Comments by the Public: No comments.

4. Action Items to be Considered

4.1 Consideration of Approval of the 2026-27 Middle and High School Calendars

The Charter Director shared the details of changes made during the 2nd interim process. The board asked clarifying questions.

There was a motion to approve the 2026-27 Middle and High School Calendars made by Jillian Sheppard. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

4.2 Consideration of Approval of Counselor Services

The Charter Director shared that the school has a need to provide counseling services to students in need.

There was a motion to approve the use of counseling services made by Jessica Callahan. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		

Motion carried, 4-0-0

4.3 Consideration of Approval of Purchase of Chromebooks for State Testing

The Charter Director shared that the school has a need to purchase chromebooks so that the high school has devices that are able to function in the secure test environment.

There was a motion to approve the use of counseling services made by Jessica Callahan. This was seconded by Rebecca Hall.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		

5. Discussion Items

5.1 Staff Roles and Responsibilities

The charter director shared that this document is being finalized and will be shared with the board soon.

5.2 Budget Adoption

The charter director shared that the HCOE fiscal team and NPA administration is working together to complete the budget for the 2026-27 school year.

6. Reports

6.1. Director's Report

The Charter Director shared updates on both middle and high school campuses, information about enrollment and important upcoming dates.

7. Next Board Meeting

7.1 Possible Agenda Items

Complete roles and responsibilities.

7.2 Next Board Meeting Date: May 12th at 4:15pm.

8. Adjournment at 5:36 pm

A motion to adjourn was made by Jessica Callahan with a second from Jillian Sheppard.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Rebecca Hall		
Jessica Callahan		
Robert Ziemer		
Jillian Sheppard		
Motion carried, 4-0-0		